

NOTICE OF TIME AND PLACE OF MEETING
 COMMISSIONERS' COURT, TYLER COUNTY, TEXAS

THIS NOTICE IS POSTED IN ACCORDANCE WITH V.A.T.S.-17 NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING WILL BE HELD ON FRIDAY, FEBRUARY 17, 2006 AT 8:30 A.M. IN THE COMMISSIONERS' COURTROOM, FIRST FLOOR, TYLER COUNTY COURTHOUSE.

AGENDA

1. ✓ CONSIDER AND APPROVE COMMISSIONER'S COURT MINUTES.
2. ✓ CONSIDER AND APPROVE PAYING TYLER COUNTY BILLS. *not except of Hosp bill in prison*
3. ✓ CONSIDER AND APPROVE BID AND/OR REJECT BIDS TO PURCHASE NEW DUMP TRUCK FOR PCT. 3 WITHOUT A TRADE-IN AND WITH A TRADE-IN. *+1800 for hotel*
4. ✓ CONSIDER AND APPROVE USE OF NEW VOTING EQUIPMENT BY THE CITIES AND SCHOOL DISTRICTS OF TYLER COUNTY.
5. ✓ CONSIDER AND APPROVE RATE TO LEASE VOTING EQUIPMENT TO CITIES AND SCHOOL DISTRICTS OF TYLER COUNTY.
6. ✓ CONSIDER AND APPROVE LEASE BETWEEN TYLER COUNTY AND NORTH AMERICAN PROCUREMENT COMPANY FOR TEMPORARY DEBRIS STAGING AND REDUCTION SITE.
7. ✓ CONSIDER AND APPROVE SELECTION OF ENGINEERING FIRM FOR 2006 COMMUNITY DEVELOPMENT BLOCK GRANT WATER IMPROVEMENTS PROJECT FOR THE ROCKLAND AREA. *J Marshal, Co Judge & one p Water Dist*
8. ✓ CONSIDER AND APPROVE ELAINE CLOW TO THE BOARD OF TRI-COUNTY COMMUNITY ACTION.
9. ✓ CONSIDER AND APPROVE 2005 ANNUAL REPORT FROM CONSTABLE, PCT 1. *w/m*
10. ✓ CONSIDER AND APPROVE TRAVEL EXPENSE FOR TYLER COUNTY AGRICULTURAL EXTENSION AGENT. *\$3500 increase*
11. ✓ CONSIDER AND APPROVE BUDGET AMENDMENTS. *5200 total*
12. ✓ CONSIDER AND APPROVE ACCEPTING WHITE GOODS DURING THE MONTH OF MARCH AT THE TYLER COUNTY COLLECTION CENTER.
13. ✓ CONSIDER AND APPROVE RESTORATION AND REPAIR OF 63 OLD RECORD BOOKS OF OFFICIAL TYLER COUNTY RECORDS. *ARCHIVE \$16,000*
14. ✓ CONSIDER AND APPROVE RESOLUTION IN SUPPORT OF A HOME PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS. *No cost to count*
15. ✓ CONSIDER AND APPROVE WAIVER OF RESOLUTION REQUEST LETTER FOR WAIVER OF MATCHING FUNDS AND MATCHING FUNDS WAIVER RESOLUTION FOR BRIDGE REPLACEMENT BY TXDOT ON CR 1150 AT BIG CYPRESS CREEK. *in. Ker \$ spent on Bridge*
16. ✓ CONSIDER AND APPROVE PROPOSAL FOR PURCHASE OF NEW LOCATION FOR COUNTY CLERK AND COUNTY JUDGE FACILITIES.
17. EXECUTIVE SESSION TO CONSIDER MATTER RELATING TO ITEM 16 ABOVE.
18. TAKE ANY ACTION NECESSARY AS A RESULT OF THE EXECUTIVE SESSION.

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Jerome Owens
 JEROME OWENS
 COUNTY JUDGE

NO. _____ TIME _____

FEB 13 2006

DONECE GREGORY, COUNTY CLERK
 TYLER COUNTY, TEXAS

By _____

TYLER COUNTY COMMISSIONERS COURT
SPECIAL MEETING
February 17, 2006 ---- 8:30 a.m.

THE STATE OF TEXAS ON THIS THE 17th day of February, 2006 the
Commissioners' Court in and for Tyler County, Texas convened in a Special Meeting at the
Commissioners' Courtroom in Woodville, Texas, the following members of the Court present,
to wit:

JEROME OWENS	COUNTY JUDGE, Presiding
MARTIN NASH	COMMISSIONER, PCT. #1
RUSTY HUGHES	COMMISSIONER, PCT. #2
JOE MARSHALL	COMMISSIONER, PCT. #3
JACK WALSTON	COMMISSIONER, PCT. #4
DONECE GREGORY	COUNTY CLERK, EX OFFICIO

The following were absent: none thereby constituting a quorum. In addition to the above
were:

JOYCE MOORE	COUNTY AUDITOR
SHARON FULLER	COUNTY TREASURER
JOE SMITH	CRIMINAL DISTRICT ATTORNEY
LANCE SEAMANS	EXTENSION AGENT

A motion was made by Commissioner Marshall and seconded by Commissioner Hughes to
approve the minutes of two meetings on February 13, 2006. All voted yes and none no.

Commissioner Marshall motioned to approve paying the **bills** presented by the **County Auditor**, with exception to a hospital bill of a prisoner for further study. **Commissioner Hughes** seconded the motion. All voted yes and none no. SEE ATTACHED

A motion was made by **Commissioner Marshall** and seconded by **Commissioner Hughes** to
approve the purchase of a new dump truck, for Precinct #3, from East Texas Mack Sales, with
the addition of \$1800 for a hitch. This purchase is to be paid by two time warrants. All voted
yes and none no.

A motion was made by **Commissioner Marshall** and seconded by **Commissioner Walston** to
approve a lease rate of \$150 per machine/ per election to cities, school districts and other
entities; and, to approve the lease form as reviewed by Joe Smith. All voted yes and none no.
SEE ATTACHED

A motion was made by **Commissioner Walston** and seconded by **Commissioner Marshall** to
table consideration of a lease with **North American Procurement Co** for temporary debris
staging and reduction site. All voted yes and none no.

Commissioner Walston motioned to appoint Judge Owens and Commissioner Marshall, along with a representative from the Tyler County Water District to make a recommendation to the court for the selection of an engineering firm for the 2006 Community Development Block Grant for water improvements project in the Rockland area. **Commissioner Nash** seconded the motion. All voted yes and one no.

A motion was made by **Commissioner Hughes** and seconded by **Commissioner Marshall** to appoint Elaine Clow to the **Tri-County Community Action** board. All voted yes and none no.

Commissioner Walston motioned to accept the 2005 annual report from **Constable Precinct #1, Terry Riley**. **Commissioner Marshall** seconded the motion. All voted yes and none no. SEE ATTACHED

Lance Seamans requested an additional \$3500 for travel expenses to offset gasoline cost of extra mileage due to the additional kids to the agricultural program. Commissioner Nash motioned to amend the travel budget of the agent to \$5200. Commissioner Hughes seconded this motion. All voted yes and none no.

A motion was made by **Commissioner Nash** and seconded by **Commissioner Walston** to approve the **budget amendments**, as presented by the County Auditor. All voted yes and none no. SEE ATTACHED AMENDMENTS

Commissioner Walston motioned to accept white goods at the **collection center** at no charge during the month of March. **Commissioner Marshall** seconded the motion. All voted yes and none no.

Commissioner Nash motioned to authorize payment of \$16,000 for **restoration and repair of 63 old record books in the County Clerk's office, to be paid from the Archive Fund**. **Commissioner Hughes** seconded the motion. All voted yes and none no.

A motion was made by **Commissioner Marshall** and seconded by **Commissioner Walston** to adopt the resolution in support of a **home program application to the Texas Department of Housing and Community Affairs**. This would be at no cost to the county. All voted yes and none no. SEE ATTACHED RESOLUTION

Commissioner Nash motioned to approve a waiver of resolution request for bridge replacement by TXDOT of Risinger bridge on CR 1150 at Bid Cypress Creek. The inkind match funds will be spent in Precinct #2. **Commissioner Marshall** seconded this motion. All voted yes and none.

COURT RECESSED FOR A 9:00 a.m. posted agenda.
COURT BACK IN SESSION TO ENTER INTO EXECUTIVE SESSION.

Commissioner Nash motioned to give Joe Smith authority to enter into negotiations for a building to be used by the County Clerk and County Judge; and approve Ernest Gassiott to

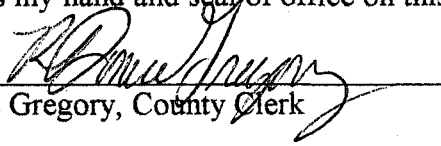
assist in the negotiations. **Commissioner Marshall** seconded the motion. All voted yes and none no.

Commissioner Walston motioned the meeting adjourned. Commissioner Marshall seconded the motion.

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED.

I, Donece Gregory, County Clerk and ex officio member of the Tyler County Commissioners Court, do hereby certify to the fact that the above is a true and correct record of the Tyler County Commissioners Court session held on February 17, 2006.

Witness my hand and seal of office on this the 16th day of March, 2006.

Attest: 
Donece Gregory, County Clerk

GENERAL FUND
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AFLAC INSURANCE	2006 010-202-100	SALARIES PAYABLE	AFLAC INS	02/15/2006	077698	212.95
DOCHES COMMUNITY CREDIT UN	2006 010-202-100	SALARIES PAYABLE	CREDIT UNION	02/15/2006	077699	1,846.20
DUBOSE, EVA JEANETTE	2006 010-202-100	SALARIES PAYABLE	GUILLORY/CHILD SUPPORT 17,902	02/15/2006	077700	177.50
FICA	2006 010-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	4,697.04
FICA	2006 010-402-002	SOCIAL SECURITY	FICA	02/15/2006	077701	332.05
FICA	2006 010-405-002	SOCIAL SECURITY	FICA	02/15/2006	077701	41.67
FICA	2006 010-407-002	SOCIAL SECURITY	FICA	02/15/2006	077701	231.88
FICA	2006 010-409-002	SOCIAL SECURITY	FICA	02/15/2006	077701	52.36
FICA	2006 010-410-002	SOCIAL SECURITY	FICA	02/15/2006	077701	32.12
FICA	2006 010-411-002	SOCIAL SECURITY	FICA	02/15/2006	077701	166.94
FICA	2006 010-412-002	SOCIAL SECURITY	FICA	02/15/2006	077701	39.77
FICA	2006 010-413-002	SOCIAL SECURITY	FICA	02/15/2006	077701	40.39
FICA	2006 010-414-002	SOCIAL SECURITY	FICA	02/15/2006	077701	39.77
FICA	2006 010-419-002	SOCIAL SECURITY	FICA	02/15/2006	077701	431.87
FICA	2006 010-420-002	SOCIAL SECURITY	FICA	02/15/2006	077701	321.33
FICA	2006 010-421-002	SOCIAL SECURITY	FICA	02/15/2006	077701	182.10
FICA	2006 010-422-002	SOCIAL SECURITY	FICA	02/15/2006	077701	185.44
FICA	2006 010-423-002	SOCIAL SECURITY	FICA	02/15/2006	077701	139.06
FICA	2006 010-424-002	SOCIAL SECURITY	FICA	02/15/2006	077701	20.21
FICA	2006 010-425-002	SOCIAL SECURITY	FICA	02/15/2006	077701	19.90
FICA	2006 010-426-002	SOCIAL SECURITY	FICA	02/15/2006	077701	1,607.24
FICA	2006 010-427-002	SOCIAL SECURITY	FICA	02/15/2006	077701	495.07
FICA	2006 010-428-002	SOCIAL SECURITY	FICA	02/15/2006	077701	20.53
FICA	2006 010-429-002	SOCIAL SECURITY	FICA	02/15/2006	077701	21.45
FICA	2006 010-430-002	SOCIAL SECURITY	FICA	02/15/2006	077701	51.06
FICA	2006 010-438-002	SOCIAL SECURITY	FICA	02/15/2006	077701	103.96
FICA	2006 010-439-002	SOCIAL SECURITY	FICA	02/15/2006	077701	73.63
FICA	2006 010-442-002	SOCIAL SECURITY	FICA	02/15/2006	077701	47.24
FIT	2006 010-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	5,540.93
GALLASPY, CATINA KAY	2006 010-202-100	SALARIES PAYABLE	LOEHEL CHILD SUPPORT #963802	02/15/2006	077703	94.00
JAMES, KATHRYN JANAY	2006 010-202-100	SALARIES PAYABLE	CHILD SUPPORT/JAMES CASE#1902	02/15/2006	077705	200.00
MEDICARE - ELECTRONIC TRAN	2006 010-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	1,098.57
MEDICARE - ELECTRONIC TRAN	2006 010-402-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	77.64
MEDICARE - ELECTRONIC TRAN	2006 010-405-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	9.75
MEDICARE - ELECTRONIC TRAN	2006 010-407-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	54.24
MEDICARE - ELECTRONIC TRAN	2006 010-409-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	12.24
MEDICARE - ELECTRONIC TRAN	2006 010-410-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	7.51
MEDICARE - ELECTRONIC TRAN	2006 010-411-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	39.05
MEDICARE - ELECTRONIC TRAN	2006 010-412-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	9.30
MEDICARE - ELECTRONIC TRAN	2006 010-413-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	9.45
MEDICARE - ELECTRONIC TRAN	2006 010-414-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	9.30
MEDICARE - ELECTRONIC TRAN	2006 010-419-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	101.01
MEDICARE - ELECTRONIC TRAN	2006 010-420-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	75.16
MEDICARE - ELECTRONIC TRAN	2006 010-421-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	42.59
MEDICARE - ELECTRONIC TRAN	2006 010-422-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	43.38
MEDICARE - ELECTRONIC TRAN	2006 010-423-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	32.53
MEDICARE - ELECTRONIC TRAN	2006 010-424-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	4.73
MEDICARE - ELECTRONIC TRAN	2006 010-425-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	4.65
MEDICARE - ELECTRONIC TRAN	2006 010-426-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	375.90
MEDICARE - ELECTRONIC TRAN	2006 010-427-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	115.79
MEDICARE - ELECTRONIC TRAN	2006 010-428-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	4.80
MEDICARE - ELECTRONIC TRAN	2006 010-429-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	5.02
MEDICARE - ELECTRONIC TRAN	2006 010-430-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	11.94
MEDICARE - ELECTRONIC TRAN	2006 010-438-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	24.32
MEDICARE - ELECTRONIC TRAN	2006 010-439-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	17.22

GENERAL FUND
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
MEDICARE - ELECTRONIC TRAN	2006 010-442-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	11.05
NATIONWIDE RETIREMENT SOLU	2006 010-202-100	SALARIES PAYABLE	NACO	02/15/2006	077707	1,124.00
NET SALARIES	2006 010-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	54,279.01
POLICE & FIREMAN'S INSURAN	2006 010-202-100	SALARIES PAYABLE	POLICE INSURANCE	02/15/2006	077710	460.19
STANDARD INSURANCE COMPANY	2006 010-202-100	SALARIES PAYABLE	STANDARD CO. VOLUNTARY	02/15/2006	077711	49.99
STURROCK, TERESA LANELL	2006 010-202-100	SALARIES PAYABLE	STURROCK,TERESA CASE #1899502	02/15/2006	077712	312.58
TEXAS COUNTY & DISTRICT RE	2006 010-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	4,995.09
TEXAS COUNTY & DISTRICT RE	2006 010-402-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	376.02
TEXAS COUNTY & DISTRICT RE	2006 010-407-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	295.46
TEXAS COUNTY & DISTRICT RE	2006 010-409-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	66.71
TEXAS COUNTY & DISTRICT RE	2006 010-410-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	40.92
TEXAS COUNTY & DISTRICT RE	2006 010-411-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	174.79
TEXAS COUNTY & DISTRICT RE	2006 010-412-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	50.68
TEXAS COUNTY & DISTRICT RE	2006 010-413-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	51.47
TEXAS COUNTY & DISTRICT RE	2006 010-414-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	50.68
TEXAS COUNTY & DISTRICT RE	2006 010-419-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	553.15
TEXAS COUNTY & DISTRICT RE	2006 010-420-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	414.27
TEXAS COUNTY & DISTRICT RE	2006 010-421-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	232.03
TEXAS COUNTY & DISTRICT RE	2006 010-422-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	236.29
TEXAS COUNTY & DISTRICT RE	2006 010-423-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	175.19
TEXAS COUNTY & DISTRICT RE	2006 010-424-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	25.75
TEXAS COUNTY & DISTRICT RE	2006 010-425-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	25.36
TEXAS COUNTY & DISTRICT RE	2006 010-426-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	1,928.15
TEXAS COUNTY & DISTRICT RE	2006 010-427-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	621.65
TEXAS COUNTY & DISTRICT RE	2006 010-428-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	27.33
TEXAS COUNTY & DISTRICT RE	2006 010-429-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	27.33
TEXAS COUNTY & DISTRICT RE	2006 010-430-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	65.06
TEXAS COUNTY & DISTRICT RE	2006 010-438-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	135.01
TEXAS COUNTY & DISTRICT RE	2006 010-439-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	63.87
TYLER COUNTY	2006 010-202-100	SALARIES PAYABLE	TAC-HEBP DEPENDENT COVERAGE	02/15/2006	077715	1,248.08
AVAYA, INC.	2006 010-407-009	TELEPHONE	TCDC 0101995823	02/16/2006	077716	118.69
AVAYA, INC.	2006 010-420-009	TELEPHONE	TCTA 0101946445	02/16/2006	077716	72.86
CHESTER VOL. FIRE DEPT.	2006 010-401-026	RURAL FIRE PROTECTION	MONTHLY ALLOW	02/16/2006	077717	75.00
ABA MORIAH DATA COMPANY	2006 010-440-015	SERVICE CONTRACTS	MSA #70531	02/17/2006	077723	1,100.00
ADVANCED SYSTEMS & ALARM S	2006 010-442-013	REPAIRS AT JUSTICE CENTER	TCSD - FIRE ALARM INSPEC	02/17/2006	077724	559.00
AMERICAN EXPRESS	2006 010-427-010	JAIL SUPPLIES	TCSD#3717-313796-81001	02/17/2006	077727	12.48
AMERICAN EXPRESS	2006 010-426-029	GAS, OIL, GREASE	TCSD#3717-313796-81001	02/17/2006	077727	168.16
AMERICAN EXPRESS	2006 010-426-045	U S MARSHALL TRANSPORTS CO	TCSD#3717-313796-81001	02/17/2006	077727	76.91
AMERICAN EXPRESS	2006 010-426-024	TRAVEL & EDUCATION	TCSD#3717-313796-81001	02/17/2006	077727	134.79
APPLE TIME, INC.	2006 010-426-008	DEPUTIES SUPPLIES	TCSD SUPPLIES	02/17/2006	077728	246.18
AVAYA, INC.	2006 010-419-009	TELEPHONE	CDA #0102065107	02/17/2006	077729	35.68
AVAYA, INC.	2006 010-419-009	TELEPHONE	CDA #0102065107	02/17/2006	077729	35.68
BONITA LAUNDRY AND CLEANER	2006 010-427-041	UNIFORMS	TCSD CLEANING	02/17/2006	077733	16.00
BONITA LAUNDRY AND CLEANER	2006 010-426-041	UNIFORMS	TCSD CLEANING	02/17/2006	077733	56.00
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD - MEALS	02/17/2006	077735	15.87
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	29.73
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	15.79
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	7.90
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	27.68
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	15.79
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	9.80
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	7.90
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	10.89
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	15.79
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSD SUPPLIES	02/17/2006	077735	12.94

GENERAL FUND
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
BROOKSHIRE BROS.	2006 010-427-036	PRISONER MEALS	TCSO SUPPLIES	02/17/2006	077735	11.76
BURKE CENTER	2006 010-401-028	MH-MR CONTRIBUTIONS	PLEDGE 2006	02/17/2006	077736	9,735.00
CANDY CLEANERS	2006 010-427-041	UNIFORMS	TCSO CLEANING	02/17/2006	077737	38.50
CANDY CLEANERS	2006 010-426-041	UNIFORMS	TCSO CLEANING	02/17/2006	077737	63.00
CANON U.S.A., INC.	2006 010-440-018	EQUIPMENT LEASE	TCA - COPIER 714-A5	02/17/2006	077738	43.53
CAPITAL GRAPHICS, INC.	2006 010-401-050	ELECTION EXPENSE	TCC EARLY VOTE MAIL	02/17/2006	077739	98.90
CHEVRON AND TEXACO CARD SE	2006 010-426-029	GAS, OIL, GREASE	TCSO #789-878-980-0	02/17/2006	077741	59.80
CHIEF SUPPLY	2006 010-426-008	DEPUTIES SUPPLIES	TCSO #232569	02/17/2006	077742	206.93
CHILD ABUSE & FORENSIC SER	2006 010-419-016	DNA LAB FEES	CDA - GUILLORY, MEGAN	02/17/2006	077743	599.00
CMA CABLEVISION	2006 010-427-010	JAIL SUPPLIES	TCSO FEB 06	02/17/2006	077747	92.76
CODE BLUE POLICE SUPPLY	2006 010-426-041	UNIFORMS	TCSO SUPPLIES	02/17/2006	077748	14.95
CODE BLUE POLICE SUPPLY	2006 010-426-008	DEPUTIES SUPPLIES	TCSO SUPPLIES	02/17/2006	077748	385.00
COLOR GRAPHICS CO.	2006 010-420-007	OFFICE SUPPLIES	TCTA - RESIDENCE CARD	02/17/2006	077749	208.75
COLOR GRAPHICS CO.	2006 010-420-007	OFFICE SUPPLIES	TCTA - VOTER REGISTRAT	02/17/2006	077749	344.25
DEEP EAST TEXAS	2006 010-401-020	ASSOCIATION DUES	MEMBERSHIP DUES 2006	02/17/2006	077751	125.00
DP SOLUTIONS, INC.	2006 010-401-099	CONTINGENCY FOR MISCELLANE	TCSO - MEMORY/OFFICE	02/17/2006	077753	380.56
DP SOLUTIONS, INC.	2006 010-423-007	OFFICE SUPPLIES	TCT - SUPPLIES	02/17/2006	077753	37.84
DP SOLUTIONS, INC.	2006 010-422-007	OFFICE SUPPLIES	TCT - IBM FORMS TRACTOR	02/17/2006	077753	57.00
EXCEL CAR WASH, INC.	2006 010-426-029	GAS, OIL, GREASE	TCSO 98 FORD	02/17/2006	077757	17.50
FEDERAL EXPRESS CORP	2006 010-426-008	DEPUTIES SUPPLIES	TCSO #1706-0613-2	02/17/2006	077758	13.74
GT DISTRIBUTORS, INC.	2006 010-426-008	DEPUTIES SUPPLIES	TCSO #003939	02/17/2006	077761	242.59
HENSARLINGS TIRE CENTER	2006 010-426-028	REPAIRS TO VEHICLES	TCSO	02/17/2006	077764	93.36
HENSARLINGS TIRE CENTER	2006 010-426-029	GAS, OIL, GREASE	TCSO	02/17/2006	077764	49.90
HENSARLINGS TIRE CENTER	2006 010-426-030	TIRES, TUBES	TCSO	02/17/2006	077764	16.00
I & M THERMAL SERVICES, IN	2006 010-442-013	REPAIRS AT JUSTICE CENTER	TCSO - HOT WATER SYSTEM	02/17/2006	077766	507.57
INNOVATIVE OFFICE SYSTEMS	2006 010-440-007	SUPPLIES	TCC TONER	02/17/2006	077767	148.04
INNOVATIVE OFFICE SYSTEMS	2006 010-440-012	EQUIPMENT REPAIRS	TCC REPAIR COPIER	02/17/2006	077767	135.00
INTERNET UNLIMITED	2006 010-421-009	TELEPHONE	TCJ - E-MAIL SERVICE	02/17/2006	077769	2.00
JARROTT'S PHARMACY	2006 010-427-043	PRISONER MEDICAL	MEDICATIONS	02/17/2006	077771	502.01
JARROTT'S PHARMACY	2006 010-436-049	AID TO INDIGENTS	TCJ - INDIGENT ASSIST	02/17/2006	077771	182.72
JARROTT'S PHARMACY	2006 010-436-049	AID TO INDIGENTS	TCJ - INDIGENT ASSIST	02/17/2006	077771	315.21
LARRY TREST AUTO BROKERS,	2006 010-426-028	REPAIRS TO VEHICLES	TCSO 03 FORD#15	02/17/2006	077774	239.99
LASON SYSTEMS, INC.	2006 010-440-012	EQUIPMENT REPAIRS	TCC #00360	02/17/2006	077775	958.50
LEXIS-NEXIS	2006 010-421-009	TELEPHONE	TCJ - ONLINE CHG 112KN7	02/17/2006	077776	32.00
LUSK, LAVERNE	2006 010-415-044	COMMITMENTS	BLANKENSHIP, VICKIE	02/17/2006	077778	417.00
MAGNOLIA APPLIANCE	2006 010-442-013	REPAIRS AT JUSTICE CENTER	TCSO - DRYER REPAIR	02/17/2006	077779	559.00
MANN, ROBERT H ATTY	2006 010-408-055	COURT APPOINTED ATTORNEYS	DAVIS, BILLY EDGAR	02/17/2006	077781	700.00
MARC	2006 010-427-010	JAIL SUPPLIES	TCSO SUPPLIES	02/17/2006	077782	385.50
MIDWEST RADAR AND EQUIP.	2006 010-426-028	REPAIRS TO VEHICLES	TCSO CERTIFICATION	02/17/2006	077786	150.00
MOBILE-VISION, INC.	2006 010-426-008	DEPUTIES SUPPLIES	TCSO MICROPHONE	02/17/2006	077787	107.00
MODICA BROTHERS	2006 010-426-029	GAS, OIL, GREASE	TCSO	02/17/2006	077788	151.20
MODICA BROTHERS	2006 010-426-028	REPAIRS TO VEHICLES	TCSO	02/17/2006	077788	51.35
MODICA BROTHERS	2006 010-426-030	TIRES, TUBES	TCSO	02/17/2006	077788	107.60
MUSSO, NICK V DMD .	2006 010-427-043	PRISONER MEDICAL	CARTER, TONYA	02/17/2006	077791	102.00
MUSSO, NICK V DMD .	2006 010-427-043	PRISONER MEDICAL	RICHARDSON, MELVIN	02/17/2006	077791	42.00
NET DATA CORP.	2006 010-440-020	SUPPORT SERVICES	TCC RVI IMAGING	02/17/2006	077793	225.00
NORTH & EAST TX CTY JUDGES	2006 010-401-020	ASSOCIATION DUES	ANNUAL MENEER DUES	02/17/2006	077794	100.00
OTIS ELEVATOR COMPANY	2006 010-442-012	ELEVATOR REPAIRS	TCCN - ELEVATOR MAINT	02/17/2006	077796	134.95
PARKER'S DO IT CENTER	2006 010-442-013	REPAIRS AT JUSTICE CENTER	TCSO - PARTS/SUPPLIES	02/17/2006	077797	182.76
PITNEY BOWES	2006 010-440-018	EQUIPMENT LEASE	TCSO - 5615646	02/17/2006	077799	105.50
PITNEY BOWES CREDIT CORPOR	2006 010-419-007	OFFICE SUPPLIES	CDA - 5692702	02/17/2006	077800	90.35
PITNEY BOWES INC.	2006 010-440-018	EQUIPMENT LEASE	TCCN - 1517 9506 868	02/17/2006	077801	207.00
PUBLIC SAFETY CENTER, INC	2006 010-426-008	DEPUTIES SUPPLIES	TCSO #13869	02/17/2006	077803	180.09
QUILL COPORATION	2006 010-440-007	SUPPLIES	TCDC - IBM LASER TONER	02/17/2006	077804	219.99
QUILL COPORATION	2006 010-402-007	OFFICE SUPPLIES	TCC OFFICE SUPPLIES	02/17/2006	077804	235.13

GENERAL FUND
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
QUILL CORPORATION	2006 010-440-007	SUPPLIES	TCC CARTRIDGES	02/17/2006	077804	73.97
QUILL CORPORATION	2006 010-440-007	SUPPLIES	DPS - INK CART	02/17/2006	077804	188.69
QUILL CORPORATION	2006 010-430-007	OFFICE SUPPLIES	DPS - BUS CARDS	02/17/2006	077804	13.59
SCOTT-MERRIMAN, INC.	2006 010-407-007	OFFICE SUPPLIES	TCDC - TX SEAL PAPER	02/17/2006	077812	153.43
SCOTT-MERRIMAN, INC.	2006 010-407-007	OFFICE SUPPLIES	TCDC - RIBBONS	02/17/2006	077812	37.29
SCOTT-MERRIMAN, INC.	2006 010-402-007	OFFICE SUPPLIES	TCC ENVELOPES	02/17/2006	077812	567.96
SCOTT-MERRIMAN, INC.	2006 010-440-007	SUPPLIES	TCC BANKNOTE PAPER	02/17/2006	077812	1,401.50
SELF, DANNY L JR	2006 010-427-041	UNIFORMS	TCSO SHIRT	02/17/2006	077813	20.00
SHEPHERD'S UNIFORM & LINEN	2006 010-442-010	REPAIRS TO COURTHOUSE	TCCH - UNIFORMS	02/17/2006	077815	159.73
SPARKLETT'S & SIERRA SPRING	2006 010-420-007	OFFICE SUPPLIES	TCTA - OFFICE SUPPLIES	02/17/2006	077818	32.94
SPURGER TIRE AND SERVICE C	2006 010-426-029	GAS, OIL, GREASE	TCSO UNIT#6	02/17/2006	077819	25.95
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCC - CALC TAPE	02/17/2006	077820	6.39
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - SNEAD FOLDERS	02/17/2006	077820	4.69
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - BINDERS/HIGHLIGHTER	02/17/2006	077820	45.49
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCH - PAPER SUPPLY	02/17/2006	077820	221.93
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCH - RIBBONS NUK319	02/17/2006	077820	11.69
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - DATA BINDERS	02/17/2006	077820	63.90
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - DATA BINDERS	02/17/2006	077820	21.45
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCH - PAPER SUPPLY	02/17/2006	077820	155.94
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCA - RIBBON NUKBM319	02/17/2006	077820	70.14
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - LABELS	02/17/2006	077820	3.03
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCH - PAPER SUPPLY	02/17/2006	077820	179.95
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - STOR FILES	02/17/2006	077820	26.99
STORY-WRIGHT	2006 010-422-007	OFFICE SUPPLIES	TCA - LABELS	02/17/2006	077820	2.59
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCCH - ADD TAPE	02/17/2006	077820	6.39
STORY-WRIGHT	2006 010-423-007	OFFICE SUPPLIES	TCT - OFFICE SUPPLIES	02/17/2006	077820	45.03
STORY-WRIGHT	2006 010-440-007	SUPPLIES	TCJP - INK CART	02/17/2006	077820	29.99
STORY-WRIGHT	2006 010-420-007	OFFICE SUPPLIES	TCJ - PEN	02/17/2006	077820	8.68
STORY-WRIGHT	2006 010-419-007	OFFICE SUPPLIES	CDA - OFFICE SUPPLIES	02/17/2006	077820	63.24
SULLIVANS HARDWARE	2006 010-426-008	DEPUTIES SUPPLIES	TCSO SUPPLIES	02/17/2006	077822	10.78
SULLIVANS HARDWARE	2006 010-427-010	JAIL SUPPLIES	TCSO SUPPLIES	02/17/2006	077822	2.29
SULLIVANS HARDWARE	2006 010-442-013	REPAIRS AT JUSTICE CENTER	TCSO SUPPLIES	02/17/2006	077822	49.98
SULLIVANS HARDWARE	2006 010-442-010	REPAIRS TO COURTHOUSE	TCCH - PARTS/SUPPLIES	02/17/2006	077822	267.53
SYSCO FOOD SERVICES	2006 010-427-036	PRISONER MEALS	TCSO #819219	02/17/2006	077823	791.56
SYSCO FOOD SERVICES	2006 010-427-036	PRISONER MEALS	TCSO #819219	02/17/2006	077823	868.80
SYSCO FOOD SERVICES	2006 010-427-036	PRISONER MEALS	TCSO #819219	02/17/2006	077823	1,146.31
SYSCO FOOD SERVICES	2006 010-427-036	PRISONER MEALS	TCSO #819219	02/17/2006	077823	902.07
SYSCO FOOD SERVICES	2006 010-427-036	PRISONER MEALS	TCSO #819219	02/17/2006	077823	940.57
T AND G IDENTIFICATION SYS	2006 010-426-008	DEPUTIES SUPPLIES	TCSO #SUPPLIES	02/17/2006	077824	25.00
T AND G IDENTIFICATION SYS	2006 010-426-008	DEPUTIES SUPPLIES	TCSO ID CARDS	02/17/2006	077824	15.90
TARTER, SCOTT	2006 010-415-024	COURT REPORTER	SUB COURT REPORT	02/17/2006	077825	250.00
TARTER, SCOTT	2006 010-415-024	COURT REPORTER	SUB COURT REPORT	02/17/2006	077825	287.00
TIMBERMANS SUPPLY	2006 010-442-010	REPAIRS TO COURTHOUSE	TCJ - PARTS/SUPPLIES	02/17/2006	077830	3.95
TIMBERMANS SUPPLY	2006 010-442-010	REPAIRS TO COURTHOUSE	TCJ - PARTS/SUPPLIES	02/17/2006	077830	49.00
TOM'S MEAT MARKET	2006 010-363-024	JUSTICE-OF-PEACE IV FEES	JP4 FEE - ROBINSON -	02/17/2006	077831	50.23
TUBB, MELANIE	2006 010-419-007	OFFICE SUPPLIES	CDA - CONTRACT LABOR	02/17/2006	077835	70.00
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCTA - 12/01/2004	02/17/2006	077837	137.81
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCTA - 09/07/2005	02/17/2006	077837	230.40
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCTA - 09/07/2005	02/17/2006	077837	55.80
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCTA - 09/14/2005	02/17/2006	077837	189.00
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCA - 01/04/2006	02/17/2006	077837	25.60
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCA - 01/11/2006	02/17/2006	077837	25.60
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCA - 01/18/2006	02/17/2006	077837	25.60
TYLER COUNTY BOOSTER	2006 010-401-013	ADVERTISING	TCA - PCT 3 EQUIP BID	02/17/2006	077837	156.00
TYLER COUNTY BOOSTER	2006 010-407-007	OFFICE SUPPLIES	TCDC - ENVELOPES	02/17/2006	077837	123.00

GENERAL FUND
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
TYLER COUNTY HOSPITAL	2006 010-427-043	PRISONER MEDICAL	ROSS #6780	02/17/2006	077840	1,104.65
U PUMP IT	2006 010-426-029	GAS, OIL, GREASE	TCSD #0002831562	02/17/2006	077842	4,934.94
U PUMP IT	2006 010-426-029	GAS, OIL, GREASE	TCSD #0002831570	02/17/2006	077842	205.48
VERIZON WIRELESS	2006 010-426-009	TELEPHONE	TCSD#909936855-00001	02/17/2006	077843	561.70
VERIZON WIRELESS	2006 010-405-009	TELEPHONE	TCVS - 409 429 0968	02/17/2006	077843	20.83
VERIZON WIRELESS	2006 010-405-009	TELEPHONE	TCVS - 409 377 0042	02/17/2006	077843	155.08
VERIZON WIRELESS	2006 010-421-009	TELEPHONE	TCJ - 409 429 4274	02/17/2006	077843	321.64
VIKING OFFICE PRODUCTS	2006 010-440-007	SUPPLIES	TCA - DATA TAPE	02/17/2006	077844	121.97
VIKING OFFICE PRODUCTS	2006 010-423-007	OFFICE SUPPLIES	TCT - USB CABLE	02/17/2006	077844	12.99
VIKING OFFICE PRODUCTS	2006 010-439-007	OFFICE SUPPLIES	TCEO #61036555	02/17/2006	077844	19.99
VIKING OFFICE PRODUCTS	2006 010-439-007	OFFICE SUPPLIES	TCEO #61036555	02/17/2006	077844	40.66
VIKING OFFICE PRODUCTS	2006 010-420-007	OFFICE SUPPLIES	TCTA - DISKETTS	02/17/2006	077844	10.68
VIKING OFFICE PRODUCTS	2006 010-420-007	OFFICE SUPPLIES	TC TA - OFFICE SUPPLIES	02/17/2006	077844	76.87
VIKING OFFICE PRODUCTS	2006 010-420-007	OFFICE SUPPLIES	TCTA - OFFICE SUPPLIES	02/17/2006	077844	49.30
WAL-MART COMMUNITY	2006 010-422-007	OFFICE SUPPLIES	TCA - 6032202000776808	02/17/2006	077845	28.73
WAL-MART COMMUNITY	2006 010-426-007	OFFICE SUPPLIES	TCSD#6032-2020-0058-7809	02/17/2006	077845	240.89
WAL-MART COMMUNITY	2006 010-426-008	DEPUTIES SUPPLIES	TCSD#6032-2020-0058-7809	02/17/2006	077845	70.12
WAL-MART COMMUNITY	2006 010-426-028	REPAIRS TO VEHICLES	TCSD#6032-2020-0058-7809	02/17/2006	077845	57.76
WAL-MART COMMUNITY	2006 010-402-007	OFFICE SUPPLIES	TCC#6032-2020-0077-6899	02/17/2006	077845	36.77
WAL-MART COMMUNITY	2006 010-442-010	REPAIRS TO COURTHOUSE	TCJ - 6032202000776915	02/17/2006	077845	80.90
WAL-MART COMMUNITY	2006 010-442-007	JANITORS SUPPLIES	TCJ - 6032202000776915	02/17/2006	077845	51.39
WAL-MART COMMUNITY	2006 010-440-007	SUPPLIES	DPS - 6032202050005595	02/17/2006	077845	147.12
WAL-MART COMMUNITY	2006 010-430-007	OFFICE SUPPLIES	DPS - 6032202050005595	02/17/2006	077845	14.42
WEST GROUP	2006 010-422-007	OFFICE SUPPLIES	TCA #1000239705	02/17/2006	077847	33.00
WILSON CLEMMONS INSURANCE	2006 010-419-014	BONDS	CBA - BOND- S. HOLLIS	02/17/2006	077849	50.00
WOODVILLE I.S.D.	2006 010-440-022	PROFESSIONAL SERVICES	TCCH - 2006 RESNET	02/17/2006	077851	1,800.00
XEROX CORPORATION	2006 010-440-015	SERVICE CONTRACTS	TCDC - DC230 DUPLEX	02/17/2006	077852	135.00
TOTAL CHECKS WRITTEN						131,783.72
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						131,783.72

ROAD & BRIDGE I
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AFLAC INSURANCE	2006 021-202-100	SALARIES PAYABLE	AFLAC INS	02/15/2006	077698	74.34
DOCHES COMMUNITY CREDIT UN	2006 021-202-100	SALARIES PAYABLE	CREDIT UNION	02/15/2006	077699	125.00
FICA	2006 021-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	406.16
FICA	2006 021-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	406.16
FIT	2006 021-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	457.54
MEDICARE - ELECTRONIC TRAN	2006 021-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	94.99
MEDICARE - ELECTRONIC TRAN	2006 021-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	94.99
NET SALARIES	2006 021-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	4,680.02
STANDARD INSURANCE COMPANY	2006 021-202-100	SALARIES PAYABLE	STANDARD CO. VOLUNTARY	02/15/2006	077711	16.90
TEXAS COUNTY & DISTRICT RE	2006 021-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	463.79
TEXAS COUNTY & DISTRICT RE	2006 021-448-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	523.40
TYLER COUNTY	2006 021-202-100	SALARIES PAYABLE	TAC-HEBP DEPENDENT COVERAGE	02/15/2006	077715	306.58
A & M WIRELESS	2006 021-451-040	MISCELLANEOUS SUPPLIES	PCT 1 - CHARGER	02/17/2006	077720	23.95
A-1 JOHNNY PORTABLE TOILET	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - RENTAL	02/17/2006	077721	38.75
ENGLISH TRUCK & TRAILER	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - EQUIP REPAIRS	02/17/2006	077755	67.88
ENGLISH TRUCK & TRAILER	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - EQUIP REPAIR	02/17/2006	077755	208.38
GARDNER OIL, INC.	2006 021-451-029	GAS, OIL, GREASE	PCT 1 - FUEL	02/17/2006	077759	723.24
GARDNER OIL, INC.	2006 021-451-029	GAS, OIL, GREASE	PCT 1 - FUEL	02/17/2006	077759	829.83
GARDNER OIL, INC.	2006 021-451-029	GAS, OIL, GREASE	PCT 1 - FUEL	02/17/2006	077759	296.45
GARDNER OIL, INC.	2006 021-451-029	GAS, OIL, GREASE	PCT 1 - FUEL	02/17/2006	077759	73.16
HILLISTER TRACTOR SALES	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - PARTS/SUPPLIES	02/17/2006	077765	331.44
JASPER ASPHALT LIMITED	2006 021-451-032	ROAD MATERIAL	PCT 1 - ROAD MATERIAL	02/17/2006	077772	647.90
MODICA BROTHERS	2006 021-451-030	TIRES, TUBES	PCT 1 - FLAT REPAIR	02/17/2006	077788	15.00
MODICA BROTHERS	2006 021-451-030	TIRES, TUBES	PCT 1 - FLAT REPAIR	02/17/2006	077788	51.00
MODICA BROTHERS	2006 021-451-030	TIRES, TUBES	PCT 1 - TIRES/REPAIR	02/17/2006	077788	291.72
MODICA BROTHERS	2006 021-451-030	TIRES, TUBES	PCT 1 - TIRES/REPAIR	02/17/2006	077788	218.44
RAINEY HEATING & AIR	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - AC/HEATER REPAIR	02/17/2006	077805	106.50
TED SCHRECK TRUCKING	2006 021-451-032	ROAD MATERIAL	PCT 1 - ROAD MATERIAL	02/17/2006	077827	420.00
TIMBERMANS SUPPLY	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - PARTS/SUPPLIES	02/17/2006	077830	8.95
TIMBERMANS SUPPLY	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - PARTS/SUPPLIES	02/17/2006	077830	43.61
TYLER COUNTY AUTO PARTS	2006 021-451-028	MACHINERY MAINTENANCE	PCT 1 - PARTS/SUPPLIES	02/17/2006	077836	157.46
WAL-MART COMMUNITY	2006 021-451-040	MISCELLANEOUS SUPPLIES	PCT 1 - 6032202000625559	02/17/2006	077845	27.49
WAL-MART COMMUNITY	2006 021-451-040	MISCELLANEOUS SUPPLIES	PCT 1 - 603220200195371	02/17/2006	077845	103.31

TOTAL CHECKS WRITTEN 12,334.33

TOTAL VOID CHECKS 0.00

TOTAL CHECK AMOUNT 12,334.33

ROAD & BRIDGE II
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AFLAC INSURANCE	2006 022-202-100	SALARIES PAYABLE	AFLAC INS	02/15/2006	077698	32.95
FICA	2006 022-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	388.21
FICA	2006 022-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	388.21
FIT	2006 022-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	577.27
MEDICARE --ELECTRONIC TRAN	2006 022-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	90.79
MEDICARE --ELECTRONIC TRAN	2006 022-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	90.79
NET SALARIES	2006 022-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	4,764.57
TEXAS COUNTY & DISTRICT RE	2006 022-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	440.61
TEXAS COUNTY & DISTRICT RE	2006 022-448-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	497.25
BILLY WILLIAMS TRUCKING	2006 022-451-032	ROAD MATERIAL	PCT 2 - ROAD MATERIAL	02/17/2006	077732	5,019.34
CHEMSEARCH	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - DIESEL GUARD	02/17/2006	077740	434.02
DIESEL DIAGNOSTICS, LLC	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077752	1,777.68
GARDNER OIL, INC.	2006 022-451-029	GAS, OIL, GREASE	PCT 2 - FUEL	02/17/2006	077759	777.11
GARDNER OIL, INC.	2006 022-451-029	GAS, OIL, GREASE	PCT 2 - FUEL	02/17/2006	077759	1,138.83
GARDNER OIL, INC.	2006 022-451-029	GAS, OIL, GREASE	PCT 2 - FUEL	02/17/2006	077759	204.93
GARDNER OIL, INC.	2006 022-451-029	GAS, OIL, GREASE	PCT 2 - FUEL	02/17/2006	077759	1,029.57
GRAY'S WHOLESALE TIRE	2006 022-451-030	TIRES, TUBES	PCT 2 - PARTS/SUPPLIES	02/17/2006	077760	580.12
GRAY'S WHOLESALE TIRE	2006 022-451-030	TIRES, TUBES	PCT 2 - PARTS/SUPPLIES	02/17/2006	077760	244.80
GULF WELDING	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077762	31.50
HENSARLINGS TIRE CENTER	2006 022-451-030	TIRES, TUBES	PCT 2 - FLAT REPAIR	02/17/2006	077764	20.00
HENSARLINGS TIRE CENTER	2006 022-451-030	TIRES, TUBES	PCT 2 - FLAT REPAIR	02/17/2006	077764	120.00
HENSARLINGS TIRE CENTER	2006 022-451-030	TIRES, TUBES	PCT 2 - FLAT REPAIR	02/17/2006	077764	126.00
MODICA BROTHERS	2006 022-451-030	TIRES, TUBES	PCT 2 - REPAIRS	02/17/2006	077788	299.36
MODICA BROTHERS	2006 022-451-030	TIRES, TUBES	PCT 2 - REPAIRS	02/17/2006	077788	276.86
MOIT WHOLESALE, INC.	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - TRASH BAGS	02/17/2006	077789	79.90
PARKER'S DO IT CENTER	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077797	6.18
RAINEY HEATING & AIR	2006 022-451-040	MISCELLANEOUS SUPPLIES	PCT 2 - A/C -HEATER REPA	02/17/2006	077805	106.50
RICHARD'S ELECTRIC	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - REBUILD STARTER	02/17/2006	077808	239.00
SMITH AND BARNHART	2006 022-451-035	UTILITIES	PCT 2 - PAGER SRV	02/17/2006	077816	13.90
THREE CREEKS RANCH	2006 022-448-001	SALARIES	LABOR AFTER "RITA"	02/17/2006	077829	1,432.56
TIMBERMANS SUPPLY	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077830	164.00
TIMBERMANS SUPPLY	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077830	41.19
TIMBERMANS SUPPLY	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077830	56.28
TYLER COUNTY AUTO PARTS	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077836	36.83
TYLER COUNTY AUTO PARTS	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077836	3.99
TYLER COUNTY AUTO PARTS	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077836	102.73
TYLER COUNTY AUTO PARTS	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - PARTS/SUPPLIES	02/17/2006	077836	24.51
U PUMP IT	2006 022-451-029	GAS, OIL, GREASE	PCT 2 - FUEL	02/17/2006	077842	298.22
VIKING OFFICE PRODUCTS	2006 022-451-028	MACHINERY MAINTENANCE	PCT 2 - OFFICE SUPPLIES	02/17/2006	077844	37.63
WAL-MART COMMUNITY	2006 022-451-040	MISCELLANEOUS SUPPLIES	PCT 2 - 6032202000625559	02/17/2006	077845	49.06
					TOTAL CHECKS WRITTEN	22,043.25
					TOTAL VOID CHECKS	0.00
					TOTAL CHECK AMOUNT	22,043.25

ROAD & BRIDGE III
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AFLAC INSURANCE	2006 023-202-100	SALARIES PAYABLE	AFLAC INS	02/15/2006	077698	20.00
FICA	2006 023-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	406.84
FICA	2006 023-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	406.84
FIT	2006 023-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	393.42
MEDICARE - ELECTRONIC TRAN	2006 023-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	95.15
MEDICARE - ELECTRONIC TRAN	2006 023-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	95.15
NET SALARIES	2006 023-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	5,186.27
STANDARD INSURANCE COMPANY	2006 023-202-100	SALARIES PAYABLE	STANDARD CO. VOLUNTARY	02/15/2006	077711	19.57
TEXAS COUNTY & DISTRICT RE	2006 023-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	460.75
TEXAS COUNTY & DISTRICT RE	2006 023-448-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	519.97
BILLY WILLIAMS TRUCKING	2006 023-451-032	ROAD MATERIAL	PCT 3 - ROAD MATERIAL	02/17/2006	077732	2,430.54
BILLY WILLIAMS TRUCKING	2006 023-451-032	ROAD MATERIAL	PCT 3 - ROAD MATERIAL	02/17/2006	077732	848.55
CINGULAR WIRELESS	2006 023-451-035	UTILITIES	PCT3 793899742	02/17/2006	077744	147.55
CINTAS CORPORATION #084	2006 023-451-044	UNIFORMS	PCT 3 - UNIFORMS	02/17/2006	077745	29.00
CINTAS CORPORATION #084	2006 023-451-044	UNIFORMS	PCT 3 - UNIFORMS	02/17/2006	077745	29.00
CINTAS CORPORATION #084	2006 023-451-044	UNIFORMS	PCT 3 - UNIFORMS	02/17/2006	077745	29.00
CINTAS CORPORATION #084	2006 023-451-044	UNIFORMS	PCT 3 - UNIFORMS	02/17/2006	077745	29.00
CINTAS CORPORATION #084	2006 023-451-044	UNIFORMS	PCT 3 - UNIFORMS	02/17/2006	077745	29.00
GARDNER OIL, INC.	2006 023-451-029	GAS, OIL, GREASE	PCT 3 - FUEL	02/17/2006	077759	319.84
GARDNER OIL, INC.	2006 023-451-029	GAS, OIL, GREASE	PCT 3 - FUEL	02/17/2006	077759	1,133.31
GARDNER OIL, INC.	2006 023-451-029	GAS, OIL, GREASE	PCT 3 - FUEL	02/17/2006	077759	229.89
HENSARLINGS TIRE CENTER	2006 023-451-030	TIRES, TUBES	PCT 3 - TIRES/REPAIR	02/17/2006	077764	301.10
HENSARLINGS TIRE CENTER	2006 023-451-030	TIRES, TUBES	PCT 3 - TIRES/REPAIR	02/17/2006	077764	368.35
INTERNATIONAL PAPER COMPAN	2006 023-451-032	ROAD MATERIAL	PCT 3 - ROAD MATERIAL	02/17/2006	077768	96.00
MARTINS TRU-VALUE HDWE.	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077783	56.58
MUSIC MOUNTAIN WATER CO	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - OFFICE SUPPLIES	02/17/2006	077790	14.17
MUSTANG CAT	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077792	1,455.69
O'REILLY AUTO PARTS	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077795	64.99
O'REILLY AUTO PARTS	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077795	90.24
PARKER'S DO IT CENTER	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077797	34.08
RAINEY HEATING & AIR	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - AC/HEAT REPAIR	02/17/2006	077805	106.50
RECON OUTDOORS	2006 023-453-045	PURCHASE OF EQUIPMENT	PCT 3 - TALON EXTREME	02/17/2006	077806	470.85
REGIONS INTERSTATE BILLING	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077807	512.40
SEXTON, MATTIE M	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - BARN CLEAN	02/17/2006	077814	35.00
SEXTON, MATTIE M	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - BARN CLEAN	02/17/2006	077814	35.00
SEXTON, MATTIE M	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - BARN CLEAN	02/17/2006	077814	35.00
SMITH AND BARNHART	2006 023-451-035	UTILITIES	PCT 3 - NOKIA 6010	02/17/2006	077817	29.95
TIMBERMANS SUPPLY	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077830	164.31
TIMBERMANS SUPPLY	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077830	33.62
TIMBERMANS SUPPLY	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077830	13.50
TRIANGLE CLUTCH REBUILDER	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - EQUIP PARTS	02/17/2006	077833	148.00
TRUCK & EQUIPMENT REPAIR	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - EQUIP REPAIR	02/17/2006	077834	80.00
TYLER COUNTY AUTO PARTS	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077836	65.52
TYLER COUNTY AUTO PARTS	2006 023-451-028	MACHINERY MAINTENANCE	PCT 3 - PARTS/SUPPLIES	02/17/2006	077836	51.82
U PUMP IT	2006 023-451-029	GAS, OIL, GREASE	PCT 3 - FUEL	02/17/2006	077842	127.52
VIKING OFFICE PRODUCTS	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - OFFICE SUPPLIES	02/17/2006	077844	89.45
WAL-MART COMMUNITY	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - 6032202000625559	02/17/2006	077845	27.48
WAL-MART COMMUNITY	2006 023-451-040	MISCELLANEOUS SUPPLIES	PCT 3 - 6032202000201559	02/17/2006	077845	15.41

TOTAL CHECKS WRITTEN 17,381.17

TOTAL VOID CHECKS 0.00

TOTAL CHECK AMOUNT 17,381.17

ROAD & BRIDGE IV
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
DOCHES COMMUNITY CREDIT UN	2006 024-202-100	SALARIES PAYABLE	CREDIT UNION	02/15/2006	077699	75.00
FICA	2006 024-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	488.19
FICA	2006 024-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	488.19
FIT	2006 024-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	599.55
GULF EMPLOYEES CREDIT UNIO	2006 024-202-100	SALARIES PAYABLE	GULF EMPLOYEES CREDIT UNION	02/15/2006	077704	50.00
MEDICARE - ELECTRONIC TRAN	2006 024-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	114.17
MEDICARE - ELECTRONIC TRAN	2006 024-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	114.17
NET SALARIES	2006 024-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	6,050.67
TEXAS COUNTY & DISTRICT RE	2006 024-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	496.36
TEXAS COUNTY & DISTRICT RE	2006 024-448-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	560.17
A & A EQUIPMENT	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - REPAIR BURNER	02/17/2006	077719	253.13
AAA SERVICE CO., INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077722	185.00
ALLISON CHEVROLET, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - VEH INSPECTION	02/17/2006	077725	12.50
CINTAS CORPORATION #084	2006 024-451-044	UNIFORMS	PCT 4 - UNIFORM 08401423	02/17/2006	077745	35.00
CINTAS CORPORATION #084	2006 024-451-044	UNIFORMS	PCT 4 - UNIFORM 08401423	02/17/2006	077745	35.00
CINTAS CORPORATION #084	2006 024-451-044	UNIFORMS	PCT 4 - UNIFORM 08401423	02/17/2006	077745	35.00
CINTAS CORPORATION #084	2006 024-451-044	UNIFORMS	PCT 4 - UNIFORM 08401423	02/17/2006	077745	35.00
CINTAS CORPORATION #084	2006 024-451-044	UNIFORMS	PCT 4 - UNIFORM 08401423	02/17/2006	077745	35.00
EAST TEXAS ASPHALT CO.	2006 024-451-032	ROAD MATERIAL	PCT 4 - ROAD MATERIAL	02/17/2006	077754	403.80
GARDNER OIL, INC.	2006 024-451-029	GAS, OIL, GREASE	PCT 4 - FUEL	02/17/2006	077759	475.95
GARDNER OIL, INC.	2006 024-451-029	GAS, OIL, GREASE	PCT 4 - FUEL	02/17/2006	077759	1,159.06
GARDNER OIL, INC.	2006 024-451-029	GAS, OIL, GREASE	PCT 4 - FUEL	02/17/2006	077759	1,082.95
HILLISTER TRACTOR SALES	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - ADAPTER	02/17/2006	077765	4.14
JASPER ASPHALT LIMITED	2006 024-451-032	ROAD MATERIAL	PCT 4 - ROAD MATERIAL	02/17/2006	077772	494.09
MODICA BROTHERS	2006 024-451-030	TIRES, TUBES	PCT 4 - FLAT REPAIR	02/17/2006	077788	8.00
MODICA BROTHERS	2006 024-451-030	TIRES, TUBES	PCT 4 - FLAT REPAIR	02/17/2006	077788	21.37
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	40.87
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	29.05
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	49.53
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	13.58
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	31.94
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	7.63
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	77.13
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	21.47
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	4.77
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	1.99
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	252.87
MOTT WHOLESAL, INC.	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077789	0.89
MUSIC MOUNTAIN WATER CO	2006 024-451-040	MISCELLANEOUS SUPPLIES	PCT 4 - 79996800	02/17/2006	077790	14.17
PARKER'S DO. IT CENTER	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077797	16.84
POWERPLAN	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 -PARTS/SUPPLIES	02/17/2006	077802	621.86
POWERPLAN	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 -PARTS/SUPPLIES	02/17/2006	077802	2,565.80
RAINEY HEATING & AIR	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - AC/HEAT REPAIR	02/17/2006	077805	106.50
REGIONS INTERSTATE BILLING	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077807	168.64
ROARK, A. W., JR.	2006 024-451-032	ROAD MATERIAL	PCT 4 - ROAD MATERIAL	02/17/2006	077809	1,080.00
ROARK, DAVID	2006 024-451-032	ROAD MATERIAL	PCT 4 - ROAD MATERIAL	02/17/2006	077810	1,080.00
TBPC FEDERAL SURPLUS PROPE	2006 024-453-045	PURCHASE OF EQUIPMENT	PCT 4 - NEW EQUIPMENT	02/17/2006	077826	3,070.00
TIMBERMANS SUPPLY	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077830	251.40
TIMBERMANS SUPPLY	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - PARTS/SUPPLIES	02/17/2006	077830	66.60
TRACTOR SUPPLY CREDIT PLAN	2006 024-451-028	MACHINERY MAINTENANCE	PCT 4 - 6035301202794523	02/17/2006	077832	106.61
WAL-MART COMMUNITY	2006 024-451-040	MISCELLANEOUS SUPPLIES	PCT 4 - 6032202000625559	02/17/2006	077845	27.48
WOODVILLE GLASS	2006 024-451-028	MACHINERY MAINTENANCE	PCT4 - REPAIR DOOR WIN	02/17/2006	077850	125.00

ROAD & BRIDGE IV
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT

					TOTAL CHECKS WRITTEN	23,144.08
					TOTAL VOID CHECKS	0.00

					TOTAL CHECK AMOUNT	23,144.08

TYLER CO AIRPORT
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
MANAIRCO	2006 025-451-028	REPAIRS & MAINTENANCE	TCAP - LAMP	02/17/2006	077780	94.47

TOTAL CHECKS WRITTEN						94.47
TOTAL VOID CHECKS						0.00

TOTAL CHECK AMOUNT						94.47

ECONOMIC DEVELOPMENT
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
PINEYWOODS ECONOMIC PARTNE	2006 028-451-040	MISCELLANEOUS EXPENSES	2006 PEP DUES	02/17/2006	077798	250.00

TOTAL CHECKS WRITTEN						250.00
TOTAL VOID CHECKS						0.00

TOTAL CHECK AMOUNT						250.00

COUNTY CLERK RMP
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
FICA	2006 031-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	55.91
FICA	2006 031-451-002	SOCIAL SECURITY-ARCHIVE	FICA	02/15/2006	077701	55.91
FIT	2006 031-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	15.24
MEDICARE - ELECTRONIC TRAN	2006 031-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	13.07
MEDICARE - ELECTRONIC TRAN	2006 031-451-002	SOCIAL SECURITY-ARCHIVE	MEDICARE	02/15/2006	077706	13.07
NET SALARIES	2006 031-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	817.46
NET DATA CORP.	2006 031-452-041	MISC. EXPENSE-RMP	TCC RVI IMAGING	02/17/2006	077793	225.00
SCOTT-HERRIMAN, INC.	2006 031-452-050	PRESERVATION-ARCHIVE	RESTORE OLD BOOKS	02/17/2006	077812	16,158.00
TEXAS IMAGING SYSTEMS	2006 031-452-051	PRESERVATION-RMP	COPIER, FINISHER	02/17/2006	077828	14,090.00
TOTAL CHECKS WRITTEN						31,443.66
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						31,443.66

LIBRARY FUND
ALL CHECKS

B

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
WEST GROUP	2006 036-492-050	LIBRARY BOOKS & SUPPLIES	CDA - VERNONS	02/17/2006	077847	268.00
WEST GROUP	2006 036-492-050	LIBRARY BOOKS & SUPPLIES	LIB - JURISPRUDENCE	02/17/2006	077847	153.00

TOTAL CHECKS WRITTEN						421.00
TOTAL VOID CHECKS						0.00

TOTAL CHECK AMOUNT						421.00

T C COLLECTION CENTER B
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
FICA	2006 037-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	124.55
FICA	2006 037-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	124.55
FIT	2006 037-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	140.38
MEDICARE - ELECTRONIC TRAN	2006 037-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	29.12
MEDICARE - ELECTRONIC TRAN	2006 037-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	29.12
NET SALARIES	2006 037-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	1,429.71
TEXAS COUNTY & DISTRICT RE	2006 037-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	67.41
TEXAS COUNTY & DISTRICT RE	2006 037-448-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	76.08
TYLER COUNTY	2006 037-202-100	SALARIES PAYABLE	TAC-HEBP DEPENDENT COVERAGE	02/15/2006	077715	217.63
BOROWSKI, TED JR.	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - REPAIR METER LOOP	02/17/2006	077734	185.00
GARDNER OIL, INC.	2006 037-451-029	GAS, OIL, GREASE	TCCC - FUEL	02/17/2006	077759	115.78
GARDNER OIL, INC.	2006 037-451-029	GAS, OIL, GREASE	TCCC - FUEL	02/17/2006	077759	387.63
GARDNER OIL, INC.	2006 037-451-029	GAS, OIL, GREASE	TCCC - FUEL	02/17/2006	077759	96.98
GARDNER OIL, INC.	2006 037-451-029	GAS, OIL, GREASE	TCCC - FUEL	02/17/2006	077759	367.70
GARDNER OIL, INC.	2006 037-451-029	GAS, OIL, GREASE	TCCC - FUEL	02/17/2006	077759	121.83
HARDIN COUNTY LANDFILL - I	2006 037-451-043	CONTAINER HAULS	TCCC - JANUARY 2006	02/17/2006	077763	7,038.00
HENSARLINGS TIRE CENTER	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - METAL STEM	02/17/2006	077764	53.95
HENSARLINGS TIRE CENTER	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - FLAT REPAIR	02/17/2006	077764	18.00
HENSARLINGS TIRE CENTER	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - FLAT REPAIR	02/17/2006	077764	40.00
MAY FAB	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - THROW TARP	02/17/2006	077785	103.72
MAY FAB	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - EQUIP PARTS	02/17/2006	077785	339.46
TIMBERHANS SUPPLY	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - PARTS/SUPPLIES	02/17/2006	077830	11.70
TIMBERHANS SUPPLY	2006 037-451-028	MACHINERY MAINTENANCE	TCCC - PARTS/SUPPLIES	02/17/2006	077830	22.68
TOTAL CHECKS WRITTEN						11,140.98
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						11,140.98

PEACE OFFICER SERVICE FEES
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AMERICAN EXPRESS	2006 041-451-140	MISECELLANEOUS EXPENSE	TCSO#3717-313796-81001	02/17/2006	077727	1,389.97

						TOTAL CHECKS WRITTEN 1,389.97
						TOTAL VOID CHECKS 0.00

						TOTAL CHECK AMOUNT 1,389.97

COURTHOUSE SECURITY
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
MATTINGLY, GUY GARRY	2006 044-451-001	COURT BAILIFF	BAILIFF - COUNTY COURT	02/17/2006	077784	50.00

						TOTAL CHECKS WRITTEN 50.00
						TOTAL VOID CHECKS 0.00

						TOTAL CHECK AMOUNT 50.00

RITA /KATRINA DISASTER RELIEF
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
ADAMS, SHANNA	2006 048-202-100	SALARIES PAYABLE	CHILD SUPPORT/PARR CASE#35402	02/15/2006	077697	188.50
FICA	2006 048-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	3,162.53
FICA	2006 048-448-002	SOCIAL SECURITY	FICA	02/15/2006	077701	3,162.53
FIT	2006 048-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	4,838.62
MEDICARE - ELECTRONIC TRAN	2006 048-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	739.64
MEDICARE - ELECTRONIC TRAN	2006 048-448-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	739.64
NET SALARIES	2006 048-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	41,975.96
PECK, LORI NICOLE	2006 048-202-100	SALARIES PAYABLE	CHILD SUPPORT/KIMBROUGH #1002	02/15/2006	077709	102.50
PONY'S EXPRESS MART	2006 048-451-029	GAS, OIL & GREASE	RITA RELIEF - FUEL PURCH	02/17/2006	077718	992.84
CITY OF COLMESNEIL	2006 048-451-030	SHELTERING OF EVACUEES	PW#384 SHELTER EVACUEES	02/17/2006	077746	14,410.44
GARDNER OIL, INC.	2006 048-451-029	GAS, OIL & GREASE	EDM - RITA FUEL - CHESTE	02/17/2006	077759	642.25
IVANHOE VOLUNTEER FIRE DEP	2006 048-451-036	EMERGENCY WORK/DEBRIS CLEA	PW#411 EMERGENCY WORK	02/17/2006	077770	1,487.53
JERRYS SAW SHOP	2006 048-451-038	REPAIRS	EDM - REPAIRS	02/17/2006	077773	465.55
JERRYS SAW SHOP	2006 048-451-040	MISCELLANEOUS SUPPLIES	SAFETY CHAPS	02/17/2006	077773	839.40
JERRYS SAW SHOP	2006 048-451-040	MISCELLANEOUS SUPPLIES	OIL CUPS	02/17/2006	077773	9.85
JERRYS SAW SHOP	2006 048-451-040	MISCELLANEOUS SUPPLIES	CHAINS	02/17/2006	077773	89.70
JERRYS SAW SHOP	2006 048-451-040	MISCELLANEOUS SUPPLIES	CHAINS	02/17/2006	077773	67.80
LOECHEL, BRANT	2006 048-452-028	UNMET NEEDS EXPENSE	UNMET NEEDS GRANT	02/17/2006	077777	2,750.00
SBC	2006 048-451-039	UTILITIES-EDC	EDM - 409 331 0874 853 8	02/17/2006	077811	118.96
TBPC FEDERAL SURPLUS PROPE	2006 048-453-045	PURCHASE OF EQUIPMENT	EDM - FORKLIFT	02/17/2006	077826	3,388.00
TYLER COUNTY EMERGENCY MAN	2006 048-451-036	EMERGENCY WORK/DEBRIS CLEA	PW#413 EMERGENCY WORK	02/17/2006	077838	8,835.60
TYLER COUNTY PCT II	2006 048-451-036	EMERGENCY WORK/DEBRIS CLEA	PW#1105 REPLACE CULVERTS	02/17/2006	077841	2,927.24
WARREN VOL. FIRE DEPT.	2006 048-451-030	SHELTERING OF EVACUEES	PW#412 SHELTERING COSTS	02/17/2006	077846	1,074.60
WARREN VOL. FIRE DEPT.	2006 048-451-036	EMERGENCY WORK/DEBRIS CLEA	PW#100-WORK PREP"RITA"	02/17/2006	077846	1,492.50
WHOLESALE PRODUCTS DIVISIO	2006 048-453-045	PURCHASE OF EQUIPMENT	EDM - 10 GENERATORS	02/17/2006	077848	13,250.00
TOTAL CHECKS WRITTEN						107,752.18
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						107,752.18

C D A FEES
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
U PUMP IT	2006 050-492-005	MISCELLANEOUS	CDA - FUEL	02/17/2006	077842	165.31

						TOTAL CHECKS WRITTEN 165.31
						TOTAL VOID CHECKS 0.00

						TOTAL CHECK AMOUNT 165.31

ADULT PROBATION
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
FICA	2006 053-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	626.02
FICA	2006 053-451-002	SOCIAL SECURITY	FICA	02/15/2006	077701	626.02
FIT	2006 053-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	965.37
MEDICARE - ELECTRONIC TRAN	2006 053-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	146.40
MEDICARE - ELECTRONIC TRAN	2006 053-451-002	SOCIAL SECURITY	MEDICARE	02/15/2006	077706	146.40
NET SALARIES	2006 053-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	7,625.84
TEXAS COUNTY & DISTRICT RE	2006 053-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	733.53
TEXAS COUNTY & DISTRICT RE	2006 053-451-003	RETIREMENT	TCDRS-RETIREMENT	02/15/2006	077713	827.84
TYLER CO. COMMUNITY SUPVN.	2006 053-202-100	SALARIES PAYABLE	STATE HEALTH INS.-ADULT PRO02	02/15/2006	077714	381.81
AMERICAN EXPRESS	2006 053-451-007	SUPPLIES & OPERATING EXPEN	CSCD 378343152821003	02/17/2006	077726	273.50
AMERICAN EXPRESS	2006 053-451-009	UTILITIES	CSCD 378343152821003	02/17/2006	077726	78.85
AMERICAN EXPRESS	2006 053-451-010	EQUIPMENT	CSCD 378343152821003	02/17/2006	077726	1,126.10
BEAUGH, ADAM	2006 053-451-007	SUPPLIES & OPERATING EXPEN	PROGRAM/E-MAIL ACCTS	02/17/2006	077730	50.00
CORRECTIONS SOFTWARE CORPO	2006 053-437-012	CCP-PROFESSIONAL FEES	FEES-FEBRUARY, 2006	02/17/2006	077750	995.00
ENVIRO-HEALTH SYSTEMS, INC	2006 053-437-007	CCP SUPPLIES & OPERATING E	HARRIS #T990	02/17/2006	077756	15.00
ENVIRO-HEALTH SYSTEMS, INC	2006 053-437-007	CCP SUPPLIES & OPERATING E	GRAHAM #T990	02/17/2006	077756	15.00
STORY-WRIGHT	2006 053-437-007	CCP SUPPLIES & OPERATING E	CSCD #101851	02/17/2006	077820	69.99
STORY-WRIGHT	2006 053-437-007	CCP SUPPLIES & OPERATING E	CSCD #101851	02/17/2006	077820	2.76
STORY-WRIGHT	2006 053-451-007	SUPPLIES & OPERATING EXPEN	CSCD #101851	02/17/2006	077820	100.72
STRICKLAND, W. B.	2006 053-451-015	TRAVEL/FURNISHED TRANSP'TI	REIMB TRAVEL EXPENSE	02/17/2006	077821	78.79
TYLER COUNTY GENERAL FUND	2006 053-437-014	CCP CONTRACT SERV FOR OFFE	COMMUNITY SVC 02/2006	02/17/2006	077839	1,000.00
TOTAL CHECKS WRITTEN						15,884.94
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						15,884.94

JUVENILE PROBATION
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
AFLAC INSURANCE	2006 054-202-100	SALARIES PAYABLE	AFLAC INS	02/15/2006	077698	103.10
FICA	2006 054-202-100	SALARIES PAYABLE	FICA	02/15/2006	077701	218.47
FICA	2006 054-437-002	SOCIAL SECURITY-CCP	FICA	02/15/2006	077701	74.62
FICA	2006 054-451-002	SOCIAL SECURITY-REG SUP	FICA	02/15/2006	077701	143.85
FIT	2006 054-202-100	SALARIES PAYABLE	FIT	02/15/2006	077702	327.17
MEDICARE - ELECTRONIC TRAN	2006 054-202-100	SALARIES PAYABLE	MEDICARE	02/15/2006	077706	51.09
MEDICARE - ELECTRONIC TRAN	2006 054-437-002	SOCIAL SECURITY-CCP	MEDICARE	02/15/2006	077706	17.45
MEDICARE - ELECTRONIC TRAN	2006 054-451-002	SOCIAL SECURITY-REG SUP	MEDICARE	02/15/2006	077706	33.64
NATIONWIDE RETIREMENT SOLU	2006 054-202-100	SALARIES PAYABLE	NACO	02/15/2006	077707	125.00
NET SALARIES	2006 054-202-100	SALARIES PAYABLE	NET SALARIES	02/15/2006	077708	2,525.95
TEXAS COUNTY & DISTRICT RE	2006 054-202-100	SALARIES PAYABLE	TCDRS-RETIREMENT	02/15/2006	077713	252.22
TEXAS COUNTY & DISTRICT RE	2006 054-437-003	RETIREMENT-COMM CORRECTION	TCDRS-RETIREMENT	02/15/2006	077713	95.08
TEXAS COUNTY & DISTRICT RE	2006 054-451-003	RETIREMENT-REGULAR SUPERVI	TCDRS-RETIREMENT	02/15/2006	077713	189.56
BEAUMONT MENTAL HEALTH ASS	2006 054-437-010	NON-RESIDENTIAL SERVICES	TCJP - TESTING PID1120	02/17/2006	077731	212.00
STORY-WRIGHT	2006 054-437-007	OFFICE SUPPLIES-COMMUNITY	TCJP - PHONES	02/17/2006	077820	311.97
WAL-MART COMMUNITY	2006 054-437-007	OFFICE SUPPLIES-COMMUNITY	TCJP - 603220200620824	02/17/2006	077845	27.14
TOTAL CHECKS WRITTEN						4,708.31
TOTAL VOID CHECKS						0.00
TOTAL CHECK AMOUNT						4,708.31

TOTAL ALL CHECKS
ALL CHECKS

VENDOR NAME	ACCOUNT #	ACCOUNT NAME	ITEM/REASON	DATE	CHECK	AMOUNT
			TOTAL CHECKS WRITTEN			379,987.37
			TOTAL CHECKS VOIDED			0.00
			GRAND TOTAL AMOUNT			----- 379,987.37

Martha

Publish three times
24 Newspaper
1 Court Agenda
 County Clerk

NOTICE TO BIDDERS

Sealed bids addressed to the County of Tyler for the following:

- ID# 01132006-01 New Dump Truck/Bed for Pct. 3
 - Option 1: New Dump Truck/Bed/ no trade-in
 - Option 2: New Dump Truck/Bed/ trade-in of
2004 Ford Dump Truck

Will be received in the office of the County Auditor, 100 West Bluff, Room 106, Woodville, Texas, until 10:00 a.m. on February 13, 2006, at which time and place all bids received will be publicly opened. **FACSMILIES SHALL NOT BE ACCEPTED.**

Payment is contemplated to be by trade in of 2004 Ford dump truck/downpayment and time warrants not to exceed \$80,000.00 set at a rate of WALL STREET JOURNAL prime at time of loan plus .50% per annum. Rate is subject to adjustment upon change of bank depository. Maximum maturity date is not to exceed 2008.

Specifications may be secured at the office of the County Auditor.

PLEASE MAKE REFERENCE ON THE FACE OF THE ENVELOPE AS TO ITEM(S) FOR WHICH YOU ARE BIDDING. REMIT SIX COPIES ALONG WITH ORIGINAL BID.

The County reserves the right to award by unit cost or lump sum discounted.

Tyler County reserves the right to reject any or all bids and to waive formalities and technicalities to negotiate sale.

**JOYCE MOORE
COUNTY AUDITOR
TYLER COUNTY, TEXAS**

County	Fee	Population	
Angelina Co.	\$150 p/ election	80,130	
Brazos Co		2%	152,415
Chambers		1%	26,031
Hardin Co.		3%	48,073 990 p/elect
Irion Co.	\$1000 p/ election	1,771	
Jasper Co.	not decided	35,604	
Lavaca Co.		1%	19,210
Limestone		3%	22,051
Milam Co.		1%	24,238
Polk Co.	\$200 per machine	41,133	\$25 per palm pilot
San Patricio Co		2%	67,138
TYLER CO			20,871
Wharton Co		2%	41,188

The cost of one Automark is \$5400.00. After the warranty expires, we will have yearly maintenance cost of \$125 per unit for the hardware and firmware (operating system) + a portion of the annual Software License fee of \$1600 for all units. The total ongoing cost of the all 20 units of equipment will be \$5900 per year.

The law allows the county to charge up to 10% of the cost per day of usage, which would be 11 days due to early voting. This range would be from \$594 to \$5940. per election. The school districts that I have talked to, indicate they have only \$1000 budget for their entire cost of the election. In keeping within the cost of our surrounding counties, I recommend we charge the school district and cities \$150 flat fee per election.

*Cost rate of leasing of voting equip
to cities & schools*

LEASE AGREEMENT OF ELECTION EQUIPMENT

This contract for use of election equipment is made by and between _____ herein after called Lessee, and Tyler County, Texas herein called Lessor, and is based upon the following terms and conditions, to-wit:

1. **Purpose of Agreement and Authority** : Lessor and Lessee have determined that it is in the public interest of the mutual inhabitants of the Lessee and Lessor that the following inter local agreement be made and entered into wherein, Lessee hires from Lessor its electronic voting equipment to be used by Lessee in that certain election dated May 13, 2006.
2. **Term**: The term of this Leasing Agreement begins on April 21, 2006 and terminates 10 days after the election date above described.
3. **Rental**: \$150 per machine per election shall be charged to local entities within Tyler County, Texas.
4. **Use**: Lessee shall use the election electronic equipment and supplies described by Exhibit "A" in a careful and proper manner. Lessee shall take delivery of the equipment from the County Clerk of Tyler County, Texas and deliver to its polling locations and return the same to the County Clerk of Tyler County, Texas on or before the expiration of the term of this agreement. Lessee shall comply with the County Clerk's instructions and the Manufacture's manual as to the use and operation of said election equipment and any laws, ordinances, and regulations relating to the possession, use, and maintenance of the election equipment and limit its use only for the purposes of holding the election described above.
5. **Condition of Equipment Upon Receipt**. Lessee shall inspect the property within 8 hours after receipt of the election equipment. Unless, Lessee within this period of time gives written notice to Lessor specifying any defects in or other proper objections to the equipment, Lessee agrees that it shall conclusively presumed, as between Lessor and Lessee that the Lessee has fully inspected and acknowledged that the property is in good condition and repair and that Lessee is satisfied with and has accepted the property in such good condition and repair.
6. **Inspection**: Lessor shall at all times during the election have the right to enter on the premises where the election is being held for the purposes of inspecting the equipment and observing its use.
7. **Alterations**: Lessee acknowledges that the equipment is technical and Lessee shall make no alterations in the leased election equipment without obtaining prior written permission from the County Clerk of Tyler County, Texas.
8. **Maintenance and Repair**: Lessee at its own cost and expense shall keep the leased election equipment in good repair, condition and working order and shall see that the election equipment is not subject to careless or needless rough usage.

9. **Loss and Damage.** Lessee assumes all risk of lost of and damage to the election equipment lease from any cause. In the event of lost of or damage to the election equipment leased, Lessee at the option of Lessor shall:

- (a) repair the election equipment, at is cost and expense, subject however to warranty coverage provided by manufacturer;
- (b) replace the property with like property in good repair which property shall then become subject to this lease; or
- (c) pay Lessor for, in cash **\$5,400**, "stipulated loss value". Upon such payment this lease shall terminate with respect to the property so paid for and Lessee then shall become entitled to the property as the owner of the property.

10. **Indemnity.** Lessee shall indemnify Lessor against and hold Lessor harmless from, claims, actions, proceedings, costs, damages and liabilities, including attorneys fees, arising out of, connected with, or resulting from the leased election equipment, including without limitation the selection, delivery, possession, use, operation, or return of the property.

11. **Default.** An occurrence of the following events shall at the option of Lessor terminate this lease agreement and Lessee right to possession of the election equipment leased:

- (a) Noncompliance with Lessee with any term, covenant, or condition of this agreement.

On the happening of any of the above events, Lessor may without notice do or demand on Lessee take possession of the leased election equipment.

12. **Attorneys Fees.** In the event of any action filed in relation to this agreement, the prevailing party shall be entitled to recover reasonable amount of its attorneys fees incurred.

13. **Assignment of Lease.** This agreement cannot be assigned or subleased without the written consent of Lessor. Ownership of the property leased is and shall at all times remain the sole property of Lessor, and Lessee shall have not right, title or interest in the property.

14. **Applicable Law.** This lease agreement shall be governed by and construed under the laws of the State of Texas.

Dated this ____ day of _____, 2006.

TYLER COUNTY, TEXAS

LESSEE:

By: _____

By: _____
Authorized Officer

EXHIBIT "A"

AUTOMARK HAVA COMPLIANT ELECTION EQUIPMENT as follows, to-wit:

___ Unit(s) (including head phone accessory and portable table)

___ Compact Flash Card

___ Keys

___ Ink Cartridge

M100 BALLOT SCANNER as follows, to wit:

___ M100 Precinct Scanner

___ Keys

___ Tape for Report

___ PCMCIA Memory Card

___ Ballot Box(es)

___ Keys

Certified:

By: _____
Donece Gregory, County Clerk



TERRY W. RILEY

CONSTABLE
TYLER COUNTY PCT #1

P.O. Box 658
Woodville, TX. 75979

Office 409-283-2650
Fax 409-283-6108

Email rileyfh@inu.net

JANUARY 31, 2006

2005 REPORT

LOGGED IN 8210 MILES
DELIVERED 52 CIVIL PAPERS
SERVED SEVERAL SUBPOENAS
100+ BUILDING CHECKS
SEVERAL VACATION HOME CHECKS
WORKED SEVERAL THEFT CASES WITH TWO SOLVED AND TWO STILL UNDER INVESTIGATION
SEVERAL PROWLER CALLS, ALARM CALLS AND ANIMAL CALLS
SEVERAL CHILD CUSTODY CALLS
BACKED UP CITY OF WOODVILLE, TEXAS DEPARTMENT OF PUBLIC SAFETY AND COUNTY ON
CALLS
COMPLETED 4 DAY COURSE ON CIVIL PROCESS
ONE DAY CLASS ON CULTURAL DIVERSITY
ONE DAY CLASS ON SPECIAL INVESTIGATIVE TOPICS
ONE DAY CLASS ON WEAPONS OF MASS DESTRUCTION
ONE DAY CLASS ON DWI TRAINING
JOINT EFFORT WITH DPS NARCOTICS ON DRUG ARRESTS WITH TWO STILL UNDER
INVESTIGATION
FIVE D.W.I. AND P.I. ARRESTS
WORKED WITH COUNTY ON OIL RIG FIRE
WORKED SECURITY AND TRAFFIC DURING RITA
RECOVERED STOLEN TRUCK IN PCT. #2 THAT WAS INVOLVED IN AN ARMED ROBBERY IN
POLK COUNTY

A handwritten signature in black ink, appearing to read "Terry W. Riley".

LINE ITEM TRANSFER-BUDGET AMENDMENT

Department & Fund: Road & Bridge, Pct. 1

Date: February 17, 2006

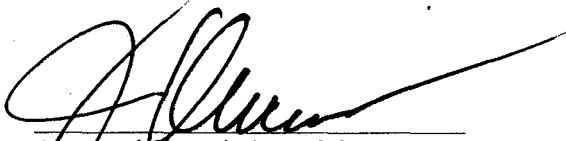
Honorable Commissioners' Court of Tyler County:

I submit to you for consideration the following:


<u>Line Item</u>	<u>Budget</u>	<u>Amended</u>	<u>Increase (Decrease)</u>	<u>Additional Revenue</u>
<u>Receipts</u>				
Refunds	\$ 0.00	\$ 22,603.00	\$(22,603.00)	
<u>Disbursements</u>				
Purchase of Equipment	<u>5,000.00</u>	<u>27,603.00</u>	<u>22,603.00</u>	

-0-

Reason: Invalid assumptions underlying budget estimates of receipts and disbursements.



Approved Commissioners' Court



Attest County Clerk

Martin Nash, Commissioner, Pct. 1

LINE ITEM TRANSFER-BUDGET AMENDMENT

Department & Fund: Road & Bridge, Pct. 2

Date: February 17, 2006

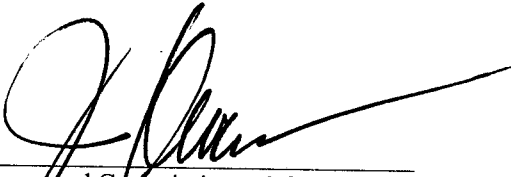
Honorable Commissioners' Court of Tyler County:

I submit to you for consideration the following:

<u>Line Item</u>	<u>Budget</u>	<u>Amended</u>	<u>Increase (Decrease)</u>	<u>Additional Revenue</u>
<u>Receipts</u>				
Refunds	\$ 0.00	\$ 73,594.00	\$(73,594.00)	
<u>Disbursements</u>				
Road Material	38,970.00	56,970.00	18,000.00	
Culverts	5,500.00	9,529.00	4,029.00	
Bridge Repair	<u>10,658.00</u>	<u>62,223.00</u>	<u>51,565.00</u>	

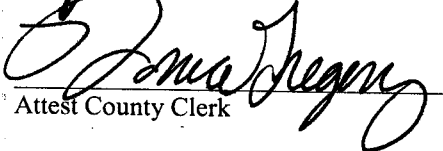
-0-

Reason: Invalid assumptions underlying budget estimates of receipts and disbursements.



Approved Commissioners' Court

James 'Rusty' Hughes, Commissioner, Pct. 2



Attest County Clerk



Tyler County

JEROME P. OWENS
County Judge

RESOLUTION

A RESOLUTION IN SUPPORT OF THE COUNTY COMMISSIONERS' COURT OF TYLER COUNTY, TEXAS AUTHORIZING THE SUBMISSION OF A HOME PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR HOME FUNDS: AND AUTHORIZING THE COUNTY JUDGE TO ACT AS THE COUNTY'S CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE PROGRAM.

WHEREAS, the County Commissioners of Tyler County desire to develop a viable urban community including decent housing and a suitable living environment principally for persons of low to moderate income; and

WHEREAS, the Hurricane Rita of September 23, 2005 destroyed or severely damaged owner occupied houses in Tyler County; and

WHEREAS, these families have been forced to live in substandard conditions which represent a health and safety threat to these residents; and

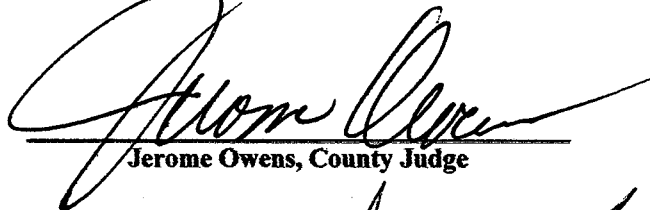
WHEREAS, the Tyler County Commissioners' Court supports the application for funding.

NOW, THEREFORE BE IT RESOLVED by the Tyler County Commissioners' Court:

1. That a HOME application for HOME funds is hereby authorized to be filed on behalf of Tyler County with the Texas Department of Housing and Community Affairs.
2. That the applications be for \$300,000 of grant funds to carry out owner occupied housing rehabilitation/replacement costs and \$12,000 for administrative funds.
3. That the Tyler County Commissioners' Court direct and designate the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the HOME Program.

4. That Tyler County will use grant funds to assist only those owner occupied homeowners directly affected by the Hurricane Rita disaster which occurred on September 23, 2005.

PASSED AND APPROVED THIS 17TH DAY OF FEBRUARY, 2006.

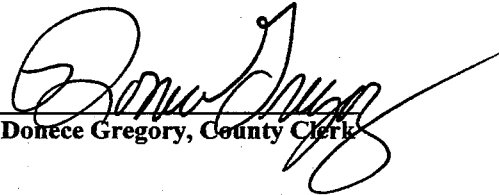

Jerome Owens, County Judge


Martin Nash, Commissioner Pct. 1


Joe Marshall, Commissioner Pct. 3


Rusty Hughes, Commissioner Pct. 2


Jack Walston, Commissioner Pct. 4

ATTEST: 
Donece Gregory, County Clerk

1/23/2006

SUBJECT: Request for Waiver of Local Match Fund
Participation Requirement on Federal
Off-System Bridge Program Project

County: Tyler
Project: 0920-13-027
Road/Street: CR 1150
NBI Str. No.: 20-229-AA01-31-001
Local Desig. No. CR 1150

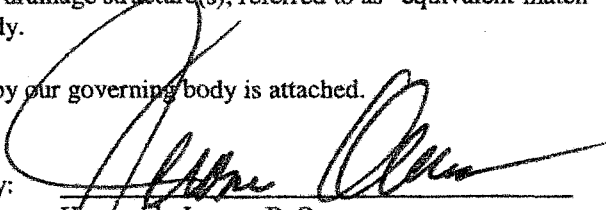
Mr. John Barton
District Engineer
Texas Department of Transportation
8350 Eastex Freeway
Beaumont, TX 77708

Dear Mr. Barton:

Under the provisions of Texas Administrative Code, Title 43, Section 15.55(d), this Local Government requests waiver of the local match fund participation requirement on the above referenced federal off-system bridge program project referred to as the "participation-waived" project. In return for waiver of this participation, it is proposed that our governing body perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridge(s) or deficient mainlane cross-drainage structure(s), referred to as "equivalent-match project(s)", within the jurisdiction of our governing body.

A copy of the appropriate required resolution adopted by our governing body is attached.

By:



Honorable Jerome P. Owens
County of Tyler
State of Texas

Attachment: Resolution

For TxDOT Use Only

_____ Waiver Approved
_____ Waiver Disapproved

By: _____
John Barton, P.E.
District Engineer

Date: _____

RESOLUTION

The State of Texas
County of Tyler

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, Tyler County, hereinafter referred to as the Local Government owns a bridge located at CR1150, National Bridge Inventory (NBI) Structure Number 20-229-AA01-31-001 Local Designation Number N/A; and

WHEREAS, a project to remedy the bridges is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number 110109 dated 06/30/2005, Control-Section-Job (CSJ) Number 0920-13-027; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government; and

WHEREAS, Texas Administrative Code, Title 43, Section 15.55(d) (43 TAC Section 15.55(d)) provides that under specified conditions the 10 percent Local Government match fund participation requirement may be waived with agreement by the Local Government to perform, or cause to be performed, an equivalent dollar amount of structural improvement work on other deficient bridges or deficient mainlane cross-drainage structures within its jurisdiction, such a project of structural improvement work being referred to as an "equivalent-match project"; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is \$23,549.15 (dollars), hereinafter referred to as the "participation-waived" project, such participation requirement the Local Government proposes be waived and in return perform or cause to be performed equivalent-match project structural improvement work.

THEREFORE, BE IT RESOLVED that the Local Government perform, or cause to be performed, the following equivalent-match project(s) in return for waiver of the local match fund participation requirement on the approved federal off-system bridge program (participation-waived) project not yet awarded:

LOCATION (and NBI structure identification number, if applicable)	ON SCHOOL BUS ROUTE?	DESCRIPTION OF STRUCTURAL IMPROVEMENT WORK	ESTIMATED COST
CR2575 @ Billiams Creek NBI # 20-229-AA01-09-001	Yes	Replace bridge with timber w/ steel stringers bridge.	\$38,000

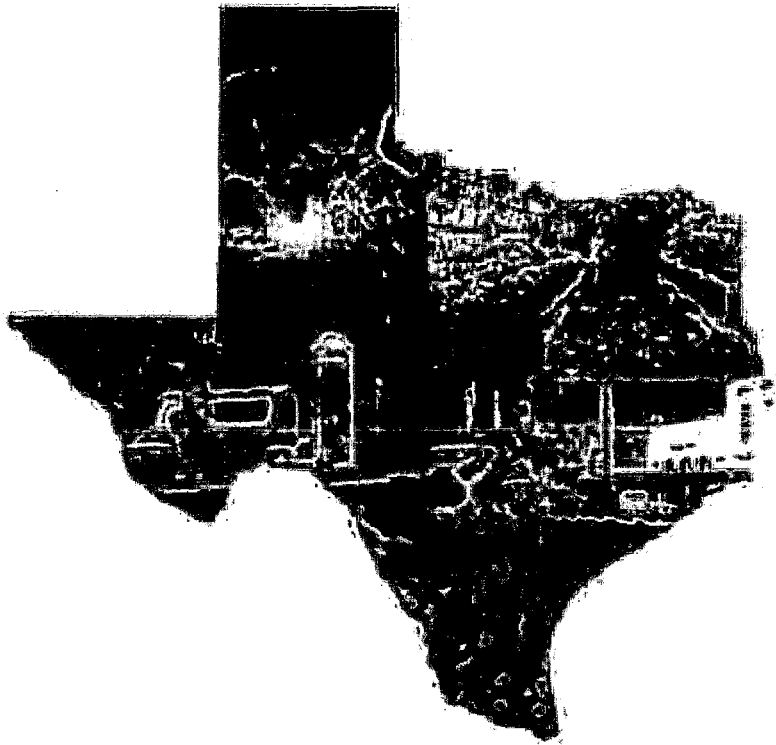
BE IT FURTHER RESOLVED that in receiving this waiver the Local Government acknowledges its obligation to conform with all conditions of 43 TAC Section 15.55(d); such conditions that include but are not restricted to the following:

1. The Local Government must be currently in compliance with load posting and closure regulations as defined in National Bridge Inspection Standards under US Code of Federal Regulations, Title 23, Section 650.303.
2. The equivalent-match project work increases the load capacity of the existing bridge or other mainlane cross-drainage structure, or upgrades the structure to its original load capacity with a minimum upgrade to safely carry school bus loading if located on a school bus route.
3. In performing, or causing to be performed, the equivalent-match project(s), the Local Government assumes all responsibilities for engineering and construction, and complying with all applicable state and federal environmental regulations and permitting requirements for the structures being improved.
4. The work on the proposed equivalent-match project(s) has not begun and will not begin until the local match fund participation waiver approval process has been completed.
5. The Local Government will be allowed three years after the contract award of the participation-waived project to complete the structural improvement work on the equivalent-match project(s).
6. Should this waiver request be approved, an appropriate written agreement or amendment to a previously executed agreement will be executed between the State and Local Government.



Honorable Jerome P. Owens, County Judge
County of Tyler
State of Texas

2-17-06
Date



Committed to the future of rural communities.

Texas Rural Development



Rural Development Programs

for

Community and Economic Development

www.rurdev.usda.gov

"Rural Development is an Equal Opportunity provider and employer. To file a complaint of discrimination, write: USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW., Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD)."

Rural Housing www.rurdev.usda.gov/rhs/index.html

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Single Family Home Ownership Direct Loans	Safe, well-built, affordable homes for rural Americans.	Families and individuals apply to Rural Development.	Buy, build, improve, repair or rehabilitate rural homes as the applicant's permanent residence.	Rural areas with populations of 20,000 or less.	Direct loan	Up to 100% of market value or cost, whichever is less. Loan amortized for 33/38 years. Applicant may be eligible for payment assistance (subsidy) on the loan.
Single Family Home Ownership Direct Repair Loans and Grants	To help very-low income applicants remove health and safety hazards or repair their homes.	Families and individuals who currently own their home apply to Rural Development.	Loan and grant purposes include: repair/replace roofs, winterizing, purchase or repair of heating system, structural repair, water/sewage connect fees, and similar uses.	Rural areas with populations of 20,000 or less.	Direct loan and grant	Loan terms to 20 years at 1%. Assistance to individual may not exceed \$20,000. Grants only available to very-low income applicants 62 years or older who cannot afford to pay 1% loan.
Single Family Home Ownership Guaranteed Loans	Assist eligible applicants in buying their homes by guaranteeing private lenders' loans.	Families and individuals apply to lender.	Loans may be made to purchase new or existing homes.	Rural areas with populations of 20,000 or less.	Loan guarantee	30 year, fixed rate. Interest rate negotiated between lender and borrower. Loans to 100 % of market value.
Mutual Self-Help Home Ownership Loans	Individual homes built by a group of applicants, with construction guidance of a non-profit organization.	Families and individuals apply to Rural Development.	Loan applications are processed on an individual basis for each participating family.	Rural areas with populations of 20,000 or less.	Direct loan	The individual families receive a direct loan from Rural Development. The non-profit housing organization gets grant to hire a supervisor and pay other administrative expenses.
Mutual Self-Help Housing Grants	Assist lower income families in building their own homes.	Nonprofits and Public Bodies.	Technical assistance to qualify and supervise small groups of families to build each other's homes.	Rural areas with populations of 20,000 or less.	Grant	Grant Agreement.
Rental Housing for Families and Elderly Direct Loans and Loan Guarantees	Safe, well-built affordable rental housing for very low income individuals and families.	Individuals, limit profit and non-profit organizations. For guarantees, apply to intermediary lender; for direct, apply to Rural Development.	New construction or substantial rehabilitation of rental housing.	Rural areas with populations of 20,000 or less.	Direct loan or loan guarantee.	Up to 100% of total development cost (non-profits); 97% (for profit) 30 year term with up to 50 year amortization. 95% of total development costs (for profit organizations) with Low-Income Housing Tax Credits.
Housing Preservation Grants	Repair and rehabilitate housing owned or occupied by very low and low income rural families.	Public bodies and non-profit organizations apply to Rural Development.	Operate a program which finances repair and rehabilitation activities for single family and small rental properties.	Rural areas with populations of 20,000 or less.	Grant	Grant Agreement.
Community Facilities Programs	Provide essential community facilities for rural communities.	Public bodies and non-profit organizations, and Indian tribes. Apply to Rural Development.	To build facilities and purchase equipment for fire and rescue, telecommunications, schools, libraries, hospitals, etc.	Rural areas with populations of 20,000 or less.	Direct loan or loan guarantee Grant.	Up to 100% of market value Up to 40 years or life of security Maximum grant 75% of project cost.
Farm Labor Housing	Safe, well-built affordable rental housing for farm workers.	Individuals, public and private non-profit organizations apply to Rural Development.	New construction or substantial rehabilitation of rental housing.	None	Direct loan and grant.	Up to 102% of total development cost. Up to 33 years to repay @ 1% interest.

Direct Loans and Grants - Apply to Rural Development Loan Guarantees - Apply to Intermediary (approved banks, mortgage companies)

Rural Business www.rurdev.usda.gov/rbs/index.html

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Business and Industry Guarantee Loans	Create jobs and stimulate rural economies by providing financial backing for rural businesses.	Business applies through Federal or State Chartered banks, credit unions, savings & loan associations.	Most legal business purposes except production agriculture. Acquisition, start-up and expansion of businesses that create rural employment.	All areas except cities of more than 50,000 and their contiguous and adjacent urbanized area.	Loan guarantee	Lender and borrower negotiate terms. Interest rate tied to published rate that may change no more often than quarterly.
Rural Business Enterprise Grants	Finance and facilitate the development of small and emerging private business enterprises.	Public bodies; private nonprofit corporations and federally recognized Native American tribal groups apply to Rural Development.	Buy and develop land, construct buildings, plants, equipment, access streets and roads, parking areas, utility and service extensions, rural distance learning networks, and establish a revolving loan.	All areas except cities of more than 50,000 and their contiguous and adjacent urban or urbanizing areas.	Grant	When grant funds are used for revolving loan fund (RLF) the intermediary makes loans to businesses from its RLF on terms consistent with security offered.
Intermediary Relending Program Loans	Finance business facilities and community development projects in rural areas.	Public bodies, nonprofit corporations, Native American tribes, and cooperatives apply to Rural Development.	Community development projects, establishment or expansion of businesses, creation or saving rural jobs.	Rural areas and incorporated places with populations of less than 25,000.	Direct loan	The intermediary makes loans to businesses from its revolving loan fund on terms consistent with security offered. Intermediary pays 1% for 30 years.
Rural Economic Development Loans and Grants	Finance economic development and job creation in rural areas.	RUS financed electric and telephone utilities apply to Rural Development.	Business startup or expansion projects that create rural jobs.	Rural areas and places with populations of 2,500 or less.	Direct loan and revolving loan fund grant.	The intermediary, electric or telephone utilities, make loans to profit or non-profit business and public bodies for rural economic development and/or job creation projects. Loans are 0% for 10 years.
Rural Cooperative Development Grants	Establish and operate centers for cooperative development to improve the economic condition of rural areas through the development of new cooperatives and improving operations of existing cooperatives.	Nonprofit corporations and institutions of higher education apply directly to Rural Development National Office.	Establish operating centers for development of rural cooperatives.	All areas.	Grant	Applicants must meet specific selection criteria including a minimum 25 percent fund match. Grants are awarded on a competitive basis. Some funds reserved for applicants that focus on assistance to small, minority producers through their cooperative businesses (governing board or membership at least 75 percent minority).
Value-Added Agricultural Product Market Development Grant Program	To assist independent agricultural producers enter into value-added activities.	Independent producers, farmer and rancher cooperatives, agricultural producer groups, and majority-controlled producer-based business ventures can apply to Rural Development State Office.	Funds can be used for planning purposes such as conducting feasibility studies or feasibility business plans or it can be used as working capital to help start the operations of a venture.	All areas	Grant	Applicants must meet specific selection criteria. Grants are awarded on a competitive basis. Funds cannot be used to build facilities or purchase equipment. There is a dollar for dollar matching requirement.
Rural Business Opportunity Grant	Finance technical assistance for business development planning in rural areas.	Public bodies, non-profit corporations, Indian tribes on Federal or state reservations and cooperatives with members that are primarily rural residents.	Technical assistance, leadership training, establish business support centers, economic development plans.	All areas except cities of more than 50,000 and their contiguous and adjacent urbanized area.	Grant	Must be completed within two years after project has begun.

Direct Loans and Grants - Apply to Rural Development Loan Guarantees - Apply to Intermediary (approved banks, credit unions, etc)

Rural Infrastructure www.rurdev.usda.gov/rus/index.html

Program	Objective	Applicant	Uses	Population	Loan/Grant	Terms/Conditions
Water and Waste Disposal Loans and Grants	Providing infrastructure for rural areas.	Public entities, tribes and non-profit corporations apply to Rural Development.	Build, repair, improve public water systems, and waste collection and treatment systems, and other related costs.	Rural areas, cities, and towns with up to 10,000 population.	Direct loan and grant.	Interest rates are set quarterly based on an index of current market yields for municipal obligations. Repayment period is a maximum of 40 years. Grant funds may be available.
Water and Waste Disposal Loan Guarantees	Providing infrastructure for rural areas.	Public entities, tribes and non-profit corporations apply to Rural Development.	Construct, repair, modify, expand, improve water supply and distribution systems, and waste collection and treatment systems, and other related costs.	Rural areas, cities, and towns with up to 10,000 population.	Loan guarantee.	Eligible lenders obtain up to a 90% guarantee for loans made and serviced by them. Lenders should contact Rural Development Area or State Office.
Solid Waste Management Grants	Provide technical assistance and/or training to help communities reduce the solid waste stream.	Non-profit organizations and public bodies. Apply to Rural Development.	Provide technical assistance and training to reduce pollution of water resources and improve management of solid waste facilities, reduction of solid waste in streams.	Rural areas, cities and towns with up to 10,000 population.	Grant	Projects funded based on selection at National Level – applications are accepted from October 1 st to December 31 st of each year.
Electric and Telecommunication	Provide financial aid through direct and guaranteed loans.	Non-profit and cooperative associations, public bodies and other utilities. Contact USDA-RUS Administrator, STOP 1510, 1400 Independence Ave. SW, Washington, DC 20250-1510.	Generation, bulk transmission facilities and distribution of electric power. Enhance 911 emergency service, digital switching equipment, fiber optic cable along with traditional main system, telecommunication service.	Rural areas	Direct loan or loan guarantee.	Interest rates are established in accordance with 7CFR 17145.
Rural Broadband Loan and Loan Guarantee	The deployment of broadband service to eligible rural communities.	Legally organized entities providing or proposing to provide broadband service in eligible rural communities. Cannot serve more than 2% of the telephone subscriber lines installed in the U.S.	The construction, acquisition, and improvement of broadband transmission facilities and equipment; land and buildings used in providing broadband service; and the refinancing of Telecommunications Program debt.	Eligible rural communities with a population of 20,000 inhabitants or less. The community cannot be located in a standard metropolitan statistical area.	Direct loans and loan guarantees.	Loans are made at the Treasury rate of interest at the time of the advance for a period equal to expected composite economic life of the assets financed. Loans are guaranteed at the interest rate set by the private lender for no more than 80% of the principal amount.
Distance Learning and Telemedicine	Development and deployment of advanced telecommunication services throughout rural America.	An incorporated entity, including a municipal corporation or a for-profit or not for profit basis, which operates Rural schools, libraries, health care clinics and other organizations that operate educational or health care facilities.	Equipment for classrooms: cameras, videomonitors computers and LAN; and for physician consultation, radiology, x-ray scanners and digital microscopes.	Rural areas	Direct loan and/or grant.	Matching funds are required.

Direct Loans and Grants - Apply to Rural Development Loan Guarantees - Apply to Intermediary (eligible banks, etc)

Summary of Program Purposes

Revised -- February 28, 2006

	Land & Building	Mach. & Equip.	Working Capital	Infrastructure	Train/ Tech.
RURAL HOUSING					
Single Family Housing - Direct loan	•				
Single Family Housing - Guaranteed loan	•				
Single Family Housing Repair - Loan/grant	•				
Rural rental housing - Guaranteed loan	•			•	
Rural rental housing - Direct loan	•			•	
Farm labor housing - Loan/grant	•			•	
Community facilities - Direct loan/grant	•	•	•	•	
Community facilities - Guaranteed loan	•	•	•	•	
Housing preservation - Grant	•	•	•	•	•
RURAL BUSINESS					
Business & Industry - Guaranteed loan	•	•	•	•	
Rural Business Enterprise Grant	•	•	•	•	•
Intermediary Relending - Loan	•	•	•	•	
Rural Economic Development Loan and Grant	•	•	•	•	•
Rural Cooperative Development Grant				•	•
Value-Added Agricultural Product Market Dev Grant			•	•	•
Rural Business Opportunity Grant					•
RURAL INFRASTRUCTURE					
Water and sewer - Loan/grant	•	•	•	•	
Water and sewer - Guaranteed loan	•	•	•	•	
Solid waste management grant					•
Electric and Telecommunications - Direct/Guar Loan	•	•		•	
Rural Broadband Loan and Loan Guarantee	•	•		•	
Distance Learning & Telemedicine - Loan/grant		•		•	

Bryan Daniel
State Director
USDA Rural Development
101 S. Main, Suite 102
Temple, Texas 76501
(254) 742-9710

Program Directors:

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Francisco Valentin, Jr.
CP Program Director
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Daniel Torres
RBS Program Director
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Daniel.Torres@tx.usda.gov

To locate the local office in your area you may visit www.rurdev.usda.gov/tx.



TEXAS RURAL DEVELOPMENT HOME IMPROVEMENT LOANS AND HOME REPAIR LOANS AND GRANTS

A rural homeowner whose house needs repair may be eligible for a loan and/or grant from Rural Development.

The agency makes home improvement loans to people who may not need or cannot afford a new house, but need some work done on their present house to bring it up to minimum standards. It also makes loans as well as grants to homeowners to remove health or safety hazards from their dwellings. Grants are made only to very low-income elderly homeowners, 62 years or older.

A borrower's income is the key to the type of assistance for which he or she is eligible.

If income is so low as to permit only removal of health and safety hazards, a repair loan and/or grant may be available.

For homeowners with somewhat higher income, a home improvement loan may be possible to bring the house up to minimum standards.

HOW CAN FUNDS BE USED?

The ways in which repair loans and/or grants and home improvement loans can be used are very similar, and Rural Development local office employees will help borrowers determine the type of assistance that best fits their needs and for which they are eligible.

Generally, repair loans and grants may be used to remove health hazards by repairing

roofs, providing a sanitary water and waste disposal system that meets local health department requirements, installing screens, windows, or insulation, or taking other steps to make the home safe.

Home improvement loans may include similar purposes, but may go further by bringing the home up to minimum standards and making changes for the convenience of the residents, such as adding a room, remodeling the kitchen, or otherwise modernizing the house.

WHAT ARE THE TERMS?

Rural Development local offices will help families determine the type of assistance that is best suited to their needs and their income.

Maximum outstanding loan assistance to any owner/occupant cannot exceed a cumulative total of \$20,000 in a loan. Assistance could also be provided in a combination loan and grant, or a full grant to remove health hazards. Lifetime assistance for initial or subsequent grants may not exceed a cumulative total of \$7,500. Loans must be repaid within 20 years and the interest rate is one percent.

To receive a combination loan and grant, an applicant must be 62 years or older and able to pay for only a part of the repairs.

To receive a full grant, the homeowner must be 62 years or older, and unable to pay for any repairs on the house.

Other home improvement loans are repayable in 33 years. These loans are made at the regular interest rate, or with "payment assistance" depending upon family size and income.

WHO CAN BORROW?

If you own and live in a home, on a farm, in the open country, or in towns of up to 10,000 population, you may qualify for a loan and/or grant if you cannot secure credit from regular commercial lenders. The homeowner must be 62 years or older to qualify for a grant or a combination loan and grant. This assistance is also available in some towns of 10,000 to 20,000 population. Your town may be in this category. To be sure, ask the Rural Development local office whether this assistance is available in your town.

WHAT SECURITY IS REQUIRED?

A real estate mortgage is required for loans of more than \$7,500, and in some instances may be required for smaller loans. If the loan is under \$7,500, but income is small so that repaying the loan will be difficult, someone may co-sign the loan note with the borrower.

Homeowners who receive a grant or a combination loan and grant must agree not to sell the house on which grant funds were used for up to 3 years.

WHERE DO YOU APPLY?

Go to the local service center of Rural Development. The office address can be found in the telephone directory under "U.S. Government-Agriculture." Or write directly to the U. S. Department of Agriculture, Rural Development, 14th and Independence Avenue, S.W., Washington, D.C. 20250.

A list of USDA Rural Development Offices in Texas is located on the Texas USDA Rural Development Web site www.rurdev.usda.gov/tx/

ARE THERE OTHER CONDITIONS?

Applications from eligible veterans are given preference. Veterans and nonveterans must meet the same requirements.

Each person who applies will receive equal consideration regardless of race, color, sex, national origin, religion, marital status, age, handicap, receipt of income from public assistance, or because the applicant has exercised any right under the Consumer Credit Protection Act.



Committed to the future of rural communities.

Rural Housing and Community Programs

Rural Housing Options for Elderly People

Each person experiences the aging process differently. Some people are able to maintain lifelong health and independence, while others find that they face increasingly more difficult challenges to their ability to take care of themselves. The difficulties that aging can bring are felt not only by elderly people but also by their children and grandchildren, making the question of how to address these issues one of intergenerational importance. Adding urgency to this question is the fact that America's elderly population is growing rapidly: the U.S. Census Bureau forecasts that the proportion of people age 65 and older will grow from 12.5 percent in 1990 to 17.7 percent in 2020, a 41.6-percent increase.

USDA Rural Development recognizes the importance of providing rural seniors with a wide range of living options. We invest heavily in programs that help elderly people live with as much independence and dignity as possible. These include the Section 504 Loan and Grant Programs, which make vital home repairs for very-low-income seniors; the Section 515 Rural Rental Housing Program, which provides affordable rental housing to seniors and people with disabilities (as well as families); the Section 521 Rental Assistance Program, which makes rents in the Section 515 Program affordable to tenants with very low incomes; and the Community Facilities Program, which finances a variety of elder-care facilities. Following are descriptions of how each of these programs serves elderly people.

Section 504 Loan and Grant Programs

The Section 504 Loan and Grant Programs allow elderly people with very low incomes to maintain their independence by allowing them to remain in their own homes and improving the quality of their lives. The loan

Quick Facts

- Median annual income of Section 504 borrowers: \$8,055;
- Average annual adjusted income of USDA multi-family tenants: \$7,627;
- 42 percent of USDA multi-family tenants are elderly;
- 47 percent of Section 515 funds in 1999 were invested in housing for the elderly;
- Total Community Facilities Program investments in facilities that directly benefit seniors: \$657 million;
- 14 percent of Community Facilities funds in 1999 were invested in facilities for seniors

program is available to any rural person with a very low income, but most program beneficiaries are elderly. The 504 Loan Program helps qualifying applicants repair, improve, and/or modernize a home, make it safe and sanitary, or remove health and safety hazards.

The 504 Grant Program is available exclusively to very-low-income rural seniors aged 62 or older. Both programs provide funds to make such major repairs or renovations as removing electrical and fire hazards, replacing roofing, installing or improving water and waste-water disposal systems, and installing insulation and heating and cooling systems.

Section 515 Rural Rental Housing Program Section 521 Rental Assistance Program

"Before moving [to Section 515 Rural Rental Housing] I lived alone in a two-room cabin [with] no foundation, no plumbing and [which was] heated by a small wood-burning stove. I had a long walk to the rural mailbox over a rough dirt lane. If this [Section 515] complex did not exist, I would still be living there. Many other low-income elderly people in Maine are living under those conditions, or worse."

(letter from Betty C. McAfee of Belfast, Maine)

Many relatively independent rural seniors find that they cannot keep up with the yard work and structural maintenance that homeownership requires. Others find that they need to live closer to vital services, such as doctors, pharmacies, and grocery stores. For these elderly people, the Section 515 Rural Rental Housing program is an attractive option. In addition to being virtually maintenance-free, these apartments for elderly and disabled people are equipped with special amenities, such as strategically placed handrails and emergency call buttons or lights with which to signal for help. Many of them are wheelchair accessible. Managers of these complexes often arrange for services such as transportation, grocery and pharmaceutical delivery, Meals on Wheels, health screenings, and entertainment. They make sure that the community rooms stay in constant use. In addition, a small percentage of Section 515 complexes offer congregate care facilities in which seniors receive two cooked meals per day.

To make Section 515 housing available to tenants who cannot afford market rents, USDA provides assistance through the separately appropriated Section 521 Rental Assistance Program, which brings tenants' rent down to 30 percent of their adjusted incomes and makes up the difference to the landlords.

Community Facilities Loan and Grant Program

Through the Community Facilities Loan and Grant program, USDA finances a range of service centers for elderly people, including nursing homes, boarding care facilities, assisted care, adult day care, and a few inter-generational care facilities which serve both elderly people and children at the same time.

In addition, the program invests heavily in hospitals, clinics, and emergency services, which benefit people of all generations.

For more information

on USDA Rural Development housing programs, see our website at www.rurdev.usda.gov

Detailed information and applications for financial assistance are available through your nearest USDA Rural Development State or local office. To locate an office near you, visit the USDA Service Center Locator on the Web at: http://offices.usda.gov/scripts/nd/SAPI.dll/oip_publicUSA-map

PA 1662

September 2000

Slightly revised December 2004

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint of discrimination write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.



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Rural Housing and Community Programs

Community Facilities Loans and Grants

Community facilities — such as health care clinics, police and fire stations, schools and child care centers — are essential to the quality of life in any rural community. Through its Community Facilities Loan Program, USDA Rural Development is striving to ensure that such facilities are readily available to all rural Americans. The commitment of USDA to this effort is at the core of its mission and its promise to help build stronger, more vibrant rural communities across the nation.

Rural Development can make and guarantee loans to develop essential community facilities in rural areas and towns of up to 20,000 in population. Rural Development can guarantee loans made and serviced by lenders such as banks, savings and loans, mortgage companies which are part of bank holding companies, members of the Farm Credit System, or insurance companies regulated by the National Association of Insurance Commissioners. Rural Development may guarantee up to 90 percent of any loss of interest or principal on the loan. Normally, guarantees will not exceed 80 percent. Direct loans from USDA can also be made to applicants who are unable to obtain commercial credit.

How May Funds Be Used?

Loans may be used to construct, enlarge, or improve community facilities for health care, public safety, and public services. This can include costs to acquire land needed for a facility, pay necessary professional fees, and purchase equipment required for its operation.

Examples of Essential Community Facilities

Health Care

Clinics, ambulatory care centers, hospitals, rehabilitation centers, and nursing homes.

Education

Schools, school buses, Headstart centers, pre-schools, child care centers and college classrooms and dormitories.

Public Safety

Communications centers, police and fire stations, fire trucks, rescue vehicles, and jails.

Public Services

Adult day care centers, city halls, courthouses, community centers, homeless shelters, domestic abuse centers, food banks, airports, garages, off-street parking facilities, sidewalks, street improvements, libraries, museums, fairgrounds, and animal shelters.

Who May Apply?

Loans and guarantees are available to public entities such as municipalities, counties, and special-purpose districts, as well as to nonprofit corporations and tribal governments.

In addition, applicants must have the legal authority to borrow and repay loans, to pledge security for loans, and to construct, operate, and maintain the facilities. They must also be financially sound and able to organize and manage the facility effectively.

Repayment of the loan must be based on tax assessments, revenues, fees, or other sources of money sufficient for operation and maintenance, reserves, and debt retirement.

What Are the Terms?

The maximum term for all loans is 40 years. However, the repayment period is limited to the useful life of the facility or any statutory limitation on the applicant's borrowing authority.

What Is the Interest Rate?

Interest rates for direct loans are based on current market yields for municipal obligations, although loans for facilities impacting prime or unique farmland may require a slightly higher rate. Certain other direct loans may qualify for a lower interest rate, depending upon the median household income of the residents of the community to be served. The interest rates for guaranteed loans may be fixed or variable and are determined by the lender and borrower, subject to USDA review and approval.

What Security Is Required?

Bonds or notes pledging taxes, assessments, or revenues will be accepted as security if they meet statutory requirements. Where State laws permit, a mortgage may be taken on real and personal property. Tax-exempt notes or bonds may be issued to secure direct loans, but cannot be used for guaranteed loans.

How Are Applications Made?

Applications are handled by USDA Rural Development field offices. Rural Development staff will be glad to discuss a community's needs and the services available from USDA. Field staff can provide application materials and current program information, and assist in the preparation of an application.

For More Information

Rural Development field office locations are generally listed in local telephone directories under the heading U.S. Government, Department of Agriculture.

Interested applicants and lenders may also contact the Housing and Community Programs National Office staff at the following address:

USDA Rural Development
Community Programs Division
1400 Independence Avenue, SW.
Washington, D.C. 20250-0700

Telephone: (202) 720-1490
Fax: (202) 690-0471

PA 1557
Revised March 1997
Slightly revised December 2004

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Committed to the future of rural communities.

Rural Business-Cooperative Programs

Cooperative Services

USDA has the unique responsibility of coordinating Federal assistance to rural areas of the nation. The Rural Development mission is to help rural Americans to improve the quality of their lives.

Rural Development works to make sure that rural citizens can participate fully in the global economy -- with technical assistance and programs that help rural Americans build strong economies to improve their quality of life.

What Is a Cooperative?

User-owned cooperatives process and market products, purchase production supplies or consumer goods, provide housing and credit, build and operate rural utilities, and provide other services needed by rural residents. By working together for their mutual benefit in cooperatives, rural residents are often able to reduce costs, obtain services that might otherwise be unavailable, and achieve greater returns for their products. Cooperatives, both rural and urban, have been part of the American economy for more than 100 years. By one estimate, nearly one-third of the population belongs to some type of cooperative. Application of the cooperative business structure in rural economies is virtually limitless.

How USDA Helps Rural Cooperatives

Rural Development helps rural residents form new cooperative businesses and improve the operations of existing cooperatives. To accomplish this, Rural Development's Cooperative Programs provides technical assistance, conducts cooperative-related research, and produces information products to promote public understanding of cooperatives.

For most of the past century, USDA's cooperative assistance has been concentrated on agricultural cooperatives. While agricultural marketing and supply cooperatives remain a primary focus of USDA's efforts, Rural Development research and co-op educational products help all types of rural cooperatives.

Cooperative Development Assistance

Rural Development provides a wide range of assistance for people interested in forming new cooperatives. This help can range from an initial feasibility study to the creation and implementation of a business plan. Cooperative Programs staff includes cooperative development specialists who do everything from identifying potential cooperative functions to identifying best business and governance practices. They also provide training for cooperative directors.

Rural Development strives to provide a realistic view of what it will take to make a new cooperative succeed. Staff members may also work in conjunction with cooperative development specialists in some of USDA Rural Development's State Offices around the Nation.

Technical Assistance

Cooperative Programs provides technical assistance to existing cooperatives facing specific problems or challenges. Technical assistance could include helping a cooperative develop a strategic marketing plan to cope with new competitive forces, helping a co-op make a crucial decision whether to merge or form a joint venture with other cooperatives, or in finding a way to turn the raw products of cooperative members into value-added products. These matters are often crucial issues not only for a cooperative, but also for the rural communities in which they operate.

Cooperative Programs can help improve a cooperative's business structure and operating efficiency by analyzing operations, assessing the economic feasibility

ty of adding new facilities, new products or services. Studies cover the full range of decisions facing cooperative businesses. Technical assistance is largely designed to benefit a specific cooperative business or group. However, the results often provide business strategy for all cooperatives.

Research

Cooperative Programs conducts research to provide a knowledge base to help cooperatives deal with changing markets and business trends. Studies include financial, structural, managerial, policy, member governance, legal, and social issues, as well as various other economic activities of cooperatives.

Research is designed to have direct application to current and emerging requirements of cooperatives. A major challenge is to analyze industry structure and cooperative operational practices to determine the changes required to maintain or achieve a producer-oriented marketing system. Research studies have focused on capitalization plans used by cooperatives, identification of new niche markets for cooperatives, and opportunities and obstacles cooperatives face when exporting goods overseas.

Education and Information

The Cooperative Marketing Act of 1926 mandates that USDA "...promote the knowledge of cooperative principles and practices and cooperate in promoting such knowledge with educational and marketing agencies, cooperative associations, and others." To meet this goal, USDA provides a wide range of cooperative training programs and educational materials.

Cooperative Programs maintains a storehouse of information about cooperatives which it makes available to the public through more than 150 research reports, educational publications, and videos covering all aspects of cooperative operations. A bimonthly magazine, *Rural Cooperatives*, reports significant achievements by cooperatives and highlights of Cooperative Programs research, technical assistance, and educational activities.

History and Statistics

Cooperative statistics are collected to detect growth trends and changes in structure and operations of the Nation's farmer-owned cooperatives. Data help identify and support research and technical assistance activities. This information is used extensively by legislative and executive branches of government in formulating agricultural and cooperative-related policy.

For More Co-op Information

For further information or assistance for cooperatives, contact:

USDA/RD Cooperative Programs
Stop 3255
Washington, D.C. 20250-3255
Telephone: (202) 720-7558
FAX: (202) 720-4641

e-mail: coopinfo@urdev.usda.gov
website: <http://www.urdev.usda.gov>

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March 1997
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Committed to the future of rural communities.

Committed to the Future of Rural Communities

How USDA Helps Rural Americans

USDA has the unique responsibility of coordinating Federal assistance to rural areas of the nation. The Rural Development mission is to help rural Americans to improve the quality of their lives.

Each year, USDA Rural Development programs create or preserve tens of thousands of rural jobs, build and update rural infrastructure and create or improve more than 60,000 units of quality rural housing. To multiply the impact of its programs, USDA Rural Development is working with State, local and Indian tribal governments, as well as private and nonprofit organizations and user-owned cooperatives.

Rural Development programs are administered through USDA's network of State and local offices.

Rural Housing and Community Programs

Decent, affordable housing is indispensable to vibrant rural communities. USDA Rural Development's Housing Programs help finance new or improved housing for over 60,000 moderate-, low- and very low-income families each year. No rural community can thrive without adequate community facilities, so USDA Community Programs also help rural communities finance, construct, enlarge or improve fire stations, libraries, hospitals and medical clinics, industrial parks, and other community facilities.

USDA offers direct and guaranteed loans to help very low- to moderate-income rural households purchase, construct, repair, or relocate homes. The Home Improvement and Repair Programs provide loans for very low-income homeowners to remove health and safety hazards and make homes accessible for people with disabilities. Elderly very low-income homeowners

who cannot afford to repay a Home Improvement and Repair loan may be eligible for a grant. Through the Self-Help Program, Rural Development provides funding to technical assistance providers who work with groups of 6 to 10 families to build their own homes.

Rural Rental Housing Loans finance construction of rental housing for low- and moderate-income individuals and families and cooperative housing for elderly or disabled persons. Rental Assistance enables low-income tenants to pay no more than 30 percent of their income for rent.

Community Facilities Direct Loans, Loan Guarantees and Grants are used to construct, enlarge, extend, or otherwise improve community facilities providing essential services in rural areas and towns.

Rural Utilities Programs

USDA Rural Development's Rural Utilities Programs help to improve the quality of life in rural America through a variety of loan and grant programs for electric energy, telecommunications and water and waste disposal projects. Rural Utilities Programs leverage scarce Federal funds with private capital for investing in rural infrastructure, technology and development of human resources.

USDA electric and telecommunications programs provide financial aid through direct and guaranteed loans and through grants for distance learning and telemedicine programs.

The USDA Distance Learning and Telemedicine Program makes loans and grants to develop the Information Superhighway in rural America by providing broadband facilities to rural schools, hospitals and medical clinics. This assistance jump-starts the development and deployment of advanced telecommunications services throughout rural America, bringing the latest information and care to rural education and health service providers.

Rural Utilities loans and grants help develop water and waste disposal systems (including solid waste disposal and storm drainage) in rural areas and towns with a population of 10,000 or less. Grants also provide technical assistance and training, solid waste management and emergency water assistance. The Rural Utilities Programs on-site technical assistance program helps to ensure the cost-effective operation of rural water systems.

Rural Business and Cooperative Programs

USDA Rural Development works in partnership with the private sector and community-based organizations to provide financial assistance and business planning. It also provides technical assistance to rural businesses and cooperatives, conducts research into rural economic issues, and provides cooperative educational materials to the public.

Rural Development Business Programs help fund projects that create or preserve quality jobs and/or promote a clean rural environment. USDA financial resources are often leveraged with those of other public and private credit source lenders to meet business and credit needs in under-served areas. Recipients of these programs may include individuals, corporations, partnerships, cooperatives, public bodies, nonprofit corporations, Indian tribes and private companies. Rural Development Business Programs include Business and Industry (B&I) Guaranteed Loans, B&I Direct Loans, Intermediary Relending Program Loans, Rural Business Enterprise Grants, Rural Economic Development Loans and Grants, Rural Business Opportunity Grants, and Rural Cooperative Development Grants.

USDA's Cooperative Programs helps rural residents form new cooperative businesses and improve the operations of existing cooperatives (user-owned businesses). To accomplish this, Cooperative Programs provides technical assistance to cooperatives, conducts cooperative-related research, and produces educational materials that promote public understanding of cooperatives.

1890, 1862 and 1994 Land-Grant Institutions Initiative

This initiative is a cooperative effort between USDA and historically black land-grant universities to develop income-producing projects for underdeveloped rural communities.

For More Information

Contact your nearest USDA Rural Development State office or USDA Service Center. These are usually listed in telephone books under U.S. Government, Department of Agriculture

Or you may contact the National Office of USDA Rural Development at (202) 720-4323. FAX: (202) 690-0311. Write: USDA Rural Development, Stop 0705, 1400 Independence Ave. SW, Washington D.C. 20250-0705.

Website: <http://www.rurdev.usda.gov>

PA 1807
December 2004
Supersedes PA 1550: *Creating New Opportunity for Rural America*

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Rural Utilities Programs

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Water and Environmental Programs

USDA Rural Development administers a water and wastewater loan and grant program to improve the quality of life and promote economic development in rural America. This assistance is available through Rural Development's Rural Utilities programs.

Water and Waste Disposal Direct and Guaranteed Loans

Direct loans

Offered to develop water and wastewater systems, including solid waste disposal and storm drainage, in rural areas and in cities and towns with a population of 10,000 or less. Funds are available to public entities such as municipalities, counties, special-purpose districts, and Indian tribes. In addition, funds may be made available to corporations operated on a not-for-profit basis.

Priority is given to public entities, in areas with less than 5,500 people, to restore a deteriorating water supply, or to improve, enlarge, or modify a water facility or an inadequate waste facility. Also, preference is given to requests which involve the merging of small facilities and those serving low-income communities.

Applicants must be unable to obtain funds from other sources at reasonable rates and terms. The maximum term for all loans is 40 years; however, no repayment period will exceed state statutes or the useful life of the facility. Interest rates are adjusted quarterly and may be obtained from any Rural Development office.

Guaranteed loans

Available for the same purpose as direct loans. Guaranteed loans are made and serviced by lenders such as banks and savings and loan associations. Normally, guarantees do not exceed 90 percent on any loss of interest and principal on the loan.

Water and Waste Disposal Grants

Reduce water and waste disposal costs to a reasonable level for users of the system. Grants are made, in some instances, for up to 75 percent of eligible project costs. Eligibility requirements are the same as for direct loans.

Technical Assistance and Training Grants

Made to private nonprofit organizations to provide technical assistance and/or training to associations located in rural areas and to cities and towns with a population of 10,000 or less.

Grant assistance is available to qualified applicants to identify and evaluate solutions to water and waste disposal problems, to improve the operation and maintenance of existing water and waste disposal facilities, and to assist associations in preparing applications for water and waste disposal facilities.

Solid Waste Management Grants

Made to public and private nonprofit organizations to provide technical assistance and/or training to associations located in rural areas and to cities and towns with a population of 10,000 or less.

Grant assistance must be used to reduce or eliminate pollution of water resources, and/or to improve planning and management of solid waste facilities.

Grants are made to enhance operator skills in operations and maintenance, identify threats to water resources, and reduce the solid waste stream.

Rural Water Circuit Rider Technical Assistance

Provides on-site technical assistance to help assure cost-effective operation of rural water systems. USDA Rural Development Circuit Rider can provide assistance with day-to-day operational, financial and management problems.

The assistance is available at no charge and may be requested by officials of rural water systems or by Rural Development personnel. It complements supervisory assistance provided by Rural Development personnel.

Applications

Information about the Water and Environmental Programs and advice on how to assemble information to determine engineering feasibility, economic soundness, cost estimates, organization, financing and management matters, may be obtained from Rural Development field offices. These offices are usually listed in local telephone directories under "U. S. Department of Agriculture."

For More Information

See the Water and Waste Disposal Programs Web site at <http://www.usda.gov/rus/water/index.htm>

Or write your local or State USDA Rural Development office (see the U.S. Government listing of your phone directory under U.S. Department of Agriculture), or the National Office at:

USDA Rural Development
Water and Environmental Programs
STOP 1548
Washington, D.C. 20250-1548

Phone: (202) 690-2670
FAX: (202) 720-0718

PA 1806
December 2004
Supersedes PA 1611, *Water and Waste Disposal Programs*, last revised July 1997.

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Rural Business-Cooperative Programs

Business Programs

Through its Business Programs, USDA Rural Development provides for business credit needs in under-served rural areas, often in partnership with private-sector lenders.

Commercial Lending

Business and Industry Guaranteed Loans

This program provides financial backing for rural businesses. Commercial loan guarantees are available up to 80 percent of the loan amount.

Assistance is available to virtually any legally organized entity, including:

- Individuals;
- Cooperatives;
- Corporations or partnerships;
- Trusts or other profit-oriented or nonprofit entities;
- Indian tribes or federally recognized tribal groups;
- Municipalities, counties, or other political subdivisions of a State.

The aggregate loan amount available to any one borrower under this program is limited to \$25 million at any given time. An exception to the limit is for cooperative organizations when the facility is located in a rural area and the facility provides value-added processing of an agricultural commodity. The maximum amount in such cases is \$40 million.

B&I loans are normally available in rural areas, which include all areas other than cities or towns of more than 50,000 people and the contiguous and adjacent urbanized area of such cities or towns. However, loans of up to \$25 million can be made for facilities located in non-rural areas, provided the business is a cooperative organization engaged in value-added processing and all members of the cooperative are located within 80 miles of the facility.

Revolving Loan Funds And Technical Assistance

Intermediary Relending Program Loans

USDA Rural Development lends funds to intermediaries, which, in turn, provide loans to finance business facilities and community development projects. Projects must be located in rural areas, which for the purposes of this program excludes cities with a population of 25,000 or more. Eligible intermediaries include public bodies, nonprofit corporations, Indian tribes, and cooperatives.

Rural Business Enterprise Grant Program

This program offers grants to public bodies, nonprofit corporations, and federally recognized Indian tribal groups to finance and facilitate development of small and emerging businesses located in rural areas.

Grant funds may be used for:

- Acquisition and development of land and the construction of buildings, plants, and equipment, access streets and roads, parking areas and utility and service extensions;
- Revolving loan funds;
- Fees for professional services, technical assistance, etc.

Rural Business Opportunity Grant Program

Under this program, funds are available for technical assistance and planning activities to improve economic conditions in rural areas.

Applicants must be located in rural areas (areas other than cities or towns of more than 50,000 people and the contiguous and adjacent urbanized areas of such cities or towns).

Rural Economic Development Loan and Grant Program

Loans and grants under this program are made to Rural Development Utilities Programs-financed telephone and electric borrowers to promote rural economic development and/or job creation projects in non-urban areas. Eligible purposes include, but are not limited to, project feasibility studies, startup costs, incubator projects, and other reasonable expenses. The maximum loan and grant to any eligible recipient is established on an annual basis.

Rural Business Investment Program

The Rural Business Investment Program (RBIP) promotes rural economic development through venture capital investment by for-profit Rural Business Investment Companies (RBICs).

USDA licenses newly formed for-profit entities as RBICs and provides financial assistance to fund their rural area investment activities. Additionally, USDA awards Operational Assistance grants to each RBIC for providing technical assistance to smaller enterprises.

As required in the authorizing statute, USDA has delegated to the Small Business Administration (SBA) many of the day-to-day responsibilities for the RBIP, including receipt of applications and most of the selection process for licensing as a RBIC. More information about all aspects of the RBIP is available in the regulations authorizing the program, at 7 CFR part 4290.

Renewable Energy and Energy Efficiency Improvement Grants

This program provides grants, loans, and loan guarantees to eligible farmers, ranchers, and rural small businesses to assist in developing renewable energy systems and make energy efficiency improvements. Projects provided assistance must be located in a rural area (any area other than cities or towns of greater than 50,000 population and the immediate and adjacent urbanized areas of the cities or towns).

Eligible small businesses include sole proprietorships, partnerships, corporations, and cooperatives organized in accordance with 501c(12) of the Internal Revenue Code. In addition, the applicant must meet the Small Business Administration's Small Business size standards.

For More Information

Detailed information and applications for financial assistance are available through State and local offices of USDA Rural Development. Some of the authorized programs described above require the implementation of regulations before they are available for funding projects. Consult your USDA Rural Development State Office for information on fund availability.

For more information on USDA Rural Development Business programs, you may also call the Rural Development National Office at (202) 720-0813, or connect to the Rural Development website: <http://www.rurdev.usda.gov>.

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Revised March 2005

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Assistance for Rural Electric Utilities

Reliable, affordable electricity is essential to rural Americans for their economic well-being and quality of life. The USDA Rural Development electric program provides leadership and capital to upgrade, expand, maintain, and replace America's vast rural electric infrastructure. Under the authority of the Rural Electrification Act of 1936, USDA makes direct loans and loan guarantees to electric utilities to serve customers in rural areas.

The Electric Program makes loans and loan guarantees to finance the construction of electric distribution, transmission and generation facilities -- including system improvements and replacements required to furnish and import electric service in rural areas -- and for demand-side management, energy conservation programs, and on- and off-grid renewable energy systems.

USDA Rural Development makes loans to corporations, states, territories and subdivisions, and agencies such as municipalities, people's utility districts, and cooperative, nonprofit, limited-dividend, or mutual associations that provide retail electric service to rural areas or supply the power needs of distribution borrowers in rural areas. USDA Rural Development also provides financial assistance to rural communities with extremely high energy costs to acquire, construct, extend, upgrade, and otherwise improve energy generation, transmission, or distribution facilities. USDA Rural Development services approximately 700 active electric borrowers in 47 states.

Most USDA-financed systems have a two-tiered organizational structure. Retail consumers are members of the distribution cooperative that provides electricity directly to their homes and businesses. Most distribution cooperatives, in turn, are members of power supply cooperatives, also called "generation and transmission" or "G&T" cooperatives, which generate and/or procure electricity and transmit it to the distribution member systems.

Rural Electrification Direct and Guaranteed Loans and Grants

The USDA Rural Development Electric Program offers the following sources of financing assistance: Hardship Loans, Municipal Rate Loans, Treasury Rate Loans, Guaranteed Loans, and Assistance to Rural Communities with Extremely High Energy Costs (loans and grant assistance). The primary differences between the programs are the qualifying criteria and the interest rate for each type of financing.

Hardship Loans are used to finance electric distribution and sub-transmission facilities at the 5 percent hardship rate to qualified borrowers. These direct loans are made to applicants that meet rate-disparity thresholds and whose consumers fall below average per-capita and household income thresholds. In addition, Hardship loans can be made to qualified applicants if the Administrator determines that the borrower has suffered a severe unavoidable hardship, such as a natural disaster.

Municipal Rate Loans are used to finance distribution and subtransmission facilities of both distribution and power supply borrowers, including, under certain circumstances, the implementation of demand-side management and energy conservation programs. The interest rate is based on interest rates available in the municipal bond market for similar maturities. In most cases, borrowers are required to seek supplemental financing for 30 percent of their capital requirements under this program. Borrowers may choose from several loan maturity alternatives with associated varying interest rates, which track investment securities and change quarterly.

Treasury Rate Loans are used to finance distribution and subtransmission facilities of both distribution and power supply borrowers, including, under certain circumstances, the implementation of demand-side management and energy conservation programs. The standard interest rate on direct Treasury rate loans is established daily by the United States Treasury. Borrowers may select interest rate terms for each advance of funds. The minimum interest rate term is 1 year. Interest rate terms are limited to terms published by the United States Treasury.

Guaranteed Loans are provided by USDA Rural Development primarily through the Federal Financing Bank (FFB), National Rural Utilities Cooperative Finance Corporation (CFC), and the National Bank for Cooperatives (CoBank). The FFB is an agency within the Treasury Department, providing funding in the form of loans for various government lending programs, including the guaranteed loan program. FFB loans are guaranteed by USDA and are available to all electric borrowers. FFB interest rates are fixed to the prevailing cost of money to the United States Treasury, plus an administrative fee of one-eighth of 1 percent. Under this program, loans are executed by the borrower and FFB, CFC, or CoBank, with payment of principal and interest guaranteed by USDA. CFC and CoBank rates are negotiated between the lender and the borrower.

Assistance to Rural Communities with Extremely High Energy Costs provides grants and loans to be used to acquire, construct, extend, upgrade, and otherwise improve energy generation, transmission, or distribution facilities serving communities in which the average residential energy expenditure for home energy is at least 275 percent of the national average. Eligible entities are persons, State and local governments, and federally recognized Indian tribes and tribal entities. As of this printing only grant assistance has been appropriated.

In addition, grants and loans may be provided to the Denali Commission, a State-Federal rural development entity, to improve energy facilities serving high-energy-cost communities in Alaska. Interested communities may apply to the Denali Commission.

There is a statutory cap of 4 percent on planning and administrative expenses for funds made available under these programs.

Renewable Energy Projects, including renewable energy systems, such as solar, wind, hydropower, biomass, or geothermal, can be financed through Guaranteed Loans.

Applying for assistance

Further information and assistance in applying for USDA Rural Development electric program assistance is available from Rural Development's two regional offices:

Northern Regional Division – (202) 720-1420

Southern Regional Division – (202) 720-0848

Or write to:

USDA Rural Development
STOP 0705
1400 Independence Avenue, SW
Washington, DC 20250-0705

Information is also available on our Website at <http://www.usda.gov/rus/electric/index.htm>

PA 1789
August 2004

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Rural Utilities Programs

Committed to the future of rural communities.

Providing Rural America With Essential Utility Services

USDA Rural Development works to assure access to affordable, high-quality utility infrastructure for all people in rural America.

Rural Development's Rural Utilities Programs serve a leading role in improving the quality of life in rural America by administering its electric, telecommunications, and water and environmental programs in a service-oriented, forward-looking, and financially responsible manner.

USDA Rural Development also acts as a catalyst for private sector investment in rural areas through its utilities programs. Rural America's ability to succeed in the new century depends, to a large extent, on investments in productivity-enhancing, modern infrastructure. USDA stands ready to help rural America meet the challenges of the future.

Electric Program

USDA Rural Development's Electric Program makes loans and loan guarantees to finance the construction of electric distribution, transmission and generation facilities, including system improvements and replacements required to furnish and improve electric service in rural areas, and for demand-side management, energy conservation programs, and on-grid and off-grid renewable energy systems.

The Electric Program makes loans to corporations, states, territories and subdivisions and agencies such as municipalities, people's utility districts, and cooperative, nonprofit, limited-dividend, or mutual associations that supply retail electric service to rural areas or that provide for the power supply needs of rural distribution borrowers. The program also provides financial assistance to rural communities having extremely high costs to acquire, construct, extend, upgrade, and otherwise improve energy generation, transmission, or distribution facilities. The Electric Program services approximately 700 active electric borrowers in 46 States.

Most USDA-financed rural electric systems have a two-tiered organizational structure. Retail consumers are members of the distribution cooperative that provides electricity directly to their homes and businesses. Most distribution cooperatives, in turn, are members of power supply cooperatives, also called "generation and transmission" or "G&T" cooperatives, which generate and/or procure electricity and transmit it to the distribution member systems.

The Electric Program offers the following sources of financing assistance: Hardship Loans, Municipal Rate Loans, Treasury Rate Loans, Guaranteed Loans, Renewable Energy Projects (solar, wind, hydropower, biomass, or geothermal), and Assistance to Rural Communities with Extremely High Energy Costs (loans and grant assistance). The primary differences between the programs are the qualifying criteria and the interest rate for each type of financing.

Telecommunications Programs

Rural Development telecommunications borrowers today provide single-party service to nearly all customers over a digitally switched, state-of-the-art network. By providing a leadership role in financing and telecommunications standards, USDA continues to help build the high-quality information pathways that serve rural America today.

The level of investment required to continue providing the infrastructure needed for rural economic development is higher today than ever before. New information capabilities need advanced technologies, less developed rural areas need better infrastructure, and some areas still have no service at all. USDA Rural Development offers the following sources of financing assistance to telecommunications providers in rural America: Hardship Loans; Cost-of-Money Loans; Rural Telephone Bank (RTB) Loans; and Guaranteed Loans.

Distance Learning and Telemedicine Program

USDA Rural Development's Telecommunications Program also administers the Distance Learning and Telemedicine (DLT) Program, which is designed specifically to meet the educational and health care needs of rural America. Through loans, grants, and loan and grant combinations, advanced telecommunications technologies provide enhanced learning and health care opportunities for rural residents.

Information about the DLT Program is available from the USDA Rural Development Utilities Programs national office. Each year, there is a window for submitting grant applications that are scored and awarded on a competitive basis. Applications for loans and the loan/grant combinations are accepted throughout the year.

Rural Broadband Access Program

The Rural Broadband Access Loan and Loan Guarantee (Broadband) Program is designed to provide loans for the costs of construction, improvement and acquisition of facilities and equipment to provide broadband service to eligible rural communities. The program's goal is to ensure that rural consumers benefit from the same quality and range of telecommunications services that are available in urban and suburban communities.

Water and Environmental Programs

USDA Rural Development's Water and Environmental Programs improve the quality of life and promote economic development in rural America. Direct loans are made to develop drinking water and wastewater systems, including solid waste disposal and storm drainage, in rural areas and in cities and towns with a population of 10,000 or less. Funds are available to public entities, such as municipalities, counties, special-purpose districts, and Indian tribes. In addition, funds may be made available to nonprofit corporations and cooperatives.

Priority is given to public entities, in areas with less than 5,500 people, to restore a deteriorating water supply, or to improve, enlarge, or modify a water facility or an inadequate waste disposal facility. Preference is also given to requests that involve the merging of small facilities and those serving low-income communities.

Applicants must be unable to obtain funds from commercial sources at reasonable rates and terms. The maximum term for all loans is 40 years. However, no repayment period may exceed State statutes (in some States) or the useful life of the facility. Interest rates may be obtained from USDA Rural Development field offices.

Grants are available to applicants where the median household income of the service area is below the State's nonmetropolitan median household income and grant funds are necessary to reduce user rates to a reasonable level. Guaranteed loans may be made for the same purpose as direct loans. They are made and serviced by lenders such as commercial banks. Guarantees do not exceed 90 percent on any loss of interest and principal on the loan. Applications for direct and guaranteed loans and grants funds may be submitted at any time.

Technical Assistance and Training and Solid Waste Management Grants are available to help nonprofit organizations deliver services to rural water and waste disposal systems. Pre-applications may be filed between Oct. 1 and Dec. 31 to compete for that fiscal year's funding.

The Rural Water Circuit Rider Technical Assistance Program is operated under a contract with the National Rural Water Association. Assistance is available to help rural water systems and operational, financial, and managerial needs.

For More Information

For additional information about any USDA Rural Development Rural Utilities program, call (202) 720-9540 or visit the Rural Utilities home page at: www.usda.gov/rus/

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Revised December 2004

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Rural Housing and Community Programs

Housing Programs

USDA Rural Development housing programs work to improve the quality of life for rural Americans by ensuring that they have access to safe, well-built, affordable homes. A house is more than a roof over our heads; it is often the foundation upon which rests our ability to live near good jobs and to gain access to good schools and other public services.

Homeownership builds economic stability and, over the long term, creates equity to finance education, business startups and retirement. USDA thus not only helps rural people acquire homes, it helps build better lives and communities.

The direct and indirect impacts of housing development and rehabilitation reverberate throughout the Nation. Residential construction and rehabilitation stimulate various manufacturing and trade industries and related professional services. Housing activity also benefits the larger economy as wages are earned and spent by those directly involved in housing development.

Homeownership Loans

Rural Development's housing programs finance new or improved housing for low- to moderate-income families and individuals who wish to live in rural areas or rural cities and towns. The purpose is to provide financing with no downpayment and at favorable rates and terms. These loans are for the purchase, construction, rehabilitation, or relocation of a dwelling and related facilities.

Two types of homeownership loans are offered: guaranteed and direct loans. Under the direct loan program, individuals or families receive a loan directly from USDA. Payments are based on income, and you must be unable to obtain a homeownership loan from a bank or other conventional sources.

Guaranteed loans are available to qualifying applicants whose income is too high to qualify for a direct housing loan. These are loans made by other lenders, such as banks or credit unions, and are guaranteed by Rural Development.

Self-Help Housing

Many rural families have achieved the American dream of owning their own homes through USDA's Mutual Self-Help Housing program.

Self-Help Housing loans help groups of 6 to 10 low-income families build their own homes by providing materials and the skilled labor they cannot furnish themselves. The families must agree to work together until all homes are finished.

Self-Help works in combination with a grant program to nonprofit organizations and the direct single family lending program, although other home financing sources can be used. The nonprofits help families build their houses by providing technical assistance.

Rural Rental Housing Loans

Apartment living is often an alternative for people who cannot afford the purchase price and maintenance costs of their own individual house. Rural Rental Housing loans are made to finance building construction and site development of multi-family living quarters for people with low, very low, and moderate incomes. Some units are reserved for people aged 62 and over. Loans can be made in this program to construct housing that will be operated in cooperative form, but loan funds may not be used to finance individual units within the project.

Home Improvement Loans and Grants

Home Improvement and Repair Loans and Grants enable low-income rural homeowners to remove health and safety hazards from their homes and to make homes accessible for people with disabilities.

Loans are available to lower income rural homeowners to make substantial home repairs when other loan options are not available.

For families and individuals with very low incomes, Rural Development makes loans for repairs, to improve or modernize a home, to make it safer or more sanitary, or to remove health hazards. For seniors age 62 and older who cannot afford a loan, grant funds are available for these repairs.

Site Loans

Rural Housing Site Loans buy adequate building sites for development of a desirable community by private or public nonprofit organizations.

Farm Labor Housing

Housing conditions for farm laborers lag far behind those for other Americans. USDA Rural Development serves as the only national source of construction funds for dedicated farm labor housing through its Farm Labor Housing loan and grant programs.

Farm Labor Housing Loans and Grants enable farmers, public or private nonprofit organizations, and units of State and local governments to build, buy, or repair farm labor housing in either dormitory or multifamily apartment style. And they can help pay for important facilities, such as on-site child-care centers.

Housing Preservation Grants

Housing Preservation grants are used to renovate deteriorating homes and rental properties occupied by families whose incomes fall into the low and very-low categories. Nonprofits, local governments, and Native American tribes can receive grants to repair these properties and bring them up to code.

These grants are almost always used in conjunction with funds from other sources, including local and State governments and grants from private businesses. This means that taxpayer dollars go further and accomplish more than would otherwise be possible.

Housing Subsidies

Housing Programs can help subsidize monthly mortgage and rental payments, limiting these costs to no more than 30 percent of the adjusted monthly income of the applicant.

These subsidies can be used for the direct home ownership, rural rental, and farm labor programs described above.

Information and Applications

Detailed information and applications for financial assistance are available through State and local offices of USDA Rural Development.

Or you may contact the National Office at:

USDA Housing Programs
Stop 0780
1400 Independence Avenue, SW
Washington, D.C. 20250-0780
Telephone: (202) 720-5177 (single-family home programs)
(202) 720-3773 (multi-family home programs)
Fax: (202) 690-3025
website: <http://www.rurdev.usda.gov/rhs/>

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Guaranteed Rural Housing Loans

USDA Rural Development Guaranteed Rural Housing Loans for Single Family Dwellings offers homeownership opportunities for those who want to own a home, but have limited funds for a down payment. This is the ultimate mortgage solution for eligible low and moderate income applicants to purchase a home without a down payment. In many cases, most of the closing costs associated with purchasing the house can be financed into the loan.

In addition to *No Down Payment*, borrowers benefit from *No Monthly Mortgage Insurance*. Other zero down programs require an up front mortgage insurance premium that is due at loan closing, with monthly mortgage insurance thereafter. In comparison, Guaranteed Rural Housing loans offer significant savings to borrowers (typically ranging from \$40 to \$60 per month) by only charging a 2% guarantee fee that is due at closing. The 2% guarantee fee may be financed, and the loan amount may exceed the appraised value by the amount of the fee being financed, with a *Maximum LTV of 102%*.

USDA Rural Development housing programs target communities with populations of 10,000 or less and locations not closely associated with urban areas. Under certain circumstances loans can be made in towns and cities between 10,000 and 25,000 in population. Many areas are eligible – never assume your area is not eligible. To determine if your area is eligible, please visit:

<http://eligibility.sc.egov.usda.gov>

Loans can be made to purchase new or existing homes that meet Agency requirements. The program is designed to provide credit for people in rural areas who are unable to afford a conventional loan. In order to obtain a loan, applicants must be without ownership of safe and sanitary housing and meet the following criteria:

- Have an adjusted annual household income within the applicable moderate income limit for the family size and the county where the property being financed is located. A family of four with a household income of \$66,150 meets the income guidelines in most areas of the state. The income limits are higher in some areas.
- Have adequate and dependably available income that is sufficient to pay for the cost of home ownership and existing long term debt obligations. The maximum housing expense (PITI) ratio and total debt (TD) ratio typically cannot exceed 29% and 41% respectively. In some cases, PITI ratios in the mid to high 30s and TD ratios in the mid to high 40s may be acceptable if legitimate compensating factors exist. Generally, the stronger the compensating factors, the more flexibility there will be on the debt ratio exceptions.
- Have an acceptable credit history that demonstrates an applicant's willingness and ability to repay the mortgage loan being requested. The buyers' credit history does not have to be perfect. Lenders may consider extenuating circumstances and grant exceptions when evaluating an applicant's credit history.

USDA Rural Development provides a guarantee on loans originated by mortgage companies and commercial banks. The loans have a 30-year term and a fixed interest rate. Unlike other zero down loan programs, the Guaranteed Rural Housing Program has *No Loan Limits*. The maximum loan is determined by the applicant's income and repayment ability. For more information visit our website at www.rurdev.usda.gov/tx/sfh.htm and select "Texas Regulations". You may contact us via E-mail at Daniel.Torres@tx.usda.gov, or Elizabeth.Sherrod@tx.usda.gov

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January 2005



TEXAS RURAL DEVELOPMENT

Section 504 Repair Loans and Grants

Applicant Information Sheet

What is the objective of the Section 504 program?

The objective of the Section 504 loan and/or grant program is to help very low-income owner occupants (of modest single family homes in rural areas) repair their homes. Rural areas include open country and places with population of 10,000 or less and, under certain conditions, towns and cities between 10,000 and 25,000 population.

What are the eligible purposes?

Loan funds are available for repairs to improve or modernize a home, make it safer or more sanitary, or remove health and safety hazards. For homeowners age 62 and over who cannot repay a loan, grant funds are available to remove health or safety hazards, or remodel dwellings to make them accessible to household members with disabilities. HB-1-3550 Chapter 12, list restrictions on the use of Section 504 funds.

What are the eligibility requirements?

Applicants must own and occupy the property to be eligible for Section 504 funds, and must be able to document ownership. To be eligible for Section 504 funds, the property must be considered modest for the area, must not have an in-ground pool, and must not have a value in excess of the area loan limit. The adjusted household income at the time of loan/grant approval and at loan closing must not exceed the applicable very low income limit. For loans, applicants must have a credit history that indicates a reasonable ability and willingness to meet debt obligations.

What determines if I get a loan or grant?

An applicant (age 62 or older) is only eligible for a grant if a budget analysis based on *Form RD 1944-3 Budget and/or Financial Statement* indicates that the household would be unable to repay a loan for the amount needed over 20 years. If a budget analysis indicates that an applicant (age 62 or older) has partial repayment ability, as much of the amount as possible must be issued as a loan, with only the remainder issued as a grant. At least one applicant must be age 62 or older for a household to qualify for a grant.

What is the interest rate and term?

Section 504 loans have an interest rate of 1 percent and maximum term of 20 years. The term should be as short as possible based on the applicant's repayment ability. However, any loan made in conjunction with a grant must be made for the full 20-year term to minimize the amount of grant funds required.

What is the maximum loan and grant amount?

The sum of the outstanding balance on all Section 504 loans can never be more than \$20,000. Lifetime assistance for a Section 504 Grant is \$7,500. Applicants can only receive assistance to cover eligible costs. (For example, if the applicant has only \$5,000 of eligible repairs to make, the maximum assistance allowed is \$5,000.)

Do grant funds have to be repaid?

Before any grant funds are disbursed, the recipient must sign *Form 3550-24, Grant Agreement*. The agreement states that if a home repaired with a Section 504 grant is sold or transferred within 3 years of grant approval, the full amount of the grant must be repaid. If the property is transferred to the grantee's heirs or an estate within three years from the date of the agreement, the full amount of the grant will be repaid by the grantee's heirs or the estate.

Who is responsible for inspecting the home?

The applicant/borrower is responsible for making inspections necessary to protect their interests. USDA Rural Development inspections create or imply no duty or obligation to the borrower/applicant.

For more information please contact:

USDA-RURAL DEVELOPMENT
1520 E. Denman Ave. #104
Lufkin, TX 75901-5817

936-634-9000

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sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410



USDA Rural Development - Texas Section 523 Self Help Housing Technical Assistance Grants

What Is Mutual Self-Help Housing?

Mutual Self Help Housing is the construction method where participating families, under supervision of a Self Help Housing grantee, utilize their own labor to reduce the total construction cost of all homes built by the group. Participating families are organized into groups generally of 4 to 10 families.

The Mutual Self Help Housing program is targeted to low and very low income families who are unable to obtain modest housing through conventional methods. The savings from the reduction in labor costs, allows otherwise ineligible families to own their homes. Families participating in a mutual self-help project perform approximately 65 percent of the construction labor on each other's homes.

Under the Section 502 Mutual Self Help Housing program, housing must be modest in size, design, and cost. Modest housing is defined as housing costing less than the USDA Rural Development area loan limit for the county where the house will be built. The maximum loan amount for self-help housing will be determined by adding the total of the market value of the lot (including reasonable and typical costs of site development), the cost of construction, and the value of sweat equity. The total of these factors cannot exceed the area loan limit for the area.

Who May Receive Section 523 Technical Assistance Grants?

- (1) A State, political subdivision, or public nonprofit corporation (including Indian tribes or Tribal corporations); or
- (2) A private nonprofit corporation that is owned and controlled by private persons or interests and is organized and operated for purposes other than making gains or profits for the corporation and is legally precluded from distributing any gains or profits to its members.

To receive a grant, the applicant must:

Have the financial, legal, administrative, and actual capacity to assume and carry out the responsibilities imposed by the Agreement. To meet the requirement of actual capacity it must either:

- (1) Have necessary background and experience with proven ability to perform responsibly in the field of mutual self-help or other business management or administrative ventures which indicate an ability to perform responsibly in the field of mutual self-help; or
- (2) Be sponsored by an organization with background experience, and ability, which agrees in writing to help the applicant to carry out its responsibilities.

Legally obligate itself to administer TA funds, provide adequate accounting of the expenditure of such funds, and comply with the Agreement and Rural Development regulations.

If the organization is a private nonprofit corporation, be a corporation that:

- (1) Is organized under State and local laws.
- (2) Is qualified under Section 501(c)(3) of the Internal Revenue Code of 1986.
- (3) Has as one of its purposes the production of affordable housing.
- (4) Has a Board of Directors which consist of not less than five.

The amount of technical assistance funds will be based on estimates of reasonable technical assistance costs per house as determined by USDA Rural Development. Agreements are generally made for two years. The Self Help Housing grantee is required to provide USDA Rural Development with financial and construction progress reports.

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USDA Rural Development - Texas Section 523 Self Help Technical Assistance Grants

How May Funds Be Used?

Technical assistance funds may be used for:

- (a) Payment of salaries of personnel as authorized in the Agreement.
- (b) Payment of necessary and reasonable office expenses such as office rental, office utilities, and office equipment rental.
- (c) Purchase of office supplies such as paper, pens, pencils, and trade magazines.
- (d) Payment of necessary employee benefit costs including but not limited to items such as Worker's Compensation, employer's share of social security, health benefits, and a reasonable tax deferred pension plan for permanent employees.
- (e) Purchase, lease, or maintenance of power or specialty tools such as a power saw, electric drill, saber saw, ladders, and scaffolds, which are needed by the participating families.
- (f) Payment of liability insurance and special purpose audit costs associated with self-help activities.
- (g) Payment of reasonable fees for training of grantee personnel including board members.
- (h) Payment of services rendered by a sponsor or other organization after the grant is closed and when it is determined the sponsor can provide the necessary services which will result in an overall reduction in the cost of assistance.
- (i) Payment of certain consulting and legal costs required in the administration of the grant if such service is not available without cost.
- (j) Payments of the cost of an accountant to set up an accounting system and perform audits that may be required

(k) Payments of reasonable expenses of board members for attending regular or special board meetings..

Is There Assistance Available to Help With the Application?

The Technical and Management Assistance (T &MA) contractor is available to answer questions and assist qualified applicants. The T&MA contractor for Texas is:

Little Dixie Community Action Agency Inc.
502 West Duke Street
Hugo, Oklahoma 74743
Telephone: (580) 326-6441

Qualified organizations can apply for a predevelopment grant. If the grantee requests predevelopment assistance and the State Director determines that the applicant lacks the financial resources to meet the conditions of grant approval, a grant of up to \$10,000.00 may be approved.

You may contact USDA Rural Development at:

USDA-RURAL DEVELOPMENT
1520 E. Denman Ave. #104
Lufkin, TX 75901-5817

(936) 634-9900 ext. 4

This handout is intended only as a summary of the Mutual Self Help Housing program. More information on Mutual Self Help Housing is available in USDA Rural Development Instruction 1944-I. It is available at <http://rdinit.usda.gov/regs/regs/pdf/1944i.pdf>

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USDA Rural Development - Texas Section 524 Rural Housing Site Loans

What are Rural Housing Site Loans?

The basic objective of USDA Rural Development Rural Housing Site loans is to assist public or private nonprofit organizations interested in providing sites for housing, to acquire and develop land in rural areas. This land will be subdivided into adequate building sites and sold on a nonprofit basis to (a) families eligible for low and moderate income Section 502 Rural Housing (RH) loans, including self-help housing; or for Housing and Urban Development (HUD) Sections 235 and 236 insured mortgages.

What are the Eligibility Requirements?

To be eligible for an RD loan, the applicant must be a private or public nonprofit organization as defined in paragraph III A or B of RD Instruction 444.8, which is authorized to provide housing sites on a nonprofit basis. If it is a private nonprofit organization as defined in RD Instruction, paragraph III A, it should also:

- a. Have a membership as follows: If an established organization, the membership must include some local community leaders; if a new organization, it should have at least 10 local community leaders. In addition to the community leaders, the membership may, in either case, include persons eligible to buy and interested in buying the developed sites.
- b. Plan to adopt, if it is being newly organized, Articles of Incorporation and Bylaws that generally conform to Exhibits C, D, or D-1 of Subpart E to Part 1944, with changes appropriate to the purposes and powers of an eligible applicant under this Instruction. The proposed Articles and Bylaws must be reviewed by the Office of the General Counsel (OGC) and adapted for use in Texas.

What is the Loan Purpose?

Rural Development loans may be made to qualified applicants:

A. For the purchase and development of adequate sites, including the construction of essential access roads, streets, utility lines, and necessary equipment which will become a permanent part of the development. If public water and waste disposal facilities are not available and cannot reasonably be provided on a community basis with other financing, including Water and Waste Disposal association loans, funds may be included for this purpose.

B For the payment of necessary engineering fees, legal fees, and closing costs.

C For the payment of actual cash cost of incidental administrative expenses such as postage, telephone, advertising, and temporary secretarial help, if funds to pay these expenses are not otherwise available. The estimated cost of these items should be identified and shown in the budget.

D To provide for needed landscaping, planting, seeding, or sodding, or other necessary facilities related to buildings such as walks, parking areas, and driveways.

E When legally required by proper local, county, or State governmental bodies as a condition for subdivision approval, RHS loan funds may be used to provide common areas, play grounds, and tot lots, provided such facilities are dedicated to, and maintained by, a public body.

What is the Maximum Loan?

Unpaid principal balance may not be more than \$100,000.

**USDA Rural Development - Texas
Section 524 Rural Housing Site Loans**

What is the Term?

Final payment will be due two years after the date of the loan.

What is the interest Rate?

The interest rate charged by the Agency for Section 524 Rural Housing Site Loans is available at <http://rdinit.usda.gov/regs/regs/pdf/04401.pdf>

What is the Application?

The application will be in the form of a letter to the Rural Development Manager with the following information included in or attached to the letter:

- 1 Name and address of applicant.
- 2 A copy of, or an accurate citation to, the specific provisions of State law under which the applicant is organized; a copy of the applicant's Articles of Incorporation, Bylaws, and other authorizing documents, the names and addresses of the applicant's members, directors, and officers; and if another organization is a member of the applicant organization its name, address, and principal business.
- 3 A current, dated, and signed financial statement showing assets, and liabilities, together with information on the repayment schedule and status of each debt.
- 4 Evidence of inability to obtain credit from other sources.
- 5 General description of the project
 - a Location and size of tract or tracts to be bought and/or developed.
 - b Number and size of individual sites planned together with a detailed plot plan.
 - c Preliminary engineering plans, if available.

- 6 Estimate cost and amount of loan needed.
- 7 Explanation of applicant's financial contribution to the project.
- 8 A map showing the location of and other supporting information on neighborhood and existing facilities such as distance to shopping area, neighborhood churches, available transportation, drainage, sanitation facilities, water supply available or planned, and access to essential services such as doctors, dentists, and hospitals.
- 9 If facilities such as water and sewage systems, paved streets, and utilities are not currently available, information on when and how they will be provided.
- 10 Evidence of the need for the proposed sites in the locality by low- and moderate-income families and other qualified applicants that are likely to be able to obtain financing for a home.
- 11 Written evidence of any State, county, or local planning, zoning or other ordinances imposing additional restrictions or requirements upon the proposed sites.

You may contact USDA Rural Development at:

USDA-RURAL DEVELOPMENT
1520 E. Denman Ave. #104
Lufkin, TX 75901-5817
(936) 634-9900 ext. 4

This handout is intended only as a summary of the Section 524 Rural Housing Site Loans. More information on Section 524 Rural Housing Site Loans is available in USDA Rural Development Instruction 444.8. It is available at <http://rdinit.usda.gov/regs/regs/pdf/04448.pdf>

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Rural Rental Housing ("515") Program Overview

Section 515 RRH Loan Program

Program Goal

Provide loans for the development of affordable rental housing in rural communities for seniors and families. Low and very-low income households are targeted as tenants; but moderate income households are also eligible.

Types of Assistance

The 515 program provides long-term, low interest direct loans from USDA to rental housing developers. To increase affordability, USDA may also provide Section 521 Rental Assistance ("RA") with its loan. RA is project-based tenant subsidy that pays a portion of tenant shelter costs, reducing them to an affordable level (30% of adjusted income). (In order to qualify for RA, USDA must finance at least 10% of the total project cost.)

Authorized Purposes

Development of new rental housing, including land, on-site & off-site improvements, housing-related facilities (see below), parking, landscaping, fencing, appliances

Acquisition of existing rental housing which requires moderate or substantial rehabilitation work.

Housing-related facilities. Office, maintenance & storage buildings, community centers, laundry rooms, central kitchen & dining facilities for congregate & group homes, and resident manager quarters.

Nonprofit & public bodies may borrow working capital (up to 2% of development cost) for operation of the housing.

Loan fees & costs, professional services, appraisal & market study costs, and construction interest. (Developer fees, syndication costs, & organizational costs are ineligible. Packager fees for for-profit applicants are ineligible.)

Size of Loans & Availability of Funds

- Maximum loan – \$1 million per project.
- In recent years, about \$50 million of 515 funding for new construction has been available annually *nationwide*.
- No state may receive more than \$2.5 million per year.

(These maximums are subject to change and published annually in the *Federal Register*.)

Interest Rate, Term, Payment Structure, and Fees

Interest rate: USDA provided interest credit assistance to lower the effective rate to a fixed 1% rate

Term: 30-year term, with 50-year amortization; monthly payments based on income stream

Fees: USDA charges no application or servicing fees.

Eligible Borrowers

Typically, borrowers are single asset entities. Individuals (US citizens & permanent residents), general or limited partnerships, corporations, LLC's, nonprofits, cooperatives, & public bodies (inc. housing authorities & tribes)

The applicant must have sufficient qualifications and experience to develop and operate the project.

The applicant must have a good credit history, no delinquent Federal debt, & no Federal housing violations.

Affordability Restrictions & Tenant Criteria

Restricted tenancy. Tenancy is limited to very low, low, and moderate income households. Moderate income is defined by USDA to be \$5,500 above 80% of HUD's AMI adjusted for family size. Restrictive use provisions & prepayment. Section 515 borrowers must operate the property as affordable rental housing for the full 30 year duration of the loan and may not prepay.

101 South Main • Federal Building, Suite 102 • Temple, TX 76501
Phone: (254) 742-9700 • Fax: (254) 742-9709 • TDD: (254) 742-9712 • Web: <http://www.rurdev.usda.gov>

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Project Eligibility

Project must be in a rural area – typically in unincorporated areas and cities of less than 10,000-20,000 population.

Project must be located in a community on USDA's "List of Designated Places" – which is issued annually.

Attached or detached designs are permitted. The applicant must have site control of a properly zoned site at the time of preapplication. Upon closing, normally the borrower must have fee simple title. A long-term leasehold may be allowed. A single contiguous site is preferred.

Housing must be modest in design and constructed in an economical manner, with reasonable features & amenities.

Community centers that can serve as a base for providing tenant services – e.g., health care, child care, recreation, tutoring, computer centers – may be included in the project and are strongly encouraged. (Note: Tenant service operating costs may neither be financed with 515 funds nor paid for from project rents.)

Adequate public facilities and community services must be available, including water & sewer connection.

Features & amenities must be reasonable and customary for similar housing in the market area.

Project must be designed & managed in accordance with ADA, the Fair Housing Act, & Section 504 of the Rehabilitation Act of 1973 must be followed. 5% of the units must be accessible.

Congregate senior housing, & group homes are eligible.

Ineligible facilities: Facilities licensed to provide medical care are *not* eligible. Housing for transient residents – e.g., student housing or homeless shelters – are *not* eligible.

Underwriting and Security Requirements

The operation must have realistic repayment ability.

A detailed market study (by an independent professional) of rental housing supply & demand & local rents is required.

There must be adequate collateral based on the project's appraised value (FIRREA, USPAP appraisal).

A *1st* lien position on the real estate is required when the 515 loan is providing $\geq 50\%$ of the financing.

A lien will also be taken on all project revenues & project accounts.

Maximum assistance is limited to *the lesser of*:

- *for nonprofit & public bodies* – 100% of project's total development cost (TDC) or 100% of appraised value. In addition, up to 2% of TDC may be borrowed for working capital.
- *for projects with tax credits* – 95% of TDC or 95% of appraised value.
- *for projects without tax credits* – 97% of TDC or 97% of appraised value.

The project must have an initial operating capital account equal to 2% of TDC.

Insurance. Hazard, fidelity bond, and liability insurance are required.

Non-recourse. Personal/corporate guaranties are not required.

Inability to obtain viable credit elsewhere is a requirement.

Leverage & Financing Structure

Leveraging with other financing sources is encouraged. The greater the leverage, the more likely a project is to receive USDA financing.

Low Income Housing Tax Credits (LIHTC) – Section 515 loans may be used with LIHTC's but, because of the Federal subsidy, 515 loans do *not* count toward eligible basis on 9% LIHTC's.

Other sources – such as TDHCA, HOME, CDBG, AHP, donated land, borrower funds, tax abatements, etc. – are encouraged.

Other Program Considerations

Davis-Bacon wage requirements are *not* activated by the use of 515 loans.

Ownership & Operational Issues

Prepayment is *not* permitted and 515 affordability criteria must be maintained to the full term of the loan.

USDA oversight and approval is required for many management activities – annual budget & rent approvals, supervisory visits; approval of management plans, agreements, and leases.

Return to owner is fixed for the life of the loan at 8% of the borrower's initial contribution. Owner distributions are monitored by USDA.

A capital replacement reserve account must be established. Generally, annual reserve contributions equal to 1% of the development cost of the buildings are required with a target reserve fund balance equal to 10% of building cost. The use of reserves is supervised by USDA.

Tenant income verifications are required annually.

Fair Housing, nondiscrimination, & grievance rights must be afforded to all tenants and applicants.

Annual audited financial statements are required.

Application Process

USDA accepts 515 new-construction proposals once-a-year – typically around the end of the year – through a “NOFA” (Notice Funding Availability) published in the *Federal Register*. The current NOFA is available online at:

<http://www.rurdev.usda.gov/rd/nofas/index.html>

The NOFA includes Texas’s “List of Designated Places” & “high need communities” and invites interested parties to submit a preapplication to the State Office.

Total 515 requests typically exceed funds available, so preapplications are chosen for further processing in a nationwide funding competition. (There is no Texas-earmarked state allocation.)

All preapplications receive a priority score. Priority scores are based on leveraging (20 points), projects located in “high need communities” identified by USDA (20 points), partnering with Texas State funds (20 points), & donated land (5 points).

Normally within 90 days, the USDA National Office selects the preapplications that will receive further consideration, and the USDA Area Offices take over processing, requesting a complete application.

From receipt of complete application, approval takes about 60-90 days (depending on environmental issues). USDA’s review considers project feasibility, collateral, design & construction cost, and environmental impact.

Acceptable projects receive a letter of conditions from USDA, outlining loan approval conditions. Most loans and grants are approved at the State Office level.

USDA monitors development and construction of the new project.

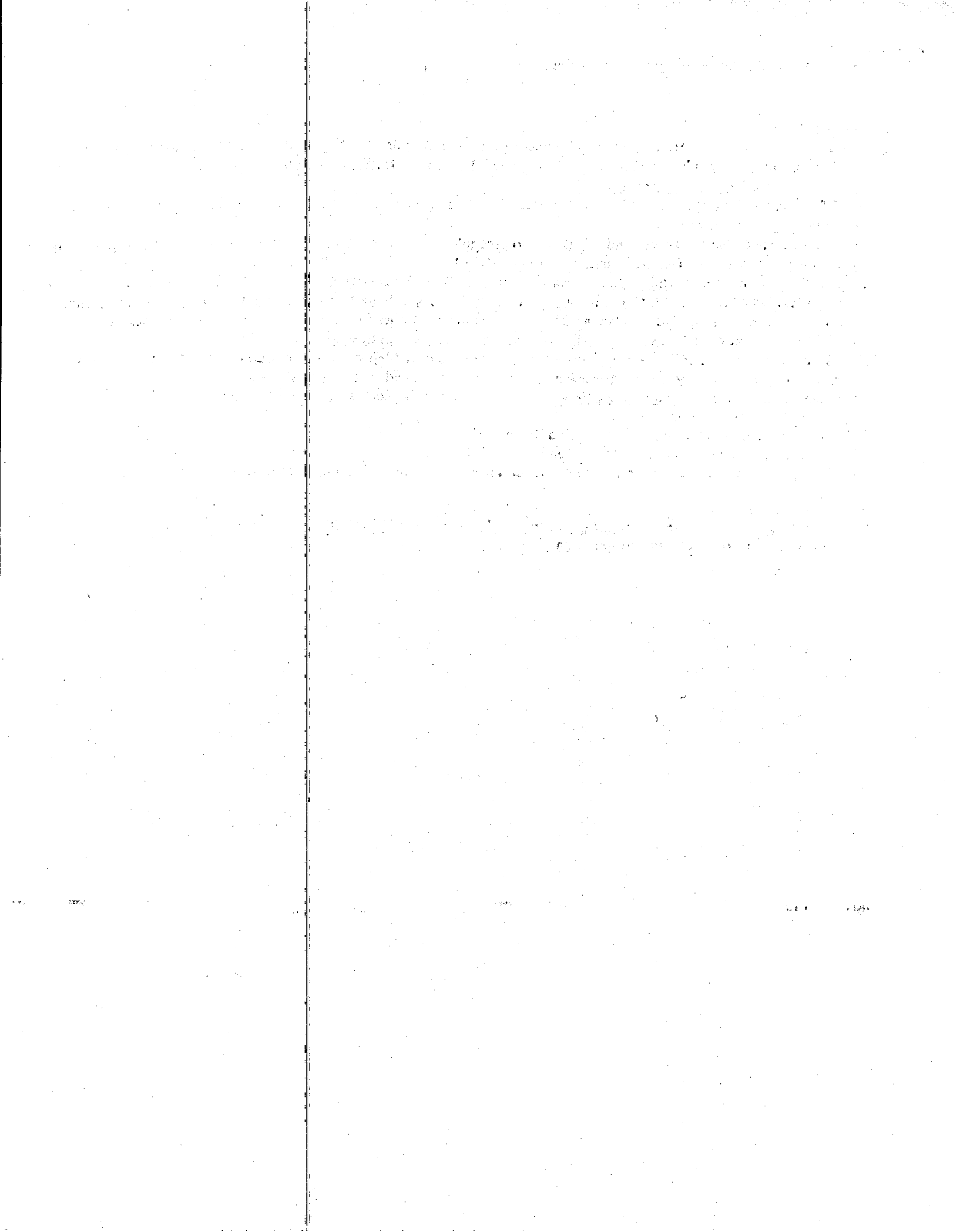
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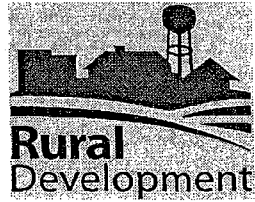
After closing, USDA oversees loan repayment and conducts routine site visits, project oversight, and loan servicing.

RRH Regulations & Forms

Regulations are available online at: <http://rdinit.usda.gov/regs/regs/pdf/1944e.pdf>

Forms are available online at: <http://rdinit.usda.gov/regs/formtoc.html>





Water and Waste Disposal Programs

The Rural Utilities Service (RUS) administers a water and wastewater loan and grant program to improve the quality of life and promote economic development in rural America. RUS is a new Agency created in October 1994 by the reorganization of the U.S. Department of Agriculture (USDA). The program was previously administered by the Rural Development Administration and the Farmers Home Administration, which were abolished by the reorganization. At the State and local levels, the program is administered by field offices of USDA's Rural Development mission area.

Water and Waste Disposal Direct and Guaranteed Loans

Purpose: Direct loans may be made to develop water and wastewater systems, including solid waste disposal and storm drainage, in rural areas and to cities and towns with a population of 10,000 or less. Funds are available to public entities, such as municipalities, counties, special-purpose districts, and Indian tribes. In addition, funds may be made available to corporations operated on a not-for-profit basis.

Priority will be given to public entities, in areas with less than 5,500 people, to restore a deteriorating water supply, or to improve, enlarge, or modify a water facility or an inadequate waste facility. Also, preference will be given to requests which involve the merging of small facilities and those serving low-income communities.

Applicants must be unable to obtain funds from other sources at reasonable rates and terms. The maximum term for all loans is 40 years; however, no repayment period will exceed state statutes or the useful life of the facility. Interest rates may be obtained from Rural Development field offices.

Guaranteed loans may be made for the same purpose as direct loans. They are made and serviced by lenders such as banks and savings and loan associations. Normally, guarantees will not exceed 90 percent on any loss of interest and principal on the loan.

Water and Waste Disposal Grants

Purpose: Reduce water and waste disposal costs to a reasonable level for users of the system. Grants may be made, in some instances, up to 75 percent of eligible project costs. Eligible applicants are the same as for loans.

Technical Assistance and Training Grants

Purpose: Make grants to nonprofit organizations to provide technical assistance and/or training to association located in rural areas and to cities and towns with a population of 10,000 or less.

Assistance may be provided to identify and evaluate solutions to water and waste disposal problems, to improve the operation and maintenance of existing water and waste disposal facilities, and to assist associations in preparing applications for water and waste disposal facilities.

Solid Waste Management Grants

Purpose: Make grants to public and private nonprofit organizations to provide technical assistance and/or training to associations located in rural areas and to cities and towns with a population of 10,000 or less to reduce or eliminate pollution of water resources, and to improve planning and management of solid waste facilities. Assistance may be provided to enhance operator skills in operations and maintenance, identify threats to water resources, and reduce the solid waste stream.

Rural Water Circuit Rider Technical Assistance

Purpose: Provide on-site technical assistance to help assure cost-effective operation of rural water systems. RUS has assisted rural water systems, via contracting, with day-to-day operational, financial and management problems. The assistance is provided at no charge and may be requested by officials of rural water systems or by Rural Development personnel. It complements supervisory assistance provided by Rural Development personnel.

Applications

Information about the water and waste disposal programs and advice on how to assemble information to determine engineering feasibility, economic soundness, cost estimates, organization, financing and management matters, may be obtained from Rural Development field offices. These offices are usually listed in local telephone directories under "U. S. Department of Agriculture."

For More Information Write

Your local or State USDA Rural Development office (see U.S. Government listing of phone directory), or the National Office at:

USDA Rural Utilities Service
Stop 1548
Washington, D.C. 20250-1548
Phone: (202) 690-2670
FAX: (202) 720-0718

The U.S. Department of Agriculture (USDA) prohibits discrimination in its programs on the basis of race, color, national origin, sex, religion, age, disability, political beliefs and marital or familial status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

To file a complaint, write the Secretary of Agriculture, U.S. Department of Agriculture, Washington, D.C. 20250, or call 1-800-245-6340 (voice) or (202) 720-1127 (TDD). USDA is an equal employment opportunity employer.



Housing Preservation Grant (HPG) Program Overview

Section 533 Program

Program Goal

Provide grants to nonprofits and public bodies ("intermediaries") to fund repair and rehabilitation work on homes owned by low income rural residents, affordable rural rental housing projects, or housing co-ops.

NOTE: The HPG program is not directly available to homeowners or tenants; instead they may receive assistance from the organizations that receive HPG funds.

Nature of the Program

HPG recipients use the HPG grant funds as either loans, grants, or interest subsidy in financing housing repair work.

Grantees are encouraged to establish a revolving loan fund for continuing housing repair activity.

HPG grant funds must be expended within 2 years of their award.

Size of Grants

Texas typically receives about \$400,000 per year of HPG funds that are awarded competitively. Typically, no HPG grantee should expect to receive more than \$100,000.

Eligible Grant Recipients

Nonprofit corporations and public bodies (inc. housing authorities & tribes) *only*.

The applicant must have sufficient qualifications and experience to develop and operate a housing rehab program.

The applicant must have adequate financial resources to conduct a housing rehab program.

Eligible Housing Rehab Beneficiaries

Rehab projects must be in a rural area – typically in unincorporated areas and cities of less than 10,000-25,000 population.

HPG grantees may provide housing rehab funding for:

Homeowners

The assisted household must be low income – 80% of HUD Adjusted Median Income or less.

The assisted household must have owned their home for at least one year.

Rental properties

Tenancy at the property must be restricted to low income households – 80% of Area Median Income – or less.

The owner must agree to rent only to low income households for at least 5 years and provide tenants various rights.

Authorized Rehabilitation Purposes

HPG funds may pay for *not more than 75% of the cost* of any single housing repair project.

HPG grantees may use HPG funds for:

Essential rehabilitation costs – labor & materials costs for water & waste disposal systems, plumbing, energy conservation (including insulation, windows, & doors), heating systems (including wood stoves), electrical wiring, foundation & structural work, roofs, siding, porches, accessibility needs. Housing additions may be financed to alleviate overcrowding or remove hazards.

Non-essential rehabilitation costs – provided it does not exceed 20% of a repair project cost, HPG funds may *additionally* be used for painting, paneling, floor covering & carpets, closets & shelving, kitchen cabinets, air conditioning, & landscaping.

Incidental expenses – costs directly related to the rehab work, including utility hookup fees, credit reports, closing costs, inspections, architectural & technical services.

Administrative costs – no more than 20% of the HPG funds may be used for the grantee administrative costs; any administrative costs that are paid must be reasonable & necessary and clearly associated with HPG rehab projects.

Manufactured housing – may be repaired provided the housing is or will be put on a permanent foundation.

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(3/23/2004)

Relocation costs – when necessary in the rehab of affordable rental housing.

Replacement housing – if it is not economically feasible to repair a house, up to \$15,000 may be funded for a replacement.

Debt refinancing – refinancing is not authorized unless the obligations were incurred for eligible costs after HPG closing.

Administrative charges – HPG grantees may not charge those assisted any fees for technical or administrative services.

Leverage & Financing Structure

Leveraging with other financing sources is necessary because HPG funds cannot be used for more than 75% of any housing rehabilitation project and cannot pay for more than 20% of the administrative costs associated with the rehab program. Priority points are awarded for leveraging.

Application Process

USDA requests HPG preapplications once-a-year – typically around the end of the year – through a “NOFA” (Notice of Funding Availability) published in the *Federal Register*. The current NOFA is available online at:

<http://www.rurdev.usda.gov/rd/nofas/index.html>

The NOFA invites interested parties to submit a preapplication to one of Texas’s Local Offices.

Total HPG requests often exceed funds available, so preapplications are chosen based on their priority score. Priority scores are based on: the extent to which rehab projects are targeted to very-low income households (20 points); % leveraging (20 points); applicant experience in conducting housing rehab programs (30 points); the extent to which projects will be only in very small communities (10 points); the extent to which HPG funds will *not* be used for administrative costs (5 points); & emphasis on alleviating overcrowding (5 points).

Normally within 90 days, USDA selects the preapplications that will receive further consideration and requests a complete application. From receipt of complete application, approval takes about 60-90 days.

Acceptable projects receive a letter of conditions from USDA, outlining loan approval conditions. The HPG grant is closed once all USDA conditions can be met.

Until all grant funds are disbursed, USDA oversees grant usage and conducts routine site visits & project oversight.

Operational Issues

Rehab projects – HPG grantees are responsible for receiving & processing housing rehab proposals, verifying and documenting the eligibility of rehab beneficiaries and projects.

Fair Housing & nondiscrimination rights must be afforded to all rehab project applicants.

Environmental considerations – HPG grantees must verify whether rehab work will be done in floodplains, wetlands, or on historical properties. If so, USDA will require additional environmental review before proceeding.

Davis-Bacon wage requirements are not activated by the use of HPG grants.

Inspections – All rehab work must be inspected by a third party.

Quarterly reports – Until HPG funds are exhausted, grantees must provide USDA with quarterly performance reports.

Final report – Once all HPG funds are expended, the grantee must provide a final report of accomplishments.

Long-term monitoring on rental projects – If affordable rental housing projects receive HPG rehab, the grantee must annually confirm that the rentals continue to be run as affordable housing for the agreed-upon restrictive use period.

USDA supervisory visits may be conducted to verify compliance with HPG guidelines.

Financial management system – HPG grantees must maintain adequate accounting of the expenditure of HPG funds.

HPG Regulations & Forms

Regulations are available online at: <http://rdinit.usda.gov/regs/regs/pdf/1944n.pdf>

Forms are available online at: <http://rdinit.usda.gov/regs/formtoc.html>



"538" PROGRAM OVERVIEW

Section 538 Guaranteed Rural Rental Housing ("538") Loan Program

Program Goal

Encourage commercial financing of rural rental housing, providing affordable housing for low & moderate income people.

+ The 538 program is lender-driven. USDA guarantees the loan rather than lending directly.

A commercial lender requests the 538 guarantee, and, if approved, it makes (and services) the loan.

Type of Assistance

Federal guarantee of 90% (maximum) on loans on loans for affordable rural rental housing

Lender Benefits

There is a secondary market for 538 guarantees (e.g., Freddie Mac & Fannie Mae).

The guaranteed portion of the loan is protected against loss by a Federal guarantee.

The guaranteed portion of the loan does not count against lending limits.

538 guarantees help lenders satisfy Community Reinvestment Act (CRA) requirements.

Lenders use their own forms, loan documents, and security instruments.

Authorized Loan Purposes

Development of new rental housing, including land, on-site & off-site improvements, office & maintenance buildings, community & recreation facilities, parking, landscaping, fencing, appliances

Acquisition of existing rental housing when there is at least \$15,000/unit of rehab also involved.

Loan fees & costs (including USDA fees), professional services, market study costs, developer fees, construction interest.

Debt refinancing may be authorized on land acquisition and other incurred charges that are integral to the development.

Program Features

Tax-exempt financing is a permitted source of capital for the loan being guaranteed.

Construction projects: The guarantee can be issued on a combined construction/permanent loan or simply on the permanent, take-out loan. (Interest credit is not provided on construction loans.)

Leveraging with other financing sources is encouraged, including with 9% Low Income Housing Tax Credits & HOME.

Davis-Bacon wage requirements are *not* activated by the use of 538 financing.

Size of Loans

No minimum. Maximum loan size is set only by *the lesser of*:

For-profit borrowers: 90% of project's appraised value *or* 90% of total development cost

Nonprofit & public borrowers: 97% of project's appraised value *or* 97% of total development cost

Maximum loan per dwelling unit may not exceed the dollar limits in §207(c)(3) of the National Housing Act as adjusted by HUD.

Affordability Criteria

Eligible tenants. Tenancy is restricted to those with incomes $\leq 115\%$ of the area's Adjusted Median Income. Once a tenant is admitted, there is no further income restriction nor any requirement for tenant income verifications or certifications.

Average rent. The project's average monthly rent + utility allowance must be $\leq 30\%$ of area's Adjusted Median Income

Maximum rent. Maximum monthly rent + utility allowance must be $\leq 30\%$ of 115% of area's Adjusted Median Income

These affordability requirements must be established in a deed restriction and remain in effect for the full term of the 538 loan, even if the loan is prepaid.

Interest Rate, Term, Payment Structure, and Fees

Rate: Negotiated by lender & applicant

A fixed rate is required.

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Section 538 Guaranteed Rural Rental Housing Program Overview

2

Term: Minimum – 25 years. Maximum – 40 years, not to exceed useful life of the collateral.

(Note: The term of the loan also fixes the length of affordability restrictions.)

Structure: Amortized over up to 40 years. Balloons are permitted.

Fees: Lender's reasonable and customary fees are permitted -- negotiated by lender & applicant

USDA charges a \$2,500 application fee. In addition, there is a one-time guarantee fee equal to 1% of the guaranteed amount due at guarantee closing, plus an annual servicing fee of ½% on the loan balance owing as of each 12/31.

Federal subsidy

No direct tenant subsidy or Rental Assistance is provided by USDA for the 538 program.

A limited amount of interest credit is available from USDA to reduce the effective note rate by 1-2% to the Applicable Federal Rate. This is limited to only 20% of loans per year, not to exceed \$1.5 million per loan. Interest credit is not available for combination construction/permanent loans.

Borrower Eligibility

Typically will be a single-asset entity.

Individuals, general & limited partnerships, corporations, LLC's, trusts, nonprofits, tribes, public bodies (inc. housing authorities)

All ownership must be held by US citizens or permanent residents.

The applicant must have sufficient qualifications and experience to develop and operate the project.

The applicant and its owners must have a good credit history, no delinquent Federal debt, & no Federal housing violations.

Project Eligibility

Attached or detached, semi-detached, row houses, modular or manufactured structures are permitted.

Project must be in a rural area – typically in unincorporated areas and cities of less than 10,000-20,000 population.

The applicant must have site control at the time of preapplication. Upon closing, normally the borrower must have fee simple title. An secure, long-term leasehold may be allowed. A single contiguous site is preferred.

Projects must consist of at least 5 rental units.

Adequate public facilities and community services must be available, including water & sewer connection.

Features & amenities must be reasonable and customary for similar housing in the market area.

Project must be designed & managed in accordance with ADA and Fair Housing Act. If USDA provides interest credit, Section 504 of the Rehabilitation Act of 1973 must be followed.

Assisted living facilities are eligible. (Facilities licensed to provide medical care are *not* eligible.)

Underwriting and Security Requirements

The operation must have realistic repayment ability – typically $\geq 115\%$ debt coverage ratio.

A market study should be obtained to analyze the supply & demand for rental housing and local rents. This may be included in the appraisal.

An equity commitment of $\geq 10\%$ of total development cost (TDC) is required on for-profits; $\geq 3\%$ of TDC on nonprofits.

An initial operating capital commitment of 2% of the loan amount is required of the applicant – either in cash account or as an irrevocable letter of credit.

A construction contingency commitment must also be made – 2% of construction contract is recommended.

The lender must assure the borrower makes adequate O&M reserve and long-term management provisions.

There must be adequate collateral based on the project's appraised value (FIRREA, USPAP appraisal):

1st deed of trust on the real estate

LTV of $\leq 90\%$ (on for-profits); $\leq 97\%$ (on nonprofits)

Insurance – hazard, fidelity, errors & omission, and liability insurance that meet FannieMae/FreddieMac requirements

Non-recourse. Any personal/corporate guaranties are negotiated between lender and borrower. (*Not* required by USDA.)

Inability to get credit elsewhere is *not* a requirement.

Ownership & Operational Issues

Prepayment is permitted by affordability must be maintained to the full term of the original loan via a deed restriction.

Return to owner is *not* fixed. All such distributions must be monitored and approved by the lender.

Replacement reserves must be established and supervised by the lender.

No tenant income verifications or certifications are required after tenant admission.

Grievance rights must be afforded to all tenants.

Annual audited financial statements are required.

Transfer & assumption of an existing 538 loan is permitted with USDA's prior approval.

Application Process

USDA makes 538 funds available on an ongoing basis via NOFA (Notice of Funding Availability) published annually.

An interested lender submits a preapplication to USDA's National Office briefly describing the project – including evidence of site control.

The exact contents of a NOFA preapplication are set forth each year in the *Federal Register*. The current NOFA is available online at: <http://www.rurdev.usda.gov/rd/nofas/index.html>

Normally within 30 days, the USDA National Office selects the project for funding, and the USDA State Office takes over processing, requesting a complete application.

Complete application must be submitted within 90 days of selection. A complete application includes lender underwriting analysis, appraisal, market study, plans & specifications.

From receipt of complete application, approval takes less than 60-90 days (depending on environmental issues).

USDA issues a Conditional Commitment, authorizing the guarantee subject to conditions.

The lender closes its loan and, after meeting USDA's conditions, requests the guarantee.

USDA issues a Loan Note Guarantee after verifying that all conditions have been met.

Lender Eligibility

Lenders must be approved by USDA to participate in the 538 program (though lenders need not wait for eligible status approval before submitting 538 preapplication proposals).

Requests for eligible lender status are submitted to the USDA State Office and approved by USDA's National Office.

Eligible lenders are typically already-approved HUD/FHA, Fannie Mae, or Freddie Mac multifamily lenders.

Other lenders with demonstrated multifamily lending experience and financial strength may also be approved.

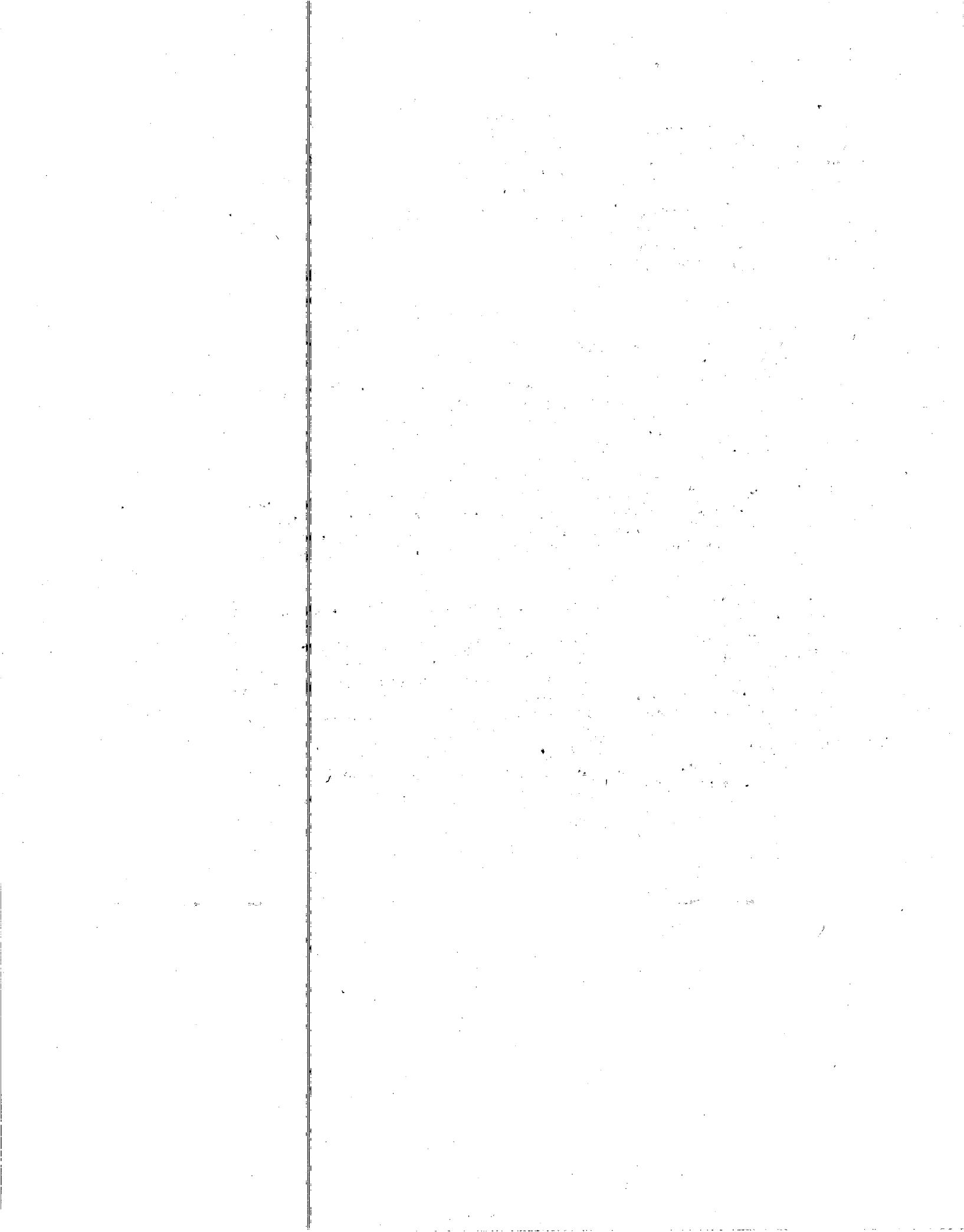
Lender must have made at least 1 multifamily loan in the last 2 years.

Lender's officers/directors/owners may not have a substantial financial interest in the borrower.

538 Regulations & Forms

Regulations are available online at: <http://rdinit.usda.gov/regs/hblist.html#hbw6>

Forms are available online at: <http://rdinit.usda.gov/regs/formtoc.html>





Farm Labor Housing (FLH) Program Overview: Off-Farm Housing

Section 514 FLH Loan and Section 516 FLH Grant Programs

Program Goal

Provide low cost financing for the development of affordable rental housing for both *year-round & migrant "domestic farm laborers" and their households*. The housing may not be tied to employment on any particular farm.

Types of Assistance

USDA's FLH programs may be used in combination to develop affordable FLH. Section 514 loans are the basis of all assistance, to which Sections 516 & Section 521 assistance may be added based on need and funding availability:

- Section 514 loans are long-term, low interest loans made directly by USDA to FLH developers.
- Section 516 grants are grants made directly by USDA to FLH developers.
- Section 521 Rental Assistance ("RA") is project-based tenant subsidy that pays a portion of tenant shelter costs, reducing them to an affordable level (30% of adjusted income).

Authorized Purposes

Development of new rental housing, including land, on-site & off-site improvements, housing-related facilities (see below), parking, landscaping, fencing, appliances.

Acquisition & rehabilitation of existing rental housing.

Housing-related facilities. Office, maintenance & storage buildings, community centers, central kitchen & dining facilities, child care facilities, emergency health clinics, laundry rooms, recreational facilities, and resident manager quarters.

Loan fees & costs, professional services, appraisal & market study costs, construction interest, and working capital (up to 2% of development cost) for operation of the housing. (Developer fees & organizational costs are ineligible.)

Debt refinancing is not authorized.

Size of Loans & Grants

Total financing. Combined Section 514 loan and 516 grant assistance typically may not exceed \$3 million. (This maximum is subject to change and published annually in the *Federal Register*.)

Grants. Section 516 grant funds are available only based on *demonstrated need* – i.e., demonstrated inability to repay a Section 514 loan. Grants may not exceed 90% of the project's total development cost (TDC).

Interest Rate, Term, Payment Structure, and Fees

Section 514 Loan: Fixed 1% rate; 33-year term; fully amortized; monthly or annual payments based on income stream.

Section 516 Grant: Grant with no repayment required.

Fees: USDA charges no application or servicing fees.

Eligible Recipients

Loans – nonprofit corporations (inc. cooperatives), public bodies (inc. housing authorities & tribes), and limited partnerships with a single, nonprofit general partner. Individuals and other entities are ineligible.

Grants – nonprofit corporations and public bodies (inc. housing authorities & tribes) *only*.

The applicant must have sufficient qualifications and experience to develop and operate the project.

The applicant must have a good credit history, no delinquent Federal debt, & no Federal housing violations.

Affordability Restrictions & Tenant Criteria

Restricted tenancy. Tenancy is limited to *low-&-moderate-income "domestic farm laborers" and their households*.

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The primary tenant must be a US citizen or permanent resident *and* must earn \geq \$3,835 per year (\geq \$2,950 for migrants) as an employee in "farm labor". (Food processing workers are ineligible.)

Retired or disabled domestic farm laborers are also eligible tenants.

Restrictive use provisions & prepayment. Section 514 *borrowers* must operate the property as affordable FLH housing for at least 20 years and may not prepay without USDA's concurrence. Section 516 *grantees* must operate the property as affordable FLH housing for the useful life of the project.

Project Eligibility

Project may be in an urban or rural area providing there is a demonstrated need for farm labor housing in the market area. There is no minimum or maximum number of units.

Attached or detached designs are permitted. Multifamily or single family type housing is permitted. Dormitory-type housing for migrant farm labor housing is authorized.

Housing must be modest in design and constructed in a economical manner, with reasonable features & amenities.

Related facilities providing tenant services – e.g., health care, child care, recreation, tutoring, computer centers, dining halls, as well as water & sewer systems – may be included in the project and are strongly encouraged. (Note: Tenant service operating costs may neither be financed with FLH funds nor paid for from FLH project rents.)

The applicant must have site control of a properly zoned site at the time of preapplication. Upon closing, normally the borrower must have fee simple title. A long-term leasehold may be allowed. A single contiguous site is preferred.

Adequate public facilities and community services must be available, including water & sewer connection.

Underwriting and Security Requirements

The operation must have realistic repayment ability.

A detailed market study (by an independent professional) of farm labor housing supply & demand is required.

There must be adequate collateral based on the project's appraised value (FIRREA, USPAP appraisal).

A senior or junior lien position on the real estate is permitted provided there is adequate collateral.

Maximum assistance is limited to *the lesser of*:

- *for nonprofit & public bodies* – 100% of project's total development cost (TDC) *or* 100% of appraised value. In addition, up to 2% of TDC may be borrowed for working capital.
- *for limited partnerships with tax credits* – 95% of TDC *or* 95% of appraised value
- *for limited partnerships without tax credits* – 97% of TDC *or* 97% of appraised value

The project must have sufficient operating capital to operate successfully.

Insurance. Hazard, fidelity bond, and liability insurance are required.

Non-recourse. Personal/corporate guaranties are not required.

Inability to obtain viable credit elsewhere is a requirement for non-public applicants.

Leverage & Financing Structure

Leveraging with other financing sources is encouraged provided the fundamental farm labor housing mission of the housing is maintained. The greater the leverage, the more likely a project is to receive USDA financing.

Low Income Housing Tax Credits (LIHTC) – Section 516 grants are *incompatible* with LIHTC's. Section 514 loans may be used with LIHTC's but, because of the Federal subsidy, 514 loans do *not* count toward eligible basis on 9% LIHTC's.

Other sources – such as TDHCA, HOME, AHP, donated land, borrower funds, tax abatements, etc. – are encouraged.

Other Program Considerations

Construction financing – FLH assistance is ideally designed as take-out, permanent financing. Construction draws may be authorized on loan/grants to nonprofit/public bodies only.

Davis-Bacon wage requirements are activated by the use of Section 516 grants, but not by Section 514 loans.

Mixed projects – Mixed farm labor & open housing communities may be financed only if the FLH component can be operated and maintained as a separate and distinct project.

Ownership & Operational Issues

USDA oversight and approval is required for many management activities – annual budget & rent approvals, supervisory visits; approval of management plans, agreements, and leases

Tenant income and farm labor employment verifications are required annually.

A capital replacement reserve account must be established. Generally, annual reserve contributions equal to 1% of the development cost of the buildings are required with a target reserve fund balance equal to 10% of building cost. The use of reserves is supervised by USDA.

Return to owner is *not* allowed for nonprofit/public bodies (though they may receive an asset management fee). Limited partnerships may earn an annual fixed return to owner based on their equity contribution.

Fair Housing, nondiscrimination, & grievance rights must be afforded to all tenants and applicants.

Annual audited financial statements are required.

Application Process

USDA accepts FLH new-construction proposals once-a-year – typically around the end of the year – through a “NOFA” (Notice of Funding Availability) published in the *Federal Register*. The current NOFA is available online at:

<http://www.rurdev.usda.gov/rd/nofas/index.html>

The NOFA invites interested parties to submit a preapplication to USDA’s State Office.

Total FLH requests typically exceed funds available, so preapplications are chosen for further processing in a nationwide funding competition. (There is no Texas-earmarked state allocation.) *Note: Section 514 loan-only requests have an excellent chance of being selected.*

All preapplications receive a priority score. Priority scores are based on % leveraging (20 points), % migrant units (10 points), & level of tenant services (10 points).

Normally within 90 days, the USDA National Office selects the preapplications that will receive further consideration, and the USDA State Office takes over processing, requesting a complete application.

From receipt of complete application, approval takes about 60-90 days (depending on environmental issues). USDA’s review considers project feasibility, collateral, design & construction cost, and environmental impact.

Acceptable projects receive a letter of conditions from USDA, outlining loan approval conditions. Most loans and grants are approved at the State Office level.

USDA monitors development and construction of the new project.

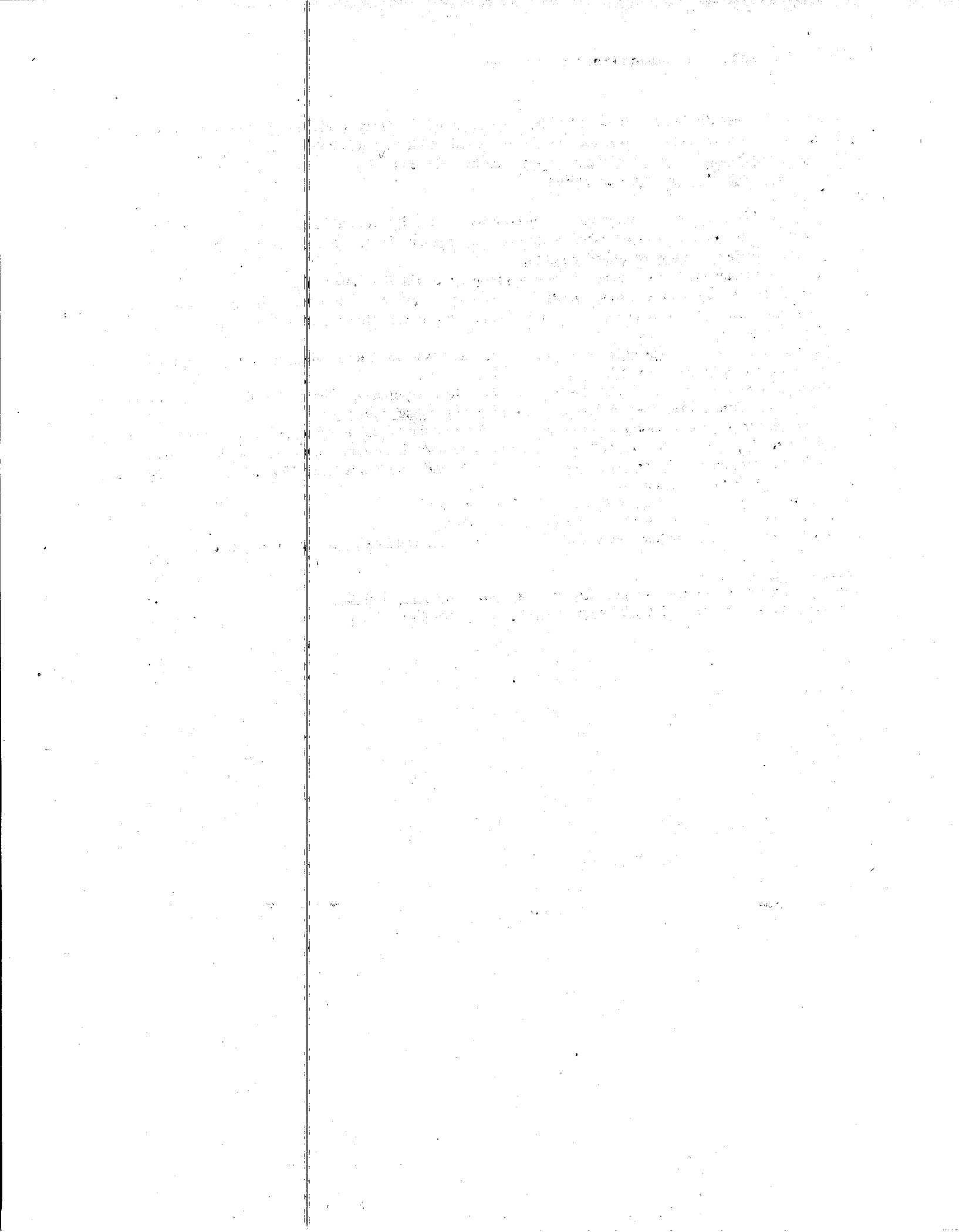
USDA’s loan/grant is closed once all USDA conditions can be met.

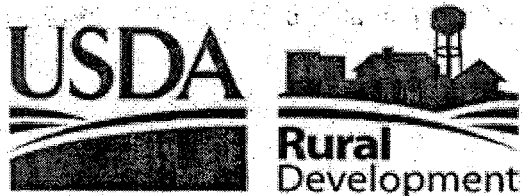
After closing, USDA oversees loan repayment and conducts routine site visits, project oversight, and loan servicing.

FLH Regulations & Forms

Regulations are available online at: <http://rdinit.usda.gov/regs/regs/pdf/1944d.pdf>

Forms are available online at: <http://rdinit.usda.gov/regs/formtoc.html>





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Job Opportunities

Rural Business Opportunity Grants

Purpose

The purpose is to promote sustainable economic development in rural communities with exceptional needs. This is accomplished by making to pay costs of providing economic planning for rural communities, te assistance for rural businesses, or training for rural entrepreneurs or ec development officials.

Eligibility

To be eligible for a Rural Business Opportunity Grant (RBOG) applic must be a public body, nonprofit corporation, Indian tribe, or cooperat with members that are primarily rural residents. You must have signifi expertise in the activities you propose to carry out with the grant funds financial strength to ensure you can accomplish the objectives of the proposed grant. You must be able to show that the funding will result economic development of a rural area (which is defined as any area ot than a city or town that has a population of greater than 50,000 inhabit and the urbanized area contiguous and adjacent to such a cities or tow). Your project must include a basis for determining the success or failur project and assessing its impact.

Limitations

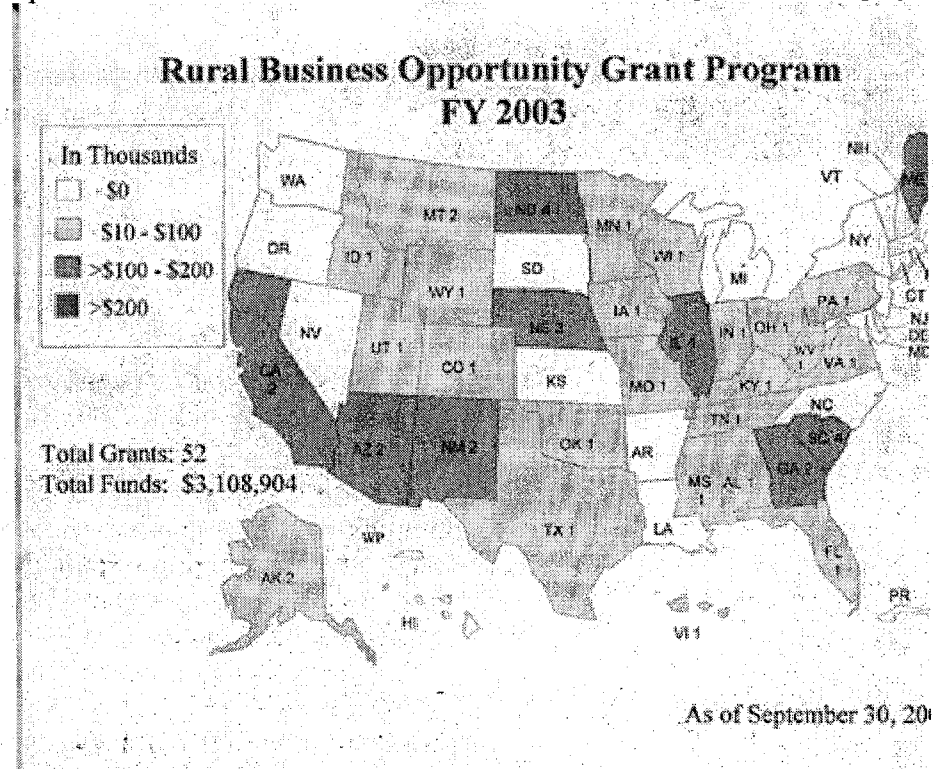
Grant funds may not be used for:

- Duplication of current services or replace or substitute support p provided.
- Pay costs of preparation of application.
- Costs incurred prior to effective date of the grant.
- Fund political activities.
- Acquisition of real estate, building construction or development

Selection Process

Projects eligible for RBOG funding compete based on certain grant se criteria. Priority points are awarded to those projects that best meet the criteria and are ranked from the highest to the lowest scoring. The crit includes the sustainability and quality of the economic activity expect amount of leveraging of other funds; economic conditions in the servi and the project's usefulness as a new best practice. Applications are fu

up to the maximum dollars that are available in any given funding cycle.



Availability of Funds

The statutory limit is \$1.5 million. The size of grants approved is limited by the amount of program funds available. We expect most grants to be \$100,000 or less.

The following financial data is as of September 30, 2003:

- Obligations by State for 1999 through 2003

Program Administration

You may file applications with the Rural Development State Office in the State where the grant purposes will be carried out. First, obtain a copy of the program regulation (4284-G) and refer to the application section. A complete application must be filed before it will be scored. [Forms] [Regulation]

Additional information, copies of the regulations, and forms can be obtained by contacting any USDA Rural Development State Office. Check your telephone directory under "Federal Government" or visit the Rural Development Field Office website to obtain addresses and telephone numbers of State Offices. For further information on this program, please call the State Office servicing your State.

We recommend discussing the proposed project and process with your State or area office before completing the application.

Forms are available from and may be filed in any USDA Rural Development State Office, check your telephone directory under "Federal Government" or call the RBS National Office Specialty Lenders Division, (202) 720-1-1111. [\[Forms\]](#) [\[Regulations\]](#)

We recommend discussing the proposed project and process with your State or area office before completing the application.

Other Conditions

Applicants for grants to help develop private business enterprises must submit written notice of intent with the State single point of contact consistent with Intergovernmental Review requirements. Federally-recognized Indian tribes are exempt from this requirement.

Applicants for grants to establish a revolving loan program must include detail on the applicant's experience operating a revolving loan program, proposed projects, applicant's financial ability to administer a revolving loan program, the need for a revolving fund, and other funds proposed to leverage funds made available under this program.

All community projects funded by RBS are subject to an environmental assessment in accordance with the National Environmental Policy Act.

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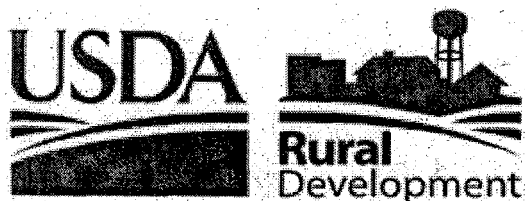
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of rural communities.

**Business and
Cooperative
Programs**

RBS Homepage
Business
Programs
(B&IGUAR)

Rural Economic Development Grants

Purpose

- Provides grant funds to electric and telephone utilities financed Rural Utilities Service (RUS), an agency of the United States Department of Agriculture, to promote sustainable rural economic development and job creation projects through the operation of a revolving loan fund program.
- Reference: Section 313 of the Rural Electrification Act of 1936 CFR 1703, Subpart B.

Cooperative
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Eligibility and Use of Grant Proceeds

- Grants can be made, at the discretion of the Administrator of the Business-Cooperative Service (RBS), to any RUS electric or telephone utility that is not delinquent on any Federal debt or in bankruptcy proceedings.
- The RUS utility is required to operate and administer a revolving fund program using the grant proceeds. The fund will be operated by the RUS utility in accordance with an RBS-approved revolving fund plan.
- To establish the revolving loan fund, the RUS utility is required to contribute to the fund an amount equal to 20 percent of the grant contribution will be provided by the RUS utility from its own resources and will remain as part of the fund until the fund is terminated.

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Third-Party Recipients and Uses of Loans from the Fund:

- Initial loans, at zero-interest, from the revolving loan fund may be made to:
 - Non-profit entities or public bodies for community development projects and community facilities and services.
 - Non-profit entities, public bodies, or for-profit entities for

- educational facilities.
- o Non-profit entities, public bodies, or for-profit entities for medical facilities.
- o Non-profit entities and public bodies for business incubators assist in developing emerging enterprises.
- Subsequent loans, at an interest rate not to exceed prime, may be made to for-profit entities, non-profit entities, or public bodies for any economic development purpose eligible under the program in accordance with the RUS utility's revolving loan fund plan. Subsequent loans are made using repayment funds from the initial loan.

Ineligible Purposes

Grant funds will not be used by the RUS utility or the third-party recipient for:

- Projects related to the sponsoring RUS utility that would, in the judgment of RBS, create a conflict of interest, or present a potential or the appearance of a conflict of interest.
- Project costs incurred by the third-party recipient prior to filing a completed application with RBS.
- Refinancing or paying off any existing debt owed by the third-party recipient.
- Electric or telephone purposes related either to the RUS utility or a third-party recipient.
- Projects located in areas covered by the Coastal Barrier Resources Act or projects that would adversely impact the environment.
- Projects that will be used for residential purposes or entertainment purposes at the residential level.
- The purchase of an established business or operation or to primarily transfer property or real estate between owners without making substantial improvements or additions that will result in long-term job creation.
- Projects that will result in the transfer of existing employment or business activities from one area to another.

Availability of Funds and Grant Award Size

For information concerning the amount of funds available for revolving fund grants under the Rural Economic Development Grant program, as well as the maximum and minimum grant award size, please contact the Rural Economic Development State Office servicing your State.

Supplemental Financing Requirement for the Third-Party Project

- The third-party recipient must provide supplemental financing for the project. The minimum requirement is 20 percent of the amount of the loan being provided from the revolving loan fund.
- No in-kind contributions are accepted as supplemental financing.

Loan Repayment Terms between RUS Utility and Third-Party Recipient

- Initial loans made from the revolving loan fund must carry a zero interest rate and not exceed a maximum term of 10 years. Leasehold notes are acceptable.
- The RUS utility will determine repayment terms on loans made from the RUS utility's contribution and on subsequent loans made from the revolving loan fund. The maximum interest rate for the loans is the prevailing prime rate.
- The third-party recipient will provide collateral to the RUS utility. The collateral is acceptable to the RUS utility.
- Reasonable loan servicing fees may be charged by the RUS utility to the third-party recipient, not to exceed 1 percent a year on the unpaid principal balance of the loan.

A "Complete Application" must consist of: (Refer to 7 CFR 1703.34)

- Standard Form 424, "Application for Federal Assistance" signed by the RUS utility.
- RUS utility Board of Directors resolution requesting the grant for revolving loan fund purposes.
- Miscellaneous Federal forms and certifications as set forth in 7 CFR 1703.34.
- Narrative discussion of the initial third-party project consisting of the following:
 - "Selection Factors" as set forth in 7 CFR 1703.35
 - "Project Description" as set forth in 7 CFR 1703.36
 - Discussion regarding environmental impact of the third-party project.
- A revolving loan fund plan outlining, among other things, the specific objectives of the revolving loan fund program, its lending parameters, the application process, and procedure for monitoring third-party projects.

Application Filing, Review, and Selection

- Applications may be filed on any official workday at any Rural Development State Office.

- A simultaneous filing must also be sent to the State single point contact for State and local governments, if applicable.
- Application selection is competitive. Applications are awarded 1 points by RBS based on the selection factors, and the highest-rated applications are selected for funding.

Selection factors considered in the award process:

Some of the factors considered by RBS when making awards include:

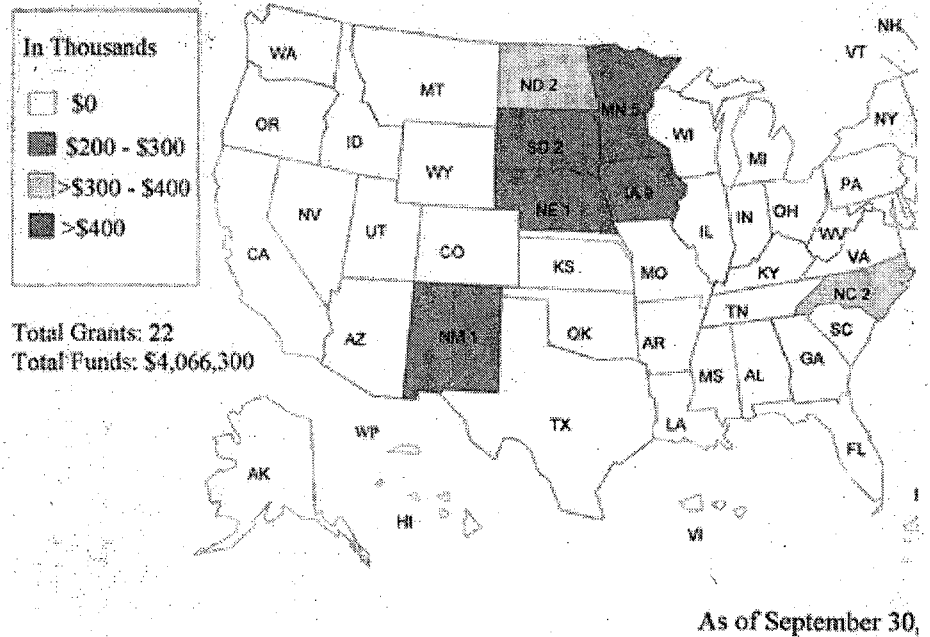
- Nature of the project (medical or educational facilities, community infrastructure or services, etc.)
- Direct job creation resulting from the proposed project
- Long-term improvements in economic development resulting from project
- County economic conditions -- unemployment rate and per capita personal income
- A rural area is any area of the United States not included within boundaries of any urban area, as defined by the Bureau of the Census
- Loan repayment ability of the third-party recipient based on its business plan

Please refer to the regulation for details concerning the selection factors and priority points.

The following financial data is as of September 30, 2003:

- Total Cases and Total Funds Map
- Obligations by State for 1999 through 2003

Rural Economic Development Grant Program FY 20



Forms:

- Application for Federal Assistance (Standard Form 424)
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters -- Primary Covered Transactions (Form AD-1047)
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction (Form AD-1048)
- Disclosure of Lobbying Activities (Standard Form LLL)

If applying for a grant, the applicant must also submit:

- Certification Regarding Drug-Free Workplace Requirements (Form AD-1049)

[Forms]

Program Administration

The program is administered at the State level by Rural Development Offices. To obtain the addresses and telephone numbers of State Office the Rural Development Field Office website. For further information on program, please call the State Office servicing your State.

We recommend discussing the proposed project and process with your State or area office before completing the application.

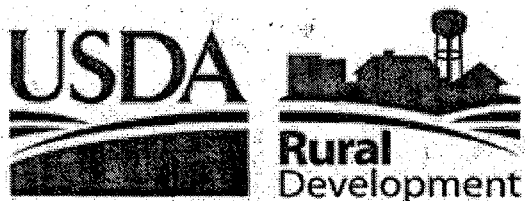
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INTERMEDIARY RELENDING PROGRAM

The purpose of the Intermediary Relending Program (IRP) is to finance business facilities and community development projects in rural areas, achieved through loans made by the Rural Business-Cooperative Service (RBS) to intermediaries. Intermediaries re-lend funds to ultimate recipients for business facilities or community development. Intermediaries establish revolving loan funds so collections from loans made to ultimate recipients in excess of necessary operating expenses and debt payments will be used for more loans to ultimate recipients.

Who May Borrow?

Intermediaries may be private non-profit corporations, public agencies, Indian groups, or cooperatives. Intermediaries must:

1. Have legal authority to carry out the proposed loan purposes and incur and repay the debt.
2. Have a record of successfully assisting rural business and industry, normally including experience in making and servicing commercial loans.
3. Provide adequate assurance of repayment.

Ultimate recipients may be private or public organizations or individuals.

At least 51 percent of the owners or members of both intermediaries and ultimate recipients must be United States citizens or admitted for permanent residency. Both intermediaries and ultimate recipients must be unable to obtain the proposed loan elsewhere at reasonable rates and terms.

How May Funds Be Used?

All of the IRP loan funds received by an intermediary must be reloaned to ultimate recipients. Interest income and fees may be used for administrative costs, technical assistance to borrowers, or debt retirement. All collections from the operation of the IRP revolving loan fund that are not used for above authorized expenses must be made available for relending to eligible ultimate recipients.

Loans from intermediaries to ultimate recipients must be for the establishment of new businesses, the expansion of existing businesses,

creation of employment opportunities, saving of existing jobs, or community development projects.

What are the Loan Terms?

Loans to intermediaries are scheduled for repayment over a period of 10 years. The term of loans from intermediaries to ultimate recipients is set by the intermediary.

What is the Interest Rate?

The interest rate on loans to intermediaries is 1 percent per annum. The interest rate charged to ultimate recipients is negotiated by the intermediary and the ultimate recipient.

Is Collateral Required?

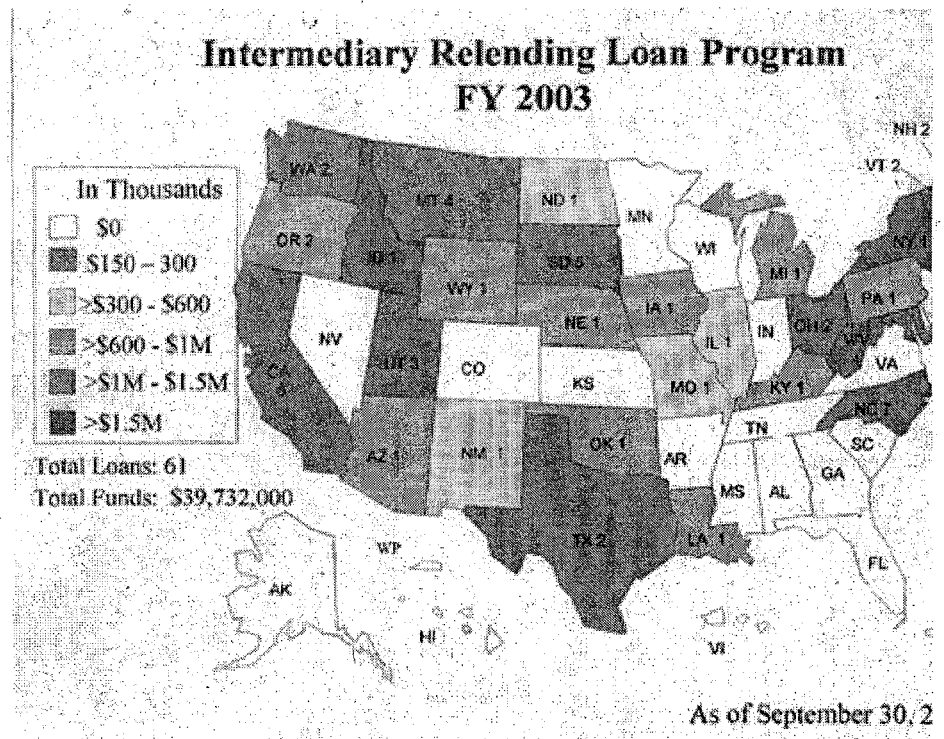
Yes. All loans to intermediaries must be adequately secured. Security normally consists of a lien on the IRP revolving fund. Intermediaries are required to obtain RBS approval for their security policies for loans to ultimate recipients.

If Ultimate Recipients Fail to Repay Loans from the Intermediary happens to the Intermediary's Loan from RBS?

When the intermediary accepts the IRP loan, it is incurring a debt. Collections from loans to ultimate recipients should be sufficient to repay the RBS loan on schedule. However, even if collections from ultimate recipients are not sufficient, the intermediary is fully responsible for repaying RBS.

The following financial data is as of September 30, 2003:

- Obligations by State for 1999 through 2003



Where Should Applications be Filed?

Complete applications should be sent to the USDA Rural Development Office for the State where the applicant is located.

What Should Be Included for a Complete Application?

Anyone interested in applying for an IRP loan should obtain a copy of IRP regulations (RD Instruction 4274-D) from the RBS National Office or any USDA Rural Development State Office. The regulations contain instructions for completing an application. [Forms] [Regulations]

Where can Additional Material be Obtained?

Additional information, copies of the regulations, and forms may be obtained by contacting any USDA, Rural Development State Office (check your telephone directory under "Federal Government") or by writing to the National Office at the following:

USDA, Rural Business-Cooperative Service
1400 Independence Avenue, SW
Room 5050 South Building
Washington DC 20250
Phone: (202) 720-1400

We recommend discussing the proposed project and process with your State or area office before completing the application.

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USDA Rural Development-Texas Section 502 Homeownership Loans

HOW MAY LOAN FUNDS BE USED?

Homeownership loans may be used to buy, build, improve, repair, or rehabilitate rural homes and related facilities, and to provide adequate water and waste disposal systems.

Homes may be built on individual tracts or in subdivisions. Funds may also be used to modernize homes--add bathrooms, central heating, modern kitchens, and other improvements such as driveways and foundation plantings.

Borrowers may buy an existing house and lot or buy a site on which to build a home. Under certain conditions, funds may be used to refinance debts on a home.

WHO MAY BORROW?

Homeownership loans are offered to help families or persons with very low and low income. They must:

1. Be without decent, safe, and sanitary housing.
2. Be unable to obtain a loan from other sources on terms and conditions that they can reasonably be expected to meet.
3. Have sufficient income to pay house payments, insurance premiums and taxes, and all other monthly debt obligations. Persons with inadequate repayment ability may obtain co-signers for the loan.

4. Possess the legal capacity to incur the loan obligation.

5. Possess the ability to carry out the undertakings and obligations required in connection with the loan. Under some conditions, holders of long-term leases on farms or building sites may be eligible.

WHAT ARE THE TERMS?

Loans may be made for up to 100 percent of the Rural Development appraised value of the site and the new home if construction inspections were made by Rural Development or other parties authorized by Rural Development. Homes over one year old and improvements to them also may be financed with 100 percent loans. The maximum repayment period is 33 years and, under certain conditions, 38 years. The maximum repayment period for manufactured homes is 30 years.

IS THE BORROWER EXPECTED TO REFINANCE THE LOAN?

Rural Development loans make it possible for families of very low and low income to become owners of adequate homes. When the financial position of the borrower improves so that the loan can be refinanced through a commercial lender, the loan contract provides that this shall be done.

USDA Rural Development-Texas Section 502 Homeownership Loans

WHO DETERMINES APPLICANT ELIGIBILITY?

The local Rural Development Office determines the eligibility of applicants.

WHAT ABOUT SIZE AND DESIGN OF HOMES?

Homes will be modest in design and cost but adequate to meet family needs. The maximum loan amount for the county and the repayment ability of the applicant are the determinate factors. Cost and design vary in different areas of the country.

WHO FURNISHES BUILDING PLANS?

Applicants or builders are expected to supply detailed building plans, specifications, and cost estimates.

WHERE MAY HOUSES BE LOCATED?

Houses will be located on desirable sites with an assured supply of safe drinking water and suitable arrangements for sewage disposal. In subdivisions, the houses will be sited in an attractive manner to avoid straight-line monotony and to accent and preserve the natural advantages of topography, trees, and shrubbery. The streets, water, and waste disposal systems shall meet local codes and requirements.

ARE PLANS REVIEWED AND IS CONSTRUCTION INSPECTED?

Yes. Rural Development reviews the plans and inspects the construction as it progresses in the Government's interest.

WHEN CAN CONSTRUCTION START?

When a borrower obtains a loan to build or improve a home, the loan must be closed before construction starts or debts incurred for material or labor.

WHAT SECURITY IS REQUIRED?

Each loan will be adequately secured to protect the Government's interest.

ARE THERE LOAN FEES AND OTHER CHARGES?

The applicant pays for the legal services necessary to guarantee a satisfactory title to the site, for credit reports, and other incidental loan-closing costs.

WHERE DOES ONE APPLY?

Applications are made at the Rural Development Local Service Center serving the area in which the house will be located.

A list of USDA Rural Development Offices in Texas is located on the Texas USDA Rural Development Web site www.rurdev.usda.gov/tx/

This handout is intended only as a summary of the Section 502 Homeownership Loan program. More information on the Section 502 Homeownership Loan program can be found in USDA Rural Development Instruction HB-1-3550. It is available at <http://rdinit.usda.gov/regs/hblist.html>



USDA Rural Development - Texas Manufactured Housing 502 Direct Loan Program

Definition - Manufactured homes are built to different construction standards and codes and have different inspection requirements than those manufactured structures generally referred to as "modular" or "panelized" homes. The major difference between manufactured homes and modular or panelized homes is the construction standard or code to which they are built and the inspection requirements. Modular or panelized homes, as described in Exhibit B of RD Instruction 1924-A, are not affected by the requirements of this section.

Authorized Loan Purposes - When a real estate mortgage or deed of trust covers the unit and the site, Section 502 loans may be used to finance the following:

- (1) Site development work that conforms to the requirements of RD Instruction 1924-A;
- (2) Purchase of an eligible new unit, transportation and set-up costs, and purchase of an eligible site if not already owned by the applicant;
- (3) Subsequent loans for equity or repair in conjunction with an assumption or Real Estate Owned (REO) sale; and
- (4) Subsequent loans for repair of units that are financed with Section 502 loans.

Approved Dealer Contractors - A Manufactured Housing entity must become an "Approved Dealer Contractor" that will provide complete sales, service, and site development services before they can participate in the USDA Rural Development section 502-loan program. They may apply to become an approved dealer-contractor by submitting Form RD 1944-5, Manufactured Housing Dealer-Contractor Application (Revised 12/98), and a current financial statement prepared by a public accountant and certified by the dealer-contractor. To qualify to participate, a dealer-contractor must be:

- (1) Financially responsible. There is a \$40.00 credit report fee charged for a commercial credit report and a \$30.00 fee for individual credit reports for each individual owner of the business.
- (2) Qualified and equipped to set up the unit on a site-built permanent foundation and develop the site
- (3) Willing to provide a warranty acceptable to the Agency.

Approved Dealer Contractor Applications and supporting documentation must be submitted to the USDA Rural Development office serving the county where the entity headquarters is located.

Field Office addresses may be located at:
<http://www.rurdev.usda.gov/tx/>

Other Approved Dealer Contractor requirements may be found in the USDA Field Office Handbook HB-1-3550 9.17.

Submission Requirements -In addition to the documents required for a standard Section 502 loan, the applicant must submit the following before the loan can be approved:

- (1) A plot plan and site development plan as described under RD Instruction 1924-A; An itemized cost breakdown of the total package, including the base unit, eligible options, site development, installation, set up, lot costs, and any credit for wheels and axles;
- (2) A statement signed by the dealer-contractor indicating that any cash payment or rebate as a result of the purchase will be deducted from the price of the unit and not paid to the applicant; and
- (3) A statement signed by the dealer-contractor that the proposed cost is the full price of the unit and all development activities, and if furniture is being purchased by the applicant with other funds, that a

lien will not be filed against the Agency's security property.

**USDA Rural Development - Texas
Manufactured Housing
502 Direct Loan Program**

Loan Term and Interest Rates: Loans have a 30-year term. Interest rates would be the same as other program 502 loans.

Loan Restrictions – The Agency will not use Section 502 loan funds to finance:

- (1) The purchase of an existing unit and site, unless the property is already financed with a Section 502 loan or is Agency REO property;
- (2) The purchase of a site without also financing the unit;
- (3) A unit that does not meet Federal Manufactured Home Construction and Safety Standards (FMHCSS)
- (4) Alteration or remodeling of the unit when the initial loan is made.
- (5) Furniture, including movable articles of personal property such as drapes, beds, bedding, chairs, sofas, divans, lamps, tables, televisions, radios, stereo sets, and other similar items of personal property. Furniture does not include wall-to-wall carpeting, refrigerators, ovens, ranges, washing machines, clothes dryers, heating or cooling equipment, or other similar items.

Loan Closing -When the loan closes, the unit and site must be taxed as real estate by the jurisdiction in which it is located. The Approved Dealer Contractor must provide Form 1924-10, Release by Claimants, except for the manufacturer of the unit. The manufacturer of the unit must furnish an executed manufacturer's certificate of origin indicating that the unit is free and clear of all legal encumbrances. All firms furnishing materials or labor in connection with the contract must sign Form RD 1924-10 and the manufacturer's certificate of origin should be filed in the case file.

Site –Site development and set up must conform to Exhibit J of RD Instruction 1924-A, and the environmental requirements of RD Instruction 1940-G must be met. Development under the Mutual Self-

Help and borrower construction methods is not permitted for manufactured homes.

Foundation – A registered Engineer or Architect must certify foundation designs for Manufactured Housing as complying with the HUD Permanent Foundation Guide for Manufactured Housing HUD - 007487.

Thermal Requirements – Must comply with RD AN 3837 issued 3/26/03

Models – To qualify for the section 502 SFH program a Manufactured Home unit must be new. The unit must meet the requirements for new dwellings contained in HB-1-3550 Section 2 of Chapter 5 and must have a floor area of 400 square feet or more, and a width of 12 feet or more for a single-wide unit, and 20 feet or more for a double-wide unit. USDA – Rural Development no longer approves individual Manufactured Home models. See RD AN 3508 issued 1/20/00.

Warranty - A dealer-contractor must provide the borrower with a warranty in accordance with the provisions of RD Instruction 1924-A. The warranty must identify the unit by serial number. The dealer-contractor must certify that the unit substantially complies with the plans and specifications, and the home has sustained no hidden damage during transportation. If the home was manufactured in separate sections, the dealer-contractor also should certify that the sections were properly joined and sealed according to the manufacturer's specifications. The dealer-contractor must furnish the applicant with a copy of all manufacturers' warranties.

You may contact us at:

USDA-RURAL DEVELOPMENT
1520 E. Denman Ave. #104
Lufkin, TX 75901-5817
(936) 634-9900 ext. 4

More information on Manufactured Housing is contained in the USDA Rural Development Field Handbook HB-1-3550 Section 3 (9.16- 9.20) and 7 CFR 3550.73

USDA Rural Development is an Equal Opportunity Lender, Provider and Employer. Complaints of discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, DC 20250-9410